

# **Town of Dunbarton**

## **Town Report**

### **2020**



*Photos provided by Don Larsen*

# Town of Dunbarton



## New Hampshire

FOR THE FISCAL YEAR ENDING  
December 31, 2020

**This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief.**

*David Nault, Chairman*

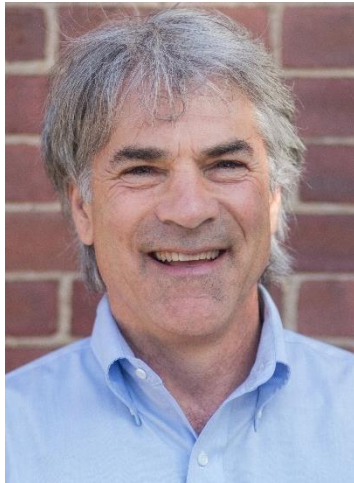
*Robert Martel*

*Michael Kaminski*

# **2020 TOWN REPORT**

## **DEDICATION**

### **George Holt**



George Holt and his wife Deborah Sellars moved to Dunbarton in 1993. They bought an old farmhouse on 40 acres at the end of Alexander Road and proceeded to renovate it – a process which will probably outlast them both.

Concurrently small-scale farming, and holding professional jobs, George and Deb, a naturopathic doctor, cultivate an extensive vegetable garden, run a small maple syrup operation in the spring and attempt to keep a small flock of chickens contained in their pen so they are not devoured by nearby predators.

Their son Colin went to Dunbarton Elementary School and graduated from Goffstown High School. He currently lives in Alaska and is training to be an electrician.

A modern renaissance man, George lives a full life. He began work as an environmental consultant and hydrogeologist for Aries Engineering in Concord and is now an owner of the company. He's also an accomplished musician and played the guitar and mandolin in his popular, but never-to-be-Grammy-nominated bluegrass band, the Grass Dawgs. Now he continues to seek out other musicians to share in his passion and periodically plays music with the Hydro-Geo-Trio.

Even though a career in the NHL was not in the cards for George, he's still an avid hockey player and can be found on the ice at local ice arenas, a hard hitting forward in the Men's B League (whose members toss aside their reading glasses and canes and help each other lace up their skates to relive the glory days of their youth) or playing in the Black Ice or other local pond hockey tournaments with his buddies.

He and Deb are avid outdoorspeople. A former Appalachian Mountain Club hut man, George is a member of the 4,000-footer club, an avid cross country and alpine skier, enjoys kayaking and is a passionate before-work surfer, ripping the waves at The Wall in Hampton.

Shortly after moving to town, George got involved in the Conservation Commission and the Planning Board. He later threw caution to the winds a few years ago and became a founding member of the Energy Committee – harnessing renewable energy being a personal passion of his.

Always one to cheerfully step forward when a new project or task is discussed, George appears to entirely have ignored the old saying, "Never volunteer for anything or it will become your job." As a result, he has contributed countless hours of his time and expertise to the Town of Dunbarton over the past nearly-thirty years.

2001 to present .... Planning Board & Conservation Commission;      2007 to present .... Energy Committee

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## 2020 TOWN OFFICERS, BOARD, MEMBERS & STAFF

### ELECTED OFFICIALS

(Elected unless otherwise indicated)

#### BOARD OF ASSESSORS

Mary LaValley, Chair	2021
Bryan H. Clark	2022
Jacques Belanger	2023

#### BOARD OF SELECTMEN

Michael S. Kaminski	2021
Robert E. Martel	2022
David A. Nault, Chair	2023

#### CEMETERY TRUSTEES

Justin Nault	2021
Donald J. Larsen	2022
Judith Stone	2023
Linda Gray, Alternate (appointed)	2021
Judy Keefe, Alternate (appointed)	2021

#### ETHICS COMMITTEE

Marilyn Bullock-Terrell	2021
Marcy Richmond	2021
David Allen, Chair	2022
Howard T. "Tom" Hathcoat	2023
Edward Mears	2023

#### HOG REEVES

Gary Auclair and Kristi Butler	2021
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#### LIBRARY TRUSTEES

Bruce T. Banks	2021
Katie McDonald, Secretary	2021
Martha Wilson, Chair	2022
Sarah Anderson	2023
Philip Kimball, Treasurer	2023

#### ROAD AGENT

Jeff A. Crosby	2023
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#### SUPERVISORS OF THE CHECKLIST

Janet Casey, Chair	2022
Peter Weeks	2024
Mary Sue Bracy	2026

#### TAX COLLECTOR

Judith van Kalken	2022
Line Comeau, Deputy (appointed)	2022

#### TOWN CLERK

Linda L. Landry	2021
Hope R. Arce (appointed)	2021

### Elected Officials (continued)

#### TOWN MODERATOR

René P. Ouellet	2022
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#### TREASURER

Pamela Milioto	2023
Alison Vallieres, Deputy (appointed)	2023

#### TRUSTEES OF THE TRUST FUNDS

John J. Casey, Jr.	2021
Roger P. Rice	2022
Randolph W. Bauer	2023

### BOARDS, COMMITTEES, COMMISSIONS, APPOINTEES

#### BALLOT CLERKS

Madison Arce, Lisa Bauer, Susan Jamback,  
Deborah Jarnis, Evan Lange,  
Pamela Milioto, Eleanor Swindlehurst,  
Stanley Szopa, Alison Vallieres,  
William Wardwell

#### CENTRAL NH REGIONAL PLANNING COMMISSION REPS

Kenneth Swayze	5/2021
George Holt	5/2021

#### CONSERVATION COMMISSION

Darlene Jarvis, Secretary	2021
Stanley Sowle	2021
John A. "Drew" Groves, Co-Chair	2022
Ronald Jarvis	2022
Margaret Watkins	2022
George Holt	2023
Brett St. Clair, Chair	2023

#### ELECTION OFFICIALS – See Town Clerk Report

#### ENERGY COMMITTEE

Michael S. Kaminski, Selectman Rep	2021
Dana Lavoie	2021
John Stevens, Co-chair	2021
George Holt	2022
Robert A. Ray, Co-chair	2022
Louis Duval (resigned 6/2020)	2023
David Elberfeld	2023

#### HIGHWAY SAFETY COMMITTEE

Jeff A. Crosby, Robert E. Martel,  
Daniel Sklut, Jonathan M. Wiggan

**2020 BOARDS, COMMITTEES, COMMISSIONS,**  
**APPOINTEES (Continued)**

**HISTORICAL AWARENESS COMMITTEE**

Robert Boynton	2021
Paula Mangini	2021
Leo Martel	2021
Robert E. Martel, Select Rep	2021
Linda Nickerson	2021
Kenneth Swayze	2021
William T. Zeller, DES Liaison	2021
Donna Dunn, Chair/Secretary	2022
Gail Martel, Treasurer	2022
Leone C. Mullen	2022
Frederick J. Mullen, Alternate	2022
William B. Nichols	2023

**JOINT LOSS MANAGEMENT COMMITTEE**

Patrick (Woody) Bowne, Line Comeau,  
 Jeff Crosby, Michael Cumings, Mary Girard,  
 Linda L. Landry, Robert E Martel,  
 Daniel Sklut, Donna White, Jonathan M. Wiggin

**KUNCANOWET TOWN FOREST AND CONSERVATION  
 AREA COMMITTEE**

Ronald Jarvis, Co-chair (TFC)	2021
David A. Nault (Select Rep)	2021
Brett St. Clair (CC)	2021
Darlene Jarvis, Secretary (CC)	2022
Frederick J. Mullen (TFC)	2022
Peggy Senter (member at large)	2022
Patrick Bowne (TFC)	2023
Lawrence Cook (member at large)	2023
Margaret Watkins, Co-chair (CC)	2023

**OLD HOME DAY COMMITTEE** 2021

Thomas Cusano, Kenneth C. Koerber,  
 Mark C. Lang, Donald J. Larsen,  
 John Stevens

**OVERSEER OF WELFARE**

Jeannie Zmigrodski  
 Jo-Marie Denoncourt, Deputy

**PERAMBULATOR OF TOWN LINES**

Frederick J. Mullen 2024

**PLANNING BOARD**

David A. Nault, Ex-Officio	2021
Michael S. Kaminski, Alternate Ex-Officio	2021
Kenneth Swayze, Secretary	2021
Alison Vallieres	2021
Jeff A. Crosby	2022
Charles E. Frost, Jr., Chair	2022
George Holt, Co-chair	2023
Brian L. Pike	2023
Ronald A. Slocum, Alternate	2023

**Boards, Committees, etc. (continued)**

**TOWN FOREST COMMITTEE**

Patrick Bowne, Co-chair	2021
Ronald Jarvis, Secretary	2022
Frederick J. Mullen, Treasurer	2022
Bryan Comeau	2023
Jeff A. Crosby, Chair	2023

**TOWN HALL RESTORATION COMMITTEE** 2021

Mary Sue Bracy, Donald J. Larsen, Enid Larsen,  
 Clement T. Madden, Robert E. Martel,  
 Curt McDermott, David A Nault (Sel. Rep),  
 Margaret Watkins, Shelley Westenberg

**ZONING BOARD OF ADJUSTMENT**

Dan DalPra	2021
John Trottier, Chair	2021
Alison Vallieres, Secretary	2022
John Herlihy, Vice Chair	2023
James Soucy	2023

**TOWN EMPLOYEES, et al**

**BOARD OF SELECTMEN/ASSESSING OFFICE**

Line Comeau, Town Administrator  
 Jo-Marie Denoncourt, Administrative Assistant  
 Kyla Hall, Accounting/Payroll  
 Jennifer King, Recording Secretary

**BUILDING, PLANNING, ZONING**

Michael Cumings, Building Inspector/Health Officer  
 Donna White, Administrator

**EMERGENCY MANAGEMENT DIRECTOR**

Jonathan M. Wiggin

**FIRE CHIEF**

Jonathan M. Wiggin  
 Louis Marcou, Deputy

**HIGHWAY DEPARTMENT**

Peter Gamache, Troy Gamache, Jackson Crosby

**LIBRARY**

Mary Girard, Director

**POLICE CHIEF**

Daniel Sklut

**TRANSFER STATION**

Patrick "Woody" Bowne, Supervisor  
 Stanley Dudek, Breton Etheridge, David Nickerson,  
 Ryan Tacy, Keagan Wayland, Edward Wootten

## SELECTMEN'S MESSAGE - 2020

To say it has been a challenging year is an understatement; the Board of Selectmen has had several obstacles to overcome. As many of you know on March 9<sup>th</sup>, we closed town offices to appointment only due to the rise of Covid-19. We then also limited the transfer station to single stream. These decisions were all made trying to keep our employees and town people safe.

The BOS approved fencing and gates at the transfer station dumpsters. These were completed this year to reduce the Town's liability.

April 2<sup>nd</sup> marks the date the town had two positive cases of Covid-19.

Dennis Myers has provided new architectural plans for the town hall restoration committee to consider for the use of handicap access and second floor meeting room.

The BOS has approved a second portable speed sign to be used on Route 13 south to slow traffic in the center of town.

The town has seen the completion of the solar panels at the transfer station. Over the next five years this will keep the cost of our energy needs of five major town buildings completely level. After this point, the town will have the option to purchase these at a reduced cost so the town can receive the maximum benefit of the solar panels.

We are pleased to announce that all five great ponds in Dunbarton are milfoil free. Testing will continue to be done at the Gorham Pond site. Thank you to all the volunteers that helped make this possible.

Stone wall repairs were completed at the town pound and the gate was repaired by local craftsmen.

The structure retrofit of the town hall/library attic was completed this year after several years of inactivity due to the first contractor filing Chapter 11. Many thanks to Jeff Trexler for providing the town with structural drawings and oversight on this project.

In April of this year the BOS decided to have the part time transfer station employees collect trash on all town-owned roads to keep their hours steady during Covid-19.

In 2020 the town took receipt of the following new vehicles; highway department 6-wheeler dump/plow truck, police department new police cruiser, and transfer station wheeled backhoe/loader.

The BOS and Dunbarton Telephone Company got fiber optic lines for the last 10 houses on Gorham Pond Road. These were previously phone lines only through Consolidated Communications. This gives the entire town fiber optic lines through Dunbarton Telephone Company.

During the year the BOS developed a Covid-19 policy using state guidelines and updated as needed several times.

In December of this year the town owned house at 41 Kimball Pond Road, (conservation property) received a large amount of structural damage due to a tree falling on it during a windstorm. It was deemed unsafe to occupy by the building department; the tenant was ordered to vacate the premises. We have settled with the town's insurance provider and all buildings on site will be razed as agreed upon in 2005, as conservation land.

In closing, the Board of Selectmen would like to recognize all the town employees, elected officials and volunteer board members for their hard work and dedication in keeping the town running during the coronavirus crisis.

**Respectfully submitted by your Selectmen,   Dave Nault(chair)      Robert Martel      Michael Kaminski**



## DUNBARTON TOWN MEETING MARCH 10, 2020

March 10, 2020: 7:00<sup>AM</sup>: Town Moderator Rene` Ouellet read the notice of the Election/Meeting:

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 10, 2020 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center, located at 20 Robert Rogers Road, in said Dunbarton on Tuesday the tenth day of March next at seven o'clock in the forenoon and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

Motion was made by Selectman Michael Kaminski to waive further reading of the Warrant, 2<sup>nd</sup> by Linda Landry, Town Clerk. Motion PASSED.

7:04<sup>PM</sup>: The deliberative portion of Dunbarton's 255<sup>th</sup> Annual Town Meeting began. The Moderator read a history of Dunbarton's first town meeting from *The History of Dunbarton*, by Caleb Stark (published 1860). Police Chief Dan Sklut led the assembly in the Pledge of Allegiance.

Moderator Ouellet pointed out the emergency exits and gave an overview of the rules of the meeting. Officials and staff in attendance were introduced: Selectmen Michael Kaminski, Robert Martel and David Nault, Town Clerk Linda Landry, Deputy Town Clerk Hope Arce, Supervisors of the Checklist Janet Casey, Mary Sue Bracy, and Peter Weeks, Police Chief Daniel Sklut, Police Officers Joseph Milioto and Chris Remillard, Fire Chief Jon Wiggin, Road Agent Jeff Crosby, Election Official Katie McDonald, Town Treasurer Pamela Milioto, Town Administrator Line Comeau. He extended thanks to Dan and Gayle Troy and to Geoff Moody for their help with the sound system. He congratulated Ken Swayze to whom the 2019 Town Report was dedicated. Selectman Chair Michael Kaminski added that Ken is a "true volunteer".

7:15 polls closed. The Moderator began reading the warrant and entertained a motion to waive further reading of same. Joe Milioto made the motion to waive further reading, 2<sup>nd</sup> by Jonathan Hammond. Motion PASSED.

[All Articles were read by the Moderator unless otherwise noted]

**Article 1:** To choose all necessary town officers for the ensuing year, namely:

- a. One Town Official for the ensuing three years, namely: Selectmen, Assessor, Town Treasurer, Road Agent, Cemetery Trustee, Trustee of the Trust Funds,
- b. One Town Official for one year, namely: Library Trustee
- c. One Town Official for two years, namely: Moderator
- d. One Town Official for six years, namely: Supervisor of the Checklist
- e. Two Town Officials for three years, namely: Library Trustees, Ethics Committee (*a to e: By Official Ballot*)
- f. Hog Reeves (*f: Nominated from the floor*)

The Moderator gave an overview of the History of Hog Reeves. He noted that he had referred to the Police Department log referencing calls for hog control and found there were none in 2019. He commented that the couples who held the position of Hog Reeve in 2019 served admirably!

He opened the floor for nominations for Hog Reeves to serve in 2020. Addison Chase nominated Gary Auclair and Kristi Butler. Second by Dave Nault. There were no other nominations. Motion PASSED. Neither Gary nor Kristi were present. The Moderator instructed the Town Clerk to contact them and administer the oath of office.

17.5% Voter Turnout

**Article 5:** Are you in favor of the adoption of Amendment #4 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend Article 4, Section C, 1 (d) to pertain only where current building setbacks cannot be met. *(Recommended by the Planning Board Vote 6-0) (by Official Ballot)*

YES: 259

NO: 82

Article PASSED

**Article 6:** Are you in favor of the adoption of Amendment #5 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend Article 4, Section D, 1 (d) to pertain only where the exterior addition does not make the structure more non-conforming. *(Recommended by the Planning Board Vote 6-0) (by Official Ballot)*

YES: 270

NO: 74

Article PASSED

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Two Million Six Hundred Fifty-Eight Thousand Two Hundred and Two Dollars (\$2,658,202) for general municipal operations with One Hundred Eleven Thousand Two Hundred Sixty Two Dollars (\$111,262) to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual Articles addressed separately.

Executive	\$ 124,541
Selectmen (Elected Official salary/taxes-2020)	6,771
Elections, Registrations & Vital Stats	26,721
Town Clerk (Elected Official salary & benefits-2020)	74,246
Financial Administration	91,072
Tax Collector (Elected Official salary -2020)	18,136
Treasurer (Elected Official salary-2020)	7,127
Board of Assessors (Elected Official salary-2020)	1,814
Assessing Department	25,360
Legal Expenses	39,600
Personnel Administration	282,482
Planning & Zoning	18,220
General Government Buildings	250,292
Cemeteries	15,700
Insurance	29,906
Police	485,914
Fire	116,133
Building Department	75,578
Emergency Management	1,000
Highway Department	551,577
Road Agent (Elected Official estimated salary-2020)	21,271
Solid Waste Expenses & Disposal	277,214
Welfare	14,899
Parks & Recreation	400
Old Home Day/Memorial Day	6,000
Library	96,228
Total	<u>\$2,658,202</u>
* Less estimated revenues	-1,141,948
** This appropriation to be offset with unassigned fund balance surplus	<u>-111,262</u>
Net to be raised from taxes:	\$1,404,992

Estimated 2020 tax rate: \$4.46 for operating budget only. Recommended by the Board of Selectmen (Vote 3-0)  
 Selectman Kaminski moved to accept the Article as read, 2<sup>nd</sup> by Selectman Nault: Selectman Kaminski spoke to the Article. This is a level services budget, but approximately 4.4% increase in expenses. Included a 3% increase for employees. Used unanticipated revenues and surplus to offset any expenses generated by the Article tonight.  
 Entertained questions on the Article. There were none. Article PASSED [7:29 PM]

**Article 8:** To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Revaluation Capital Reserve Fund established in 2003, for this purpose and as summarized in the

Capital Improvement Plan. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski moved to accept the Article as read, 2<sup>nd</sup> by Selectman Martel. Selectman Kaminski asked Assessor Mary LaValley to speak to the Article. Mrs. LaValley explained that every year we put money away for the revaluation required by the State every five years. Selectman Kaminski noted that the 4-cent impact on taxes will come from surplus. The Moderator opened the floor for discussion.

Marcia Wagner asked for an explanation of unassigned surplus as well as how much is in there and where it comes from. Selectman Kaminski explained that we budget a certain amount of money for the year and what we don't spend gets rolled over into the next year. Sometimes we get some extra dollars from the State (unanticipated revenue) which we can expend as we see fit for the Town. Actual surplus right now is \$182,931. In addition, there is \$155,157 for a total of \$338,088. Mrs. Wagner asked if the Board expects anything to be left over when we are through with this warrant? Selectman Kaminski responded that the DRA recommends maintaining a 5% reserve of our revenues. When the current Board inherited the budget from the previous Board, we were woefully underfunded. This year we plan to add another \$25,000 to maintain that reserve. Rather than tax the voters, we return it to the voters and apply it to the budget or to the Warrant Articles as needed. There was no further discussion.

Article PASSED

**Article 9:** To see if the Town will vote to raise and appropriate the sum of up to Fifty Thousand Dollars (\$50,000) for the purpose of a statistical property revaluation and to authorize the withdrawal of said funds to come from Revaluation Capital Reserve Fund created for this purpose. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Martel moved to accept the Article as read by the Moderator, 2<sup>nd</sup> by Selectman Kaminski. Selectman Martel invited Mary LaValley to speak to the Article. Mrs. LaValley explained that every year we put money away for the required revaluation. This is our 5<sup>th</sup> year. We are taking the money out to pay for the revaluation. The floor was opened for discussion. There was none.

Article PASSED

**Article 10:** To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of purchasing new computer equipment and installation. This Article will be non-lapsing per RSA 32:7 and will not lapse until the town computer equipment has been installed and completed or December 31, 2025, whichever comes first. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski moved to accept the Article as read, 2<sup>nd</sup> by Selectman Martel. Mr. Kaminski stated that we are currently running Windows 7 which is no longer supported by Microsoft. This is to replace hardware and software which need to be upgraded for all of the departments in the Town so that we are not open to cyber-attacks. We are not doing it all at once but are following State guidelines and doing it incrementally over the next several years. If it wasn't coming from surplus, it would have been a 6-cent cost to taxpayers. The floor was opened for discussion. There was none.

Article PASSED [7:40 PM]

**Article 11:** To see if the Town will vote to raise and appropriate the sum of up to Fifteen Thousand Dollars (\$15,000) for the purpose of purchasing a used backhoe and to authorize the withdrawal of said funds to come from the Transfer Station vehicle or equipment Capital Reserve Fund created for this purpose. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as read, 2<sup>nd</sup> by Selectman Martel. Transfer Station Supervisor Patrick "Woody" Bowne spoke to the Article. Mr. Bowne stated that we haul containers of demo, aluminum, and scrap metal. Dumpsters are going out with only 3-4 tons; aluminum containers contain only 2200-2600 pounds when we should be running 8-9 tons in these. He and his crew are climbing in dumpsters and stacking the material to get weight in. When the compactor gets jammed, they have to climb in and dig it out by hand. It is not safe. The backhoe will assist us in crushing large items, clearing the compactor, as well as assist with snow removal and with compost. Filed grant paperwork in hopes of getting grant funding towards the purchase. The floor was opened for discussion. There was none.

Article PASSED

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund established in 2014, and as summarized in the Capital Improvement Plan. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Martel moved to accept the motion as read, 2<sup>nd</sup> by Selectman Kaminski. Fire Chief Jon Wiggin spoke to the Article. Chief Wiggin stated we are putting money away to buy a fire truck in the future. Our newest truck is 15 years old. We have a 20-year-old tanker, a 26-year-old tanker and a 30-year-old engine. NFDA recommends fire trucks be no older than 25 years for first line use. Fire apparatus expensive. Engines are currently running \$600k to \$800k; ladder trucks are a million or more. Payments will be spread out over a five-year period. The floor was opened for discussion. Selectman Kaminski stated this will be a 13-cent impact on the surplus. Town plans to draw on surplus for this rather than raising from additional taxes. No further discussion. Article PASSED

**Article 13:** To see if the Town will vote to raise and appropriate the sum of up to Fifty three Thousand Dollars (\$53,000) to purchase a new police cruiser with equipment and installation of equipment and to fund this appropriation by withdrawing Forty Thousand Dollars (\$40,000) from the Police Special Detail Revolving Fund established at a special Town Meeting on May 9, 2008, with the remaining Thirteen Thousand Dollars (\$13,000) to come from the unassigned fund surplus. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as read, 2<sup>nd</sup> by Selectman Kaminski 2<sup>nd</sup>. Police Chief was recognized. He asked for permission from the voters to allow non-resident Christopher Remillard to speak to the Article. The vote was in the affirmative.

Sergeant Remillard stated that last vehicle requested by the PD was in 2017. Price includes cost of the vehicle, the upfit (any related equipment) and upgrade radio. The floor was opened for discussion. Selectman Kaminski stated that this would have been a four-cent tax impact if not drawn from surplus. Selectman Nault asked Sgt. Remillard to explain the Police Special Detail Revolving Fund to voters. Sgt. Remillard stated the fund was established in 2008 and that \$18.00 for every hour worked on these special duty details goes into the fund for the purpose of offsetting the purchase of equipment and vehicles so we don't have to ask taxpayers to pay full price. There was no further discussion. Article PASSED

**Article 14:** To see if the Town will vote to establish a new Police Vehicle & Equipment Capital Reserve Fund and to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Police Vehicle & Equipment Capital Reserve Fund as summarized in the Capital Improvement Plan. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as read, 2<sup>nd</sup> by Selectman Kaminski. At the request of Selectman Nault, voters granted permission to non-resident Christopher Remillard to speak to the subject. Sgt. Remillard stated we can't predict how much money will be generated from special duty details. Establishing this fund helps put money away each year with approval of legislative body so that we can avoid a spike in taxes when it comes time to make a purchase.

Evan Lange asked if these funds accrue interest. Selectman Nault responded that they do accrue interest and that this \$1,000 is to establish the fund. The Police Department is the only department without a capital reserve. Next year we will determine an appropriate amount to fund it in order to limit the fluctuation of taxes. Selectman Kaminski referred voters to page 39 of the 2019 Town Report to see the list of all Capital Reserve Funds.

Addison Chase asked if we would have any money left with all of the funds being used in the previous Articles. Selectman Kaminski stated that we don't draw from these funds every year and we currently have no bonds which puts us in good fiscal shape. We also have a "rainy day fund" of 5% surplus as recommended by the Department of Revenue. There was no further discussion. Article PASSED [7:57 PM]

**Article 15:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Highway Vehicle Capital Reserve Fund established in 2012, for this purpose and as summarized in the

Capital Improvement Plan. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as read, 2<sup>nd</sup> by Selectman Kaminski. Road Agent Jeff Crosby spoke to the Article. Mr. Crosby stated we have a five-year-old vehicle and that the vehicle we purchased last year is slated to be delivered in May. This Article is to keep saving money for a future purchase. The floor was opened for discussion. Selectman Kaminski asked Mr. Crosby how much the newly purchased vehicle cost. Mr. Crosby responded the cost was approximately \$180,000. Selectman Kaminski added that it would have reflected about a 3-cent tax increase had surplus funds had not been used. No further discussion. Article PASSED [8:00 PM]

**Article 16:** To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for additional costs associated with paving. This sum to come from the unassigned fund surplus. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Nault moved to accept the Article as read, 2<sup>nd</sup> by Selectman Martel. Road Agent Jeff Crosby spoke to the Article. He stated we have been appropriating this amount for 5-6 years. This is to supplement Highway budget. He wanted it in operating budget, but Selectmen recommend a Warrant Article so that it could be discussed with the voters if requested. There is no lack of paving that needs to be done and most of it is maintenance paving. Selectman Kaminski asked when priorities are determined. Mr. Crosby stated that last year we had to forego our regular plan because weather conditions caused issues with sections of Montalona and Gorham Pond Roads. We are back on track to re-claim and pave Ray Road. There will be a public hearing in the spring before we do any work. Highway Department has no control over Route 13, 77, Mansion Road, Winslow Road and Stark Lane [State Roads]. State sent a notice that Route 13 south of Mansion to the Goffstown line is slated for an overlay of asphalt. State list also includes Everett Dam Road, Mansion, Winslow and Stark Lane. Tentative early list but there has been some talk about the State paving those. Selectman Kaminski pointed out that taxpayer cost would have been 32 cents per thousand had this not come from surplus.

Evan Lange asked what percent of the fund this uses. Selectman Nault responded that our surplus and excess revenues was approximately \$338,000 so this about 1/3 of that money applied to keep this a zero impact to the taxpayer. There was no further discussion. Article PASSED [8:06 PM]

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Two Hundred Fifty Dollars (\$2,250) for the milfoil control at Gorham Pond and to authorize the withdrawal of One Thousand One Hundred Ninety-Five Dollars (\$1,195) from the Invasive Plant Species Capital Reserve Fund established in 2018, and to authorized the selectmen to accept a grant from the State of New Hampshire DES in the amount of Nine Hundred Dollars (\$900) known as the Variable Milfoil Control Grant, and to withdraw One Hundred Fifty-Five Dollars (\$155) from unassigned fund balance surplus. No amount to come from taxation in 2020. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski moved to accept the Article as read, 2<sup>nd</sup> by Selectman Martel. Bob Leonard, Gorham Pond resident, spoke to the Article. Mr. Leonard stated all ponds now testing clear for variable milfoil but noted we must remain vigilant and continue to inspect all ponds for milfoil and any other non-native plant. He extended a special “thank you” to Lou Deberio for his years of research and establishing our participation in the NH Lakes Program. Lake hosts and volunteers will continue to work weekends and holidays checking for invasive species on every boat and trailer entering Gorham Pond. Also have weed watchers who will inspect all the ponds in Dunbarton for new growth. The floor was opened for discussion. There was none. Article PASSED [8:12 PM]

[The Moderator reminded voters that the Article numbers have been changed from those on the original Warrant.]

**Article 18:** To see if the Town will vote to discontinue the optional elected office of Overseer of Public Welfare (RSA 669:17, RSA 669:17-b). If the Legislative Body votes in the affirmative on this Article, the Board of Selectmen shall appoint a qualified individual to serve in this same capacity effective March 12, 2021 as an employee of the Town of Dunbarton subject to the supervision of the Board of Selectmen. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski made the motion to accept the Article as read, 2<sup>nd</sup> by Selectman Martel. Selectman Kaminski stated that this is a housekeeping action. Town hired a Welfare Director 1½ years ago. Did some research with the Town Clerk and found that there is no written documentation giving the Selectmen the authority to hire a Welfare Director. Position is elected in some towns and at one time was elected in Dunbarton but change to hire was never documented. This is a move to go from elected to hired. We now have a qualified individual. Floor was opened for discussion. Randy Bauer asked what the financial impact would be in the future. Selectmen Kaminski stated that this person is already paid a part time salary. In addition to salary there is a welfare budget to help needy individuals which is separate from that salary. Selectman Kaminski clarified that it will be the same line item in the budget but under the authority of the Selectmen. There will be no change in the budget.

Joyce Ray asked how many years we have had a public welfare officer and if it had always been a paid position. Town Clerk Landry stated that the first position she found in the Town records discussing the position of a Welfare Director was in the early 1940's. No mention was made of salary. Mrs. Ray asked if it has been a paid position in recent years. Selectman Kaminski responded that it has been paid in recent years. As an elected position, the Selectmen cannot hire outside of Dunbarton, though in the past some Welfare Directors have been non-residents.

Ed Wagner noted that the salary for the Welfare Director is just under \$6k and the welfare budget is just under \$15k. He wanted to know if that means we are spending almost \$6k to administer \$15k. Selectman Kaminski gave a breakdown of the \$14,899 Welfare line in the budget: We donate \$1,500 to the Salvation Army for Dunbarton support, \$2,350 for Community Action Program, \$6,049 for the Administrator of Welfare and \$5,000 for direct assistance. Mr. Wagner felt the funds to administer the program are excessive. Selectman Kaminski stated it is a sensitive position with privacy and training involved. Our director of welfare has social work background. Selectman Nault agrees that it is a sensitive position and the pay rate was established years before. We did not increase this pay rate other than small percentage per year. Selectman Martel added that the overseer directs recipients to other agencies that aid and counsels them through the process. This requires direct involvement and much of their time. The other agencies help so those in need are not coming to the Town for more assistance than we can afford to provide. No further discussion. Article PASSED [8:23 PM]

**Article 19:** To see if the Town will vote, as authorized by RSA 261:157-a, II to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who was awarded the Purple Heart medal and who was honorably discharged or is still on active duty, provided that such person has furnished the Town Clerk with satisfactory proof of these circumstances. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski made the motion to accept the Article as read, 2<sup>nd</sup> by Town Clerk Linda Landry. Ms. Landry stated that the State had passed legislation that allowed Purple Heart recipients to obtain the State portion of one qualifying vehicle registration for free. Some towns have wanted to extend that honor to include the local fees at no charge, so this is being brought to the voters. We currently have two vehicles in that category. The amount the Town does not gain from these registrations can vary from year to year and from vehicle to vehicle. In 2019 that amount would have been \$500. The floor was opened for discussion. Addison Chase asked if this Article must be voted on every year. Ms. Landry responded that this would be in effect until rescinded by the legislative body. There was no further discussion. Article PASSED [8:28 PM]

**Article 20:** To see if the Town will vote, as authorized by RSA 261:157-a, III to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who survived Pearl Harbor and was honorably discharged, provided that such person has furnished the Town Clerk with satisfactory proof of these circumstances. Estimated 2020 tax rate impact: \$ .00 Recommended by the Board of Selectmen (Vote 3-0)

Selectman Kaminski moved to accept the Article as read, 2<sup>nd</sup> by Selectman Nault. Town Clerk Landry stated that this is like the previous Article except it applies to Pearl Harbor survivors. We currently do not have anyone in Town with that distinction, but it would be advisable to have this Article in place in the event we do. The floor was opened for discussion. There was none. Article PASSED [8:29 PM]

**Article 21:** New Hampshire Resolution for Fair Redistricting. (*By Petition*) By petition of 25 or more eligible voters of the town of Dunbarton to see if the town will urge that the New Hampshire General Court, which is

obligated to redraw the maps of political districts within the state following the 2020 census, will do so in a manner that ensures fair and effective representation of the New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates.

The record of the vote approving this Article shall be transmitted by written notice from the Selectmen to the Town of Dunbarton's state legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote. (*Advisory only*) Recommended by the Board of Selectmen (Vote 3-0)

Susan Jamback made the motion to accept the Article as read, 2<sup>nd</sup> by Selectman Martel. Ms. Jamback stated every 10 years after the Census is performed the demographics change how the legislative districts are drawn. This Article urges the NH General Court to appoint an independent redistricting committee to ensure the new districts are reflected fairly. The goal is to have compliance with the Constitution and laws at Federal and State levels, draw districts on the basis of population, make sure there's a single boundary with no extensions, and consider the integrity of the communities, not favor or disfavor any political parties. The document also includes a note about gerrymandering which is essentially a manipulation of boundary to favor one party over another. It has been 200 years since our last district maps were made and they are still being gerrymandered by both political parties. This resolution will be addressed in a bipartisan bill, HB 1665. It will be a transparent process and there will be public hearings. The floor was opened for discussion. There was none. Article PASSED [8:38 <sup>PM</sup>]

**Article 22:** To hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.

Selectman Kaminski moved to accept the Article as read, 2<sup>nd</sup> by Selectman Nault. Floor was opened for discussion. Selectman Kaminski noted that this Town Report had two Article 17's, we're all human— such is life! We worked through it.!

Emergency Management Director Jon Wiggin addressed the Town on the Coronavirus. In preparation for this meeting, hand sanitizer has been provided and all surfaces were cleaned prior to opening this morning. The Town Library and Town Offices are the two buildings in town that see the most people and are receiving additional cleanings and hand sanitizer. Priority for first responders and Fire Department is to protect our personnel during community contact. E911 changed protocol so there will be more screening questions if you call sick or with difficulty breathing. If you answer "yes" to any of the screening questions the information will be relayed to the first responders. We ask that if we are called to your house you let us know if you are at risk. Same applies if a Police Officer arrives. Mike Cumings is our Health Officer. School has their own plan in place. No further discussion. Article PASSED [8:44 <sup>PM</sup>]

**Article 23:** To transact any other business that may legally come before this meeting.

Addison Chase asked if we had any money left in reserve after what we voted to spend during this meeting. Selectman Kaminski stated that we did not spend all of it and we do have a balance left in reserve. No further discussion.

Joseph Milioto made a motion to dissolve the assembly, 2<sup>nd</sup> by Selectman Nault.

Motion PASSED

Meeting dissolved 8:47 <sup>PM</sup>

97 Registered voters were in attendance and voted on the preceding Articles.

I certify that the preceding are the actions taken and the election results recorded at the annual meeting held in the Town of Dunbarton on March 10, 2020.

Respectfully submitted,  
Linda L. Landry, Certified Town Clerk



## TOWN WARRANT FOR 2021

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WILL BE OPEN MARCH 9, 2021 FROM 7:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center, located at 20 Robert Rogers Road, in said Dunbarton on Tuesday the ninth day of March next at seven o'clock in the forenoon and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

1. To choose all necessary town officers:

a. One Town Official for the ensuing three years, namely: Selectmen, Assessor, Town Clerk, Cemetery Trustee, Trustee of the Trust Funds,

b. Two Town Officials for three years, namely: Library Trustees, Ethics Committee

*(By Official Ballot)*

c. Hog Reeves

*(Nominated from the floor)*

2. Are you in favor of the adoption of Amendment #1 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend **Article 5, Wetland Conservation District** with the following changes: 1) **Section B - Wetland Conservation District Defined** – ***replace*** ‘adjacent Group 1 soils as depicted on the wetlands soils map in the Town Offices’ ***with*** ‘contiguous wetland soils’ ***and delete*** the list of Group 1 soils. ***Add*** the following paragraph: ‘The Wetland Conservation District Map is based on the current National Wetlands Inventory map and provides a general indication of the location of the larger wetlands in the community. Field verification of the actual Wetland Conservation District boundary is required through a field-conducted wetland delineation.’ 2) **Section F - Procedural Requirements** – Subsection 1 – ***replace*** ‘by means of a High Intensity Soils Survey map prepared by a Certified Soil Scientist’ ***with*** ‘by means of a wetland delineation’. ***Add*** the following paragraph as Subsection 2: ‘Wetland delineation (identification of wetland boundaries) requires a field-conducted evaluation of soils, hydrology, and plants by a Certified Wetland Scientist, unless exempted under New Hampshire law (RSA 310-A or RSA 482-A or administrative rules Env-Vt 100-800. Three indicators are used to identify wetlands: a. The presence of water at or near the ground surface for part of the growing season. b. The presence of hydric soils. c. The predominance of plants that are adapted to living in saturated soils. Wetland delineations shall be conducted in accordance with current NHDES Wetlands Bureau Rules, as amended.’ ***Renumber*** remaining subsections. Subsection 4 – ***replace*** ‘Certified Soil Scientist’ ***with*** ‘Certified Wetland Scientist’.

*(Recommended by the Planning Board Vote 7-0) (by Official Ballot)*

3. Are you in favor of the adoption of Amendment #2 as proposed by the Dunbarton Planning Board for the Dunbarton Zoning Ordinance as follows: to amend **Article 12, Section B. Building Permit Procedure** by adding the following: **3. Application** - b. Footings/foundations for all new building construction will be certified by a State of New Hampshire licensed land surveyor prior

to any further construction. The Building Inspector or his/her agent may waive this requirement if in his/her opinion it is obvious there are no setback encroachments.

*(Recommended by the Planning Board Vote 7-0) (by Official Ballot)*

You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

4. To see if the Town will vote to raise and appropriate the sum of Two Million Seven Hundred Thirteen Thousand Two Hundred Forty-Eight Dollars **(\$2,713,248)** for general municipal operations with Two Hundred Ninety-Five Thousand Eighty-Two Dollars **(\$295,082)** to come from unassigned fund balance surplus. This amount excludes all appropriations contained in special or individual articles addressed separately.

Executive	128,620
Selectmen (Elected Official salary/taxes-2021)	6,839
Elections, Registrations & Vital Stats	24,145
Town Clerk (Elected Official salary& benefits-2021)	78,527
Financial Administration	90,489
Tax Collector (Elected Official salary -2021)	19,719
Treasurer (Elected Official salary-2021)	8,000
Board of Assessors (Elected Official salary-2021)	1,833
Assessing Department	28,001
Legal Expenses	39,600
Personnel Administration	312,511
Planning & Zoning	16,391
General Government Buildings	250,629
Cemeteries	15,700
Insurance	32,379
Police	472,227
Fire	119,627
Building Department	77,179
Emergency Management	1,000
Highway Department	552,811
Road Agent (Elected Official estimated salary-2021)	21,902
Solid Waste Expenses & Disposal	284,440
Welfare	14,960
Parks & Recreation	400
Old Home Day/Memorial Day	6,001
Library	109,318
<b>Total</b>	<b>2,713,248</b>
* Less estimated revenues:	(\$1,097,432)
* This appropriation to be offset with unassigned fund balance surplus	(\$295,082)

Net to be raised from taxes: \$1,320,734

Estimated 2021 tax rate: \$3.35 for operating budget only.

Recommended by the Board of Selectmen (Vote 3-0)

5. To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Revaluation Capital Reserve Fund established in 2003 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .04

Recommended by the Board of Selectmen (Vote 3-0)

6. To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Transfer Station Vehicle or Equipment Capital Reserve Fund established in 2014 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .05

Recommended by the Board of Selectmen (Vote 3-0)

7. To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to be added to the Fire Department Emergency Vehicle Capital Reserve Fund established in 2014 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .15

Recommended by the Board of Selectmen (Vote 3-0)

8. To see if the Town will vote to raise and appropriate the sum of up to One Hundred Twenty Thousand Dollars (\$120,000) to purchase a new tanker body and installation for Tanker II, and to fund this appropriation by withdrawing up to One Hundred Twenty Thousand Dollars from the Fire Department Capital Reserve Fund established in 2014 for this purpose. No amount to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .00

Recommended by the Board of Selectmen (Vote 3-0)

9. To see if the Town will vote to raise and appropriate the sum of up to Fifty-Four Thousand Dollars (\$54,000) to purchase a new police cruiser with equipment and installation of equipment and to fund this appropriation by withdrawing Twenty Two Thousand Dollars (\$22,000) from the Police Special Detail Revolving Fund established at a Special Town Meeting on May 9, 2008, with the remaining Thirty-Two Thousand Dollars (\$32,000) to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .08

Recommended by the Board of Selectmen (Vote 3-0)

10. To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Police Vehicle & Equipment Capital Reserve Fund established in 2020 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .03

Recommended by the Board of Selectmen (Vote 3-0)

11. To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Highway Vehicle Capital Reserve Fund established in 2012 for this purpose, and as summarized in the Capital Improvement Plan. This sum to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .04

Recommended by the Board of Selectmen (Vote 3-0)

12. To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for additional costs associated with paving. This sum to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .25

Recommended by the Board of Selectmen (Vote 3-0)

13. To see if the Town will vote to raise and appropriate the sum of up to Six Thousand Six Hundred Dollars (\$6,600) for the purpose of improving the access road and widening the corner in Page's Corner Cemetery and to authorize the withdrawal of said funds from the Cemetery Trust Fund Maintenance Care established in 1988. No amount to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .00

Not Recommended by the Board of Selectmen (Vote 1-2)

14. To see if the Town will vote to raise and appropriate the sum of up to Eight Thousand Five Hundred Dollars (\$8,500) for the purpose of improving the Cremains area in Page's Corner Cemetery with cobblestone edged walkways and hard pack ¾ inch gravel around the lots and to authorize the withdrawal of Four Thousand Two Hundred Twenty Eight dollars (\$4,228) from the Cemetery Trust Fund Maintenance Care established in 1988. And furthermore, to withdraw two thousand dollars (\$2,000) from the Cemetery Expendable Trust Fund established in 2016, and further to withdraw Two Thousand Two Hundred Seventy-Two Dollars (\$2,272) from the unassigned fund balance surplus.

Estimated 2021 tax rate impact: \$ .00

Recommended by the Board of Selectmen (Vote 3-0)

15. To see if the Town will vote to raise and appropriate the sum of up to Five Thousand Dollars (\$5,000) for the purpose of tree removal in Pages Corner Cemetery, Center Cemetery, and the East Cemetery, and to authorize the withdrawal of said funds from the Cemetery Trust Fund Maintenance Care established in 1988. No amount to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .00

Recommended by the Board of Selectmen (Vote 3-0)

16. To see if the Town will vote to raise and appropriate the sum of Two Thousand One Hundred Twenty-Five Dollars (\$2,125) for the milfoil control at Gorham Pond and to authorize the withdrawal of One Thousand Two Hundred Seventy-Five Dollars (\$1,275) from the Invasive Plant Species Capital Reserve Fund established in 2018, and to authorized the selectmen to accept

a grant from the State of New Hampshire DES in the amount of Eight Hundred Fifty Dollars (\$850) known as the Variable Milfoil Control Grant. No amount to come from taxation in 2021.

Estimated 2021 tax rate impact: \$ .00

Recommended by the Board of Selectmen (Vote 3-0)

17. To hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.
18. To transact any other business that may legally come before this meeting.

**Given under our hands and seal, this eleventh day of February in the year of our Lord two thousand twenty-one.**

**Selectmen of Dunbarton**

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**David Nault, Chairman**

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**Robert Martel**

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**Michael Kaminski**

**A true copy of Warrant – Attest:  
Selectmen of Dunbarton**

**Ninth, day of March 2021**

**We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting up an attested copy of the within warrant at the place of meeting within named, and a like attested copy at the Dunbarton Town Office building, Dunbarton Elementary School and the Dunbarton website [www.dunbartonnh.org](http://www.dunbartonnh.org) being public places in said Town, on the eleventh of February 2021.**



New Hampshire  
Department of  
Revenue Administration

2021  
MS-636

**Proposed Budget**

**Dunbarton**

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 11th, 2021

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
David Nault	Chairman, Board of Selectmen	
Robert Martel	Selectman	
Michael Kaminski	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$115,681	\$131,312	\$135,459	\$0
4140-4149	Election, Registration, and Vital Statistics	04	\$72,841	\$77,282	\$76,193	\$0
4150-4151	Financial Administration	04	\$138,209	\$143,479	\$148,042	\$0
4152	Revaluation of Property		\$0	\$50,000	\$0	\$0
4153	Legal Expense	04	\$28,053	\$39,600	\$39,600	\$0
4155-4159	Personnel Administration	04	\$296,047	\$306,197	\$338,990	\$0
4191-4193	Planning and Zoning	04	\$9,387	\$17,370	\$16,391	\$0
4194	General Government Buildings	04	\$112,108	\$250,292	\$250,629	\$0
4195	Cemeteries	04	\$14,675	\$15,700	\$15,700	\$0
4196	Insurance	04	\$29,906	\$29,906	\$32,379	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$816,887</b>	<b>\$1,061,138</b>	<b>\$1,053,383</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	04	\$449,355	\$485,914	\$472,227	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	04	\$87,011	\$116,133	\$119,627	\$0
4240-4249	Building Inspection	04	\$71,064	\$75,578	\$77,179	\$0
4290-4298	Emergency Management	04	\$0	\$1,000	\$1,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$607,430</b>	<b>\$678,625</b>	<b>\$670,033</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	04	\$562,145	\$572,848	\$574,713	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$562,145</b>	<b>\$572,848</b>	<b>\$574,713</b>	<b>\$0</b>



### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
			(Recommended) (Not Recommended)			
Sanitation						
4321	Administration	04	\$184,265	\$174,535	\$175,627	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	04	\$91,843	\$102,679	\$108,813	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$276,108	\$277,214	\$284,440	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0
Welfare						
4441-4442	Administration and Direct Assistance	04	\$10,141	\$14,899	\$14,960	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$10,141	\$14,899	\$14,960	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	04	\$460	\$6,400	\$6,401	\$0
4550-4559	Library	04	\$96,228	\$96,228	\$109,318	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$96,688	\$102,628	\$115,719	\$0





### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$2,250	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$2,250	\$0	\$0
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$0	\$0	\$0
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$68,000	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$20,000	\$0	\$0
Capital Outlay Subtotal			\$0	\$88,000	\$0	\$0
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$2,713,248	\$0



### Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
4619	Other Conservation	16 <i>Purpose: Milfoil Control</i>	\$2,125	\$0
4902	Machinery, Vehicles, and Equipment	08 <i>Purpose: Withdraw from FD CRF for new tanker body</i>	\$120,000	\$0
4902	Machinery, Vehicles, and Equipment	09 <i>Purpose: Purchase new Police Vehicle &amp; Equipment</i>	\$54,000	\$0
4909	Improvements Other than Buildings	13 <i>Purpose: Cemetery Trust Fund Maintenance Care Withdrawl</i>	\$8,600	\$0
4909	Improvements Other than Buildings	14 <i>Purpose: Cemetery Trust Fund Maintenance Care Withdrawl</i>	\$8,500	\$0
4909	Improvements Other than Buildings	15 <i>Purpose: Cemetery Trust Fund Maintenance Care Withdrawl</i>	\$5,000	\$0
4915	To Capital Reserve Fund	05 <i>Purpose: Revaluation CRF deposit</i>	\$14,000	\$0
4915	To Capital Reserve Fund	06 <i>Purpose: Transfer Station Vehicle or equipment CRF deposit</i>	\$20,000	\$0
4915	To Capital Reserve Fund	07 <i>Purpose: Fire Department Emergency Vehicle CRF deposit.</i>	\$80,000	\$0
4915	To Capital Reserve Fund	10 <i>Purpose: Police Vehicle &amp; Equipment CRF</i>	\$10,000	\$0
4915	To Capital Reserve Fund	11 <i>Purpose: Deposit into Highway CRF</i>	\$15,000	\$0
Total Proposed Special Articles			\$315,225	\$0



Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
4312	Highways and Streets	12	\$100,000	\$0
<i>Purpose: Additional cost associated with paving.</i>				
Total Proposed Individual Articles			\$100,000	\$0



### Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	04	\$6,500	\$20,000	\$15,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	04	\$34,822	\$10,000	\$10,000
3186	Payment in Lieu of Taxes		\$785	\$1,000	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes	04	\$0	\$0	\$1,000
3190	Interest and Penalties on Delinquent Taxes	04	\$12,523	\$15,000	\$15,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$54,630</b>	<b>\$46,000</b>	<b>\$41,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	04	\$702,042	\$875,000	\$875,000
3230	Building Permits	04	\$30,804	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	04	\$12,505	\$10,000	\$10,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$745,351</b>	<b>\$705,000</b>	<b>\$705,000</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$20,810	\$23,648	\$0
3352	Meals and Rooms Tax Distribution	04	\$147,203	\$135,000	\$135,000
3353	Highway Block Grant	04	\$102,777	\$90,000	\$90,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	04	\$3,373	\$3,000	\$3,000
3357	Flood Control Reimbursement	04	\$72,346	\$70,000	\$70,000
3359	Other (Including Railroad Tax)	04, 16	\$4,049	\$900	\$1,700
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$350,558</b>	<b>\$322,548</b>	<b>\$299,700</b>
<b>Charges for Services</b>					
3401-3408	Income from Departments	04	\$52,734	\$60,000	\$50,000
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$52,734</b>	<b>\$60,000</b>	<b>\$50,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$3,700	\$0	\$0
3502	Interest on Investments	04	\$1,665	\$3,000	\$1,000
3503-3509	Other	04	\$10,645	\$5,400	\$1,582
<b>Miscellaneous Revenues Subtotal</b>			<b>\$16,010</b>	<b>\$8,400</b>	<b>\$2,582</b>



New Hampshire  
Department of  
Revenue Administration

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MS-636

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	09	\$0	\$0	\$22,000
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	16, 08	\$0	\$88,195	\$121,275
3916	From Trust and Fiduciary Funds	15, 14, 13	\$0	\$0	\$17,828
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$88,195</b>	<b>\$161,103</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04, 14	\$0	\$0	\$297,354
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$297,354</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,219,283</b>	<b>\$1,208,143</b>	<b>\$1,556,739</b>

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New Hampshire  
Department of  
Revenue Administration

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MS-636

Budget Summary

Item	Period ending 12/31/2021
Operating Budget Appropriations	\$2,713,248
Special Warrant Articles	\$315,225
Individual Warrant Articles	\$100,000
Total Appropriations	\$3,128,473
Less Amount of Estimated Revenues & Credits	\$1,556,739
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$1,571,734</b>

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## COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

		2020 Approved	2020 Expenses	Excess / Deficit	Encumbered	2021 Proposed
Executive		131,312	115,681	15,631	4,000	135,459
Elections, Registration & Vital Stats		77,282	72,981	4,301		76,193
Financial Administration		116,305	111,745	4,560	4,249	118,208
Assessor		27,174	26,464	710		29,834
Legal Expenses		39,600	28,053	11,547	18,750	39,600
Personnel Administration		306,197	296,047	10,150		338,990
Planning & Zoning		18,220	9,367	8,853		16,391
General Government Bldgs.		250,292	112,108	138,184		250,629
Cemeteries		15,700	14,675	1,025	2,272	15,700
Insurance		29,906	29,906	-		32,379
Police		485,914	449,355	36,559	2,465	472,227
Fire		116,133	87,011	29,122		119,627
Building Inspection		75,578	71,064	4,514		77,179
Emergency Mgt.		1,000	-	1,000		1,000
Highway Department		572,848	562,145	10,703	68,500	574,713
Solid Waste Exp. & Disposal		277,214	276,108	1,106	16,069	284,440
Welfare		14,899	10,141	4,758		14,960
Recreation		400	400	-		400
Old Home Day - Memorial Day		6,000	60	5,940		6,001
Library		96,228	96,228	-		109,318
<b>TOTAL EXPENSES:</b>	<i>2020 article # ↓</i>	<b>\$2,658,202</b>	<b>\$2,369,539</b>	<b>\$288,663</b>	<b>\$116,305</b>	<b>\$2,713,248</b>
Special Warrant Articles:						
2021 Article # 5 CRF Reval Deposit from taxes	8	14,000	14,000	-		14,000
2020 Article # 9 Revaluation withdrawal from CRF	9	50,000	49,971	29		-
2020 Article # 10 Computer Equip. from Surplus	10	20,000	12,479	7,521		-
2021 Article # 6 Transfer Station Equip from taxes	11	15,000	15,000	-		20,000
2021 Article # 7 FD Emergency Veh. CRF dep. / taxes	7	40,000	40,000	-		60,000
2021 Article # 9 Police Dept. Vehicle other rev. & taxes	13	53,000	53,416	(416)	22,000	32,000
2021 Article # 10 Police Dept. from taxes	14	1,000	1,000	-		10,000
2021 Article # 11 Hwy. Dept. CRF Deposit from taxes	14	10,000	10,000	-		15,000
Total Special Warrant Articles		203,000	195,867	7,133		151,000
Individual Warrant Articles						
2021 Article # 12 Additional Paving Cost	16	100,000	100,000	-		100,000
<u>Subtotal Warrants from taxes</u>		303,000	295,867	14,266	22,000	251,000
Total Appropriations						2,964,248
Less Amount of Estimated Revenues & Surplus						(1,396,542)
Net from taxes (includes budget & warrants)						1,567,706
<u>Warrants from other funding</u>						
2021 Article # 8 FD Emergency Veh. CRF withdrawal		-	-	-		120,000
2021 Article # 13 Cemetery Improv. From CRF		-	-	-		6,600
2021 Article # 14 Cemetery Improv. From CRF		-	-	-		8,500
2021 Article # 15 Cemetery Improv. From CRF		-	-	-		5,000
2021 Article # 16 Milfoil Control Gorham Pond	13	2,250	-	2,250		2,125

## COMPARATIVE STATEMENT OF ESTIMATED, ACTUAL & PROPOSED REVENUES

	2020 Proposed Revenues	2020 Actual	Excess / Deficit	2021 Proposed Revenues
Land Use Change	20,000	6,500	13,500	<b>15,000</b>
Yield Taxes	10,000	34,822	(24,822)	<b>10,000</b>
Payment in Lieu of Taxes	1,000	785	215	<b>1,000</b>
Interest & Penalties on Taxes	15,000	12,523	2,477	<b>15,000</b>
Motor Vehicle Permits & Decals	675,000	702,042	(27,042)	<b>675,000</b>
Building Permits	20,000	30,804	(10,804)	<b>20,000</b>
Other Licenses, Permits & Fees	10,000	12,505	(2,505)	<b>10,000</b>
Shared Revenues	23,648	20,810	2,838	-
Highway Block Grant	90,000	102,777	(12,777)	<b>90,000</b>
Flood Control Land	70,000	72,346	(2,346)	<b>70,000</b>
Federal Forest	3,000	3,373	(373)	<b>3,000</b>
Inter-Govt. Revenue-Rooms & Meals Tax	135,000	147,203	(12,203)	<b>135,000</b>
Grant Revenues	900	1,385	(485)	<b>850</b>
Fema-Reimbursement	-	2,664	(2,664)	-
Income from Departments	30,000	33,764	(3,764)	<b>30,000</b>
Recycling & C & D Income	30,000	18,970	11,030	<b>20,000</b>
Sale of Town Property	-	3,700	(3,700)	-
Interest on Investments	3,000	1,665	1,335	<b>1,000</b>
Rental of Town Property	5,400	5,400	-	-
Miscellaneous Revenue	-	500	(500)	<b>1,582</b>
Insurance Revenue	-	4,745	(4,745)	-
Unanticipated Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL BUDGET REVENUES</b>	<b>1,141,948</b>	<b>1,219,283</b>	<b>(77,335)</b>	<b>1,097,432</b>

# **EMPLOYEE EARNINGS SUMMARY REPORT - 2020**

Dept. Code			Dept. Code		
FD	Andrews, Daniel	\$604.29	S.Duty-FT	McClellan, Ralph	\$3,720.00
FD	Andrews, Mark	\$632.12	ELE	Metzger, Carl	\$35.04
DTC	Arce, Hope	\$13,804.53	PD-PT	Milioto, Joseph	\$9,565.26
VFD	Aznive, Amelia	\$192.00	S.Duty-PT	Milioto, Joseph	\$38,928.00
BOA	Belanger, Jacques	\$604.80	TREA	Milioto, Pamela	\$7,968.54
TS/VFD	* Bowne, Patrick	\$63,544.18	VFD	Mullen, Fred	\$3,299.77
VFD	Bowne, Tamara	\$3,196.22	VFD	Nason, Seldon	\$424.29
ELE	Bracy, Mary Sue	\$321.93	BOS	Nault, David	\$2,357.70
VFD	Carter, Sarah	\$90.00	TS	Nickerson, David	\$1,146.86
ELE	Casey, Janet	\$560.64	ELE	Ouellet, Rene	\$914.31
BOA	Clark, Bryan	\$604.80	PF-FT	* Patten, Jason	\$65,953.16
TA	* Comeau, Line	\$69,326.56	S.Duty-FT	Patten, Jason	\$576.00
PD-PT	Connelly, Christopher	\$1,974.56	VFD	Purcell, Robert	\$822.12
HWY	Crosby, Jackson	\$1,777.70	PD-PT	Purslow, Laura	\$13,629.40
HWY	Crosby, Jeff	\$19,780.52	PD-PT	Pushee, Geoffrey	\$59.73
INSP.	Cummings, Michael	\$20,234.04	VFD	Rae Jr., Brian	\$1,408.86
VFD	Daly, John	\$753.05	TS	Rain, Riley	\$2,720.84
TO	Denoncourt, Jo-Marie	\$27,025.20	PD-FT	* Remillard, Christopher	\$78,478.38
TS	Dudek, Stanley	\$7,574.27	S.Duty-FT	Remillard, Christopher	\$384.00
TS	Etheredge, Breton	\$11,609.83	VFD	Roehl, Jacklyn	\$298.00
HWY	* Gamache, Peter	\$62,109.83	PD-FT	* Sklut, Daniel	\$89,714.06
HWY	Gamache, Troy	\$7,448.24	VFD	Skoglund, Brandon	\$82.00
VFD	Gawel, Kevin	\$454.29	VFD	Swindlehurst, John	\$1,972.86
VFD	Goodrich, Jada	\$187.00	ELE	Swindlehurst, Eleanor	\$140.16
PD-PT	Gorman, Michel	\$11,646.90	TS	Tacy, Ryan	\$17,115.24
S.Duty-PT	Gorman, Michel	\$82.04	PD-FT	* Tyler, Brian	\$62,513.31
Acct.	Hall, Kyla	\$2,814.50	S.Duty-FT	Tyler, Brian	\$11,640.00
BOS	Kaminski, Michael	\$2,236.78	R-SEC	Vallieres, Alison	\$860.73
ELE	Kaminski, Sharon	\$26.28	R-SEC	VandeBogart, Janice	\$846.35
JNT	Kehas-Comeau, Sheryl	\$7,223.31	TAX C.	VanKalken, Judith	\$18,547.62
Sec.	King, Jennifer	\$11,252.99	ELE	Wanner, Barbara	\$52.56
TC	* Landry, Linda	\$53,732.96	TS	Wayland, Keagan	\$11,260.56
ELE	Landry, Mark	\$39.42	ELE	Weeks, Peter	\$313.17
VFD	Lang, Mark	\$2,829.07	ELE	Westenberg, Shelley	\$140.16
BOA	LaValley, Mary	\$604.80	BLDG/PB	* White, Donna	\$50,052.04
VFD	Luby, Heather	\$132.00	VFD	Wiggin, Jonathan	\$9,488.89
ELE	Luby, Shannon	\$61.32	TS	Wootten, Edward	\$25,408.69
VFD	Marcou, Cody	\$1,445.41	VFD	Wright, Benjamin	\$774.29
VFD	Marcou, Debra	\$784.29	VFD	Wright, Heidi	\$464.29
VFD	Marcou, Louis	\$2,023.41	VFD	Wright, Patrick	\$884.41
VFD	Marcou, Zachary	\$1,054.53	VFD	Zahn, Charles	\$1,242.86
BOS	Martel, Robert	\$2,176.32	Wel	Zmigrodski, Jeannie	\$6,278.84
PD-FT	* McClellan, Ralph	\$62,147.42			

**Subtotal column A: \$476,724.35**

**Subtotal column B: \$542,483.35**

**Employee Earnings Summary Report 2020: \$1,019,207.70**

There were 52 pay periods in 2020. \* Indicates a Full Time Employee payroll disbursement only.

Employee total earnings includes: Multiple department services; Overtime; Police Special Duty Services.



## 2021 COMPENSATION of Town Clerk per RSA 41:25 & Tax Collector per RSA 41:33

### Per NH RSA 41:25, Compensation of Town Clerk.

- Each town, at annual town meeting, may determine the rate and amount of compensation in lieu of statutory fees to be allowed the town clerk for his/her services.

	Town Clerk	Full Time:	April 1, 2007
2021 Salary:			\$52,048.29
2021 Medical/Den. Benefits:			\$13,381.54
2021 New Hampshire Retirement:			\$6,767.82
2021 Short term/Long term Disability:			\$395.76
2021 Longevity:			\$1,600.00
			\$74,193.41
2021 ss/ssm taxes:			\$4,333.57
			\$78,526.98

### Per NH RSA 41:33, Compensation of Tax Collectors.

- Each town, at the annual meeting, may determine the rate or amount of compensation to be allowed the collector of taxes for his/her services.

Tax Collector	Tax Collector	Part Time:	March 15, 2013
	2021 Salary:		\$18,317.32
	ss/ssm:		\$1,401.33
			\$19,718.65

### 2021 Elected Officials

	2021		
BOS chair annual salary	\$2,442.33		
Selectman annual salary	\$2,198.10		
Selectman annual salary	\$2,198.10		
BOA Chair	\$610.84		
BOA	\$610.84		
BOA	\$610.84		
Tax Collector annual salary	\$18,317.32		
Moderator hourly rate	\$11.26		
Town Clerk annual salary/53 pay periods	\$52,048.29		
Treasurer annual salary	\$8,000.00		
		Hourly /	
Road Agent avg. 15 hrs. per week	\$21,902.25		\$27.55

## 2020 TAX RATE CALCULATION

### TOWN PORTION DUNBARTON

Gross Appropriation	2,963,452		
Less: Revenues	(1,278,389)		
Less: Shared Revenues	(309,417)		
Add: Overlay (RSA 76:6)	60,426		
War Service Credits	<u>63,465</u>		
Net Town Appropriations		<u>1,499,537</u>	
Approved Town/City Tax Effort		1,499,537	TOWN RATE
Municipal Tax Rate			\$3.80

### SCHOOL PORTION

Due to Local School	7,679,521	7,679,521	
Less: Education Grant		(1,480,218)	
Less: State Education Taxes		(690,471)	
	664,872		
Approved School Tax Effort		5,508,832	LOCAL SCHOOL RATE
Local Education Tax Rate			\$13.97
State Education Taxes			
Equalized Valuation (no utilities)		2.38	
	284,638,058		690,471 STATE SCHOOL RATE
Divided by Local Assessed Valuation (no utilities)			\$1.88
	284,234,635		

### COUNTY PORTION

Due to County		1,037,676	
Approved County Tax Effort			
County Tax Rate		1,037,676	COUNTY RATE
			\$2.63

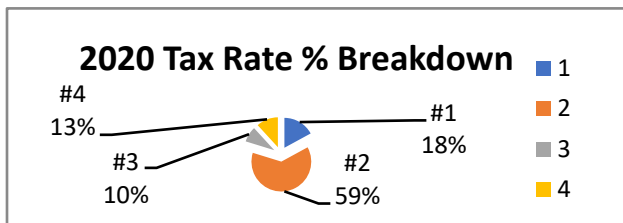
### COMBINED TAX RATE

			TOTAL TAX RATE
Total Property Taxes Assessed:		7,055,844	\$22.28
Less: War Service Credits		(65,000)	
Total Property Tax Commitment		6,990,844	

### PROOF OF RATE

<u>Net Assessed Valuation</u>		<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax (no utilities)	279,439,121	20.40	639,901
All Other Taxes	301,309,721	23.59	5,898,070
			6,537,971

TOWN RATE	LOCAL SCHOOL RATE	STATE SCHOOL RATE	COUNTY RATE
#1	#2	#3	#4
\$3.80	\$13.97	\$1.88	\$2.63
			TOTAL TAX RATE
			\$22.28



**INVENTORY OF TOWN PROPERTY  
SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2020**

Town Hall, Land & Buildings	454,800
Library/Furniture, Equipment & Books	280,000
Town Office Bldg., Land & Buildings	148,400
Furniture & Equipment	89,617
Police Department, Equipment & Vehicles	479,744
Fire & Police Department, Land & Buildings	385,000
Fire Department Equipment	1,005,852
Highway Department, Land & Buildings	443,800
Equipment	397,374
Materials and Supplies	35,000
School, Land & Buildings	2,472,400
Equipment	725,000
Transfer Station/Recycling Center, Land & Bldg.	566,700
Equipment	289,910
Kimball Pond Property-Rental Building	0
<b>Subtotal:</b>	<b>7,773,597</b>
All new roadways deeded to the town as of 12/31/20	2,834,416

All other town property including land under the jurisdiction of the Town Forest, Kuncanowet Town Forest, & Conservation Commission	8,546,874
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**Total: 19,154,887**

**SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 2020**

Total of Taxable Building Values	\$212,303,298
Total of Taxable Land Value	\$86,085,145
Total Current Use Land	\$643,295
Public Utilities	\$20,395,900
Tax Exempt Buildings	\$(2,420,606)
Tax Exempt Land	\$(10,227,828)
<b>TOTAL VALUATION BEFORE OTHER EXEMPTIONS</b>	<b>\$318,784,343</b>

Less Exemptions to Certain Elderly	\$(369,700)
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**NET VALUATION ON WHICH TAX RATE IS COMPUTED \$318,414,643**

*MS-1 Tax Commitment Totals*

<i>Total Municipal Tax Effort</i>	\$8,736,516
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<i>Less: War Service Credits</i>	\$(63,465)
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<i>Total Property Tax Commitment</i>	\$8,673,051
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## BALANCE SHEET MS-535

General Fund Balance Sheet for Town/City of		Town of Dunbarton, NH or Optional Reporting Year = n/a		2019
A. ASSETS - Current assets	Acct. # (a)	Beginning of Year (b)	End of year (c)	
a. Cash and equivalent	1010	\$4,092,407	\$4,070,404	
b. Investments	1030	\$0	\$0	
c. Restricted Assets		\$0	\$0	
d. Taxes receivable	1080	\$161,156	\$104,346	
e. Tax liens receivable	1110	\$43,125	\$44,921	
f. Accounts receivable	1150	\$17,070	\$12,601	
g. Due from other governments	1260	\$0	\$0	
h. Due from other funds	1310	\$8,104	\$0	
i. Other current assets	1400	\$25,709	\$29,739	
j. Tax deeded property (subject to resale)	1670	\$3,756	\$3,756	
TOTAL ASSETS		\$4,351,327	\$4,265,767	
B. LIABILITIES AND FUND EQUITY				
Current liabilities	Acct. # (a)	Beginning of Year (b)	End of year (c)	
a. Warrants and accounts payable	2020	\$47,087	\$24,307	
b. Compensated absences payable	2030	\$0	\$0	
c. Contracts payable	2050	\$0	\$0	
d. Due to other governments	2070	\$0	\$0	
e. Due to school districts	2075	\$3,408,505	\$3,262,023	
f. Due to other funds	2080	\$0	\$1,770	
g. Deferred revenue	2220	\$0	\$0	
h. Notes payable - Current	2230	\$0	\$0	
I. Bonds payable - Current	2250	\$0	\$0	
j. Other payables	2270	\$69,334	\$134,367	
TOTAL CURRENT LIABILITIES		\$3,524,926	\$3,422,467	
Fund equity*				
a. Nonspendable Fund Balance	2440	\$0	\$0	
b. Restricted Fund Balance	2450	\$0	\$0	
c. Committed Fund Balance	2460	\$0	\$0	
d. Assigned Fund Balance	2490	\$77,910	\$91,779	
e. Unassigned Fund Balance	2530	\$748,491	\$751,521	
TOTAL FUND EQUITY		\$826,401	\$843,300	
3. TOTAL LIABILITIES AND FUND EQUITY		\$4,351,327	\$4,265,767	
*Note: To be GASB 54 compliant, the fund balance classifications have changed. See tab called Fund Balance Explanation.				
NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund. See the municipality's audited financials for more information on proprietary funds, special revenues funds or capital project funds.				
MS-535-Financial Report of Budget; Calendar Year-ending 2019		This report was used to set the tax rate in 2020		

## SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2020

### TOWN OF DUNBARTON

Cash on Deposit December 31, 2019	\$ 4,109,014.05
Receipts 1/1/20 to 12/31/20	\$ 10,364,267.21
Interest on Investments	\$ 2,493.44
Total	\$ 14,475,774.70
Disbursements 1/1/20 to 12/31/20	\$ (10,162,385.86)
Cash on Hand December 31, 2020	\$ 4,313,388.84

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### ROAD BOND

Bond Receipt Mills Family Trust 12/31/19	\$ 1,649.42
Interest	\$ 0.11
Balance as of 12/31/20	\$ 1,649.53
Bond Receipt Verizon Wireless/ Cellco 12/31/19	\$ 5,005.34
Interest	\$ 0.44
Balance as of 12/31/20	\$ 5,005.78
Bond Receipt Nault 12/31/2019	\$ 4,002.04
Interest	\$ 0.33
Balance 12/31/20	\$ 4,002.37
Bond Receipt Dionne 12/31/2019	\$ 4,001.20
Interest	\$ 0.33
Balance 12/31/20	\$ 4,001.53
Bond Receipt Herrick 12/31/2019	\$ 4,000.91
Interest	\$ 0.33
Balance 12/31/20	\$ 4,001.24
Total Bonds 12/31/2020	\$ 18,660.45

Respectfully Submitted:  
Pamela Milioto, Treasurer

## SUMMARY OF TAX ACCOUNTS YEAR ENDING DECEMBER 31, 2020

	<u>2020</u>	<u>2019</u>
<u>DEBITS</u>		
<b>Uncollected Taxes</b>		
Property Tax		\$ 149,490.86
Land Use Change Tax		\$ 1.50
Yield Tax		\$ 768.05
Other charges		
<b>Taxes Committed</b>		
Property Tax	\$ 8,679,494.72	
Land Use Change Tax	\$ 13,000.00	
Yield Tax	\$ 34,822.17	
Excavation Tax	\$ 113.18	
Other Charges	\$ 49.91	\$ 15.27
Returned Check Fees		
<b>Overpayments</b>		
Property Tax	\$ 40,195.30	\$ 18,834.96
Yield Taxes		
Interest		
<b>Interest</b>		
All Taxes	\$ 1,621.94	\$ 6,037.33
<b>Penalties, Costs &amp; Fees</b>		
Costs Before Lien		\$ 156.00
<b>TOTAL DEBITS</b>	<b>\$ 8,769,297.22</b>	<b>\$ 175,303.97</b>
<u>CREDITS</u>		
<b>Remittances</b>		
Property Tax	\$ 8,561,735.07	\$ 104,537.72
Land Use Change Tax	\$ 13,000.00	\$ 1.48
Yield Tax	\$ 34,822.17	\$ 768.05
Excavation Tax	\$ 113.18	
Interest on all Taxes	\$ 1,621.94	\$ 6,037.33
Conversion to Lien		\$ 45,443.98
Costs		
Other Charges	\$ 49.91	\$ 15.27
Discounts allowed		\$ 13.14
<b>Abatements Made</b>		
Property Tax	\$ 6,443.56	\$ 18,487.00
Interest		
Land Use Change		
<b>Uncollected Taxes</b>		
Property Tax	\$ 151,511.39	
Yield Tax		
Land Use Change		
Interest		
other charges		
<b>Property Credit Balance</b>		
<b>TOTAL CREDITS</b>	<b>\$ 8,769,297.22</b>	<b>\$ 175,303.97</b>

## REPORT OF DUNBARTON TAX COLLECTOR - JANUARY 1 - DECEMBER 31, 2020

### SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 2020

	<u>2020</u>	<u>2019</u>	<u>2018</u>
<u>DEBITS</u>			
Unredeemed Liens		\$ 37,818.24	\$ 6,274.87
Liens Executed During Year	\$ 48,739.29		
Interest & Costs	\$ 420.33	\$ 6,511.39	\$ 838.60
<b>TOTAL DEBITS</b>	<b>\$ 49,159.62</b>	<b>\$ 44,329.63</b>	<b>\$ 7,113.47</b>
<u>CREDITS</u>			
Redemptions	\$ 4,111.57	\$ 28,081.97	\$ 6,193.96
Interest & Costs	\$ 212.03	\$ 6,885.64	\$ 915.60
Abatements of Unredeemed Tax			\$3.91
Liens Deeded to Municipality			
Unredeemed Liens	\$ 44,836.02	\$ 9,362.02	
<b>TOTAL CREDITS</b>	<b>\$ 49,159.62</b>	<b>\$ 44,329.63</b>	<b>\$ 7,113.47</b>

*Tax Collector's Reports are submitted by Judy van Kalken, Tax Collector*

REPORT OF THE TRUST FUNDS AND CAPITAL RESERVE FUNDS						
OF THE TOWN OF DUNBARTON, NH						
FOR THE YEAR ENDING DECEMBER 31, 2020						
FUND	Description		Balance Beginning of Year	Posted During Year	Expended During Year	Balance End of Year
COMMON TRUST FUND		<b>Principal</b>	\$ 21,541.10	\$ -	\$ -	\$ 21,541.10
	Perpetual Care, est. Unknown	<b>Interest</b>	\$ 13,268.45	\$ 3,987.00	\$ (1,277.97)	\$ 15,977.48
	NH-PDIP 102520001	<b>Total</b>	\$ 34,809.55	\$ 3,987.00	\$ (1,277.97)	\$ 37,518.58
CEMETERY TRUST FUND		<b>Principal</b>	\$ 23,100.00	\$ -	\$ -	\$ 23,100.00
	Maintenance Care, est. 1988	<b>Interest</b>	\$ 1,413.32	\$ 153.66	\$ -	\$ -
	NH-PDIP 102520002	<b>Total</b>	\$ 24,513.32	\$ 153.66	\$ -	\$ 24,666.98
DUNBARTON SCHOOL CRF		<b>Principal</b>	\$ 81,766.11	\$ 11,405.00	\$ -	\$ 93,171.11
	School Facility, est. 1991	<b>Interest</b>	\$ -	\$ 513.29	\$ -	\$ 513.29
	NH-PDIP 102520003	<b>Total</b>	\$ 81,766.11	\$ 11,918.29	\$ -	\$ 93,684.40
SILVERBERG SCHOOL TRUST FUND		<b>Principal</b>	\$ 2,129.04	\$ -	\$ -	\$ 2,129.04
	Elementary School, est. 1984	<b>Interest</b>	\$ -	\$ 13.35	\$ -	\$ 13.35
	NH-PDIP 102520004	<b>Total</b>	\$ 2,129.04	\$ 13.35	\$ -	\$ 2,142.39
WINSLOW TOWN FOREST TRUST FUND		<b>Principal</b>	\$ 11,632.82	\$ -	\$ -	\$ 11,632.82
	Town Forest Maintenance, est. 1930	<b>Interest</b>	\$ -	\$ 72.89	\$ -	\$ 72.89
	NH-PDIP 102520005	<b>Total</b>	\$ 11,632.82	\$ 72.89	\$ -	\$ 11,705.71
REVALUATION CRF		<b>Principal</b>	\$ 82,826.37	\$ 14,000.00	\$ (42,533.91)	\$ 54,292.46
	Property Revaluation, est. 2003	<b>Interest</b>	\$ -	\$ 495.88	\$ -	\$ 495.88
	NH-PDIP 102520006	<b>Total</b>	\$ 82,826.37	\$ 14,495.88	\$ (42,533.91)	\$ 54,788.34
LAND PURCHASE CRF		<b>Principal</b>	\$ 46,393.11	\$ -	\$ -	\$ 46,393.11
	Land Purchase, est. 1997	<b>Interest</b>	\$ -	\$ 290.77	\$ -	\$ 290.77
	NH-PDIP 102520007	<b>Total</b>	\$ 46,393.11	\$ 290.77	\$ -	\$ 46,683.88
BUILDING REPAIR CRF		<b>Principal</b>	\$ 27.80	\$ -	\$ -	\$ 27.80
	Building Repair, est. 1997	<b>Interest</b>	\$ -	\$ 0.16	\$ -	\$ 0.16
	NH-PDIP 102520008	<b>Total</b>	\$ 27.80	\$ 0.16	\$ -	\$ 27.96
SPECIAL EDUCATION TRUST FUND		<b>Principal</b>	\$ 114,197.21	\$ -	\$ -	\$ 114,197.21
	Special Education, est. 2000	<b>Interest</b>	\$ -	\$ 715.76	\$ -	\$ 715.76
	NH-PDIP 102520010	<b>Total</b>	\$ 114,197.21	\$ 715.76	\$ -	\$ 114,912.97



SARGENT/PAGES CORNER TRUST FUND	<b>Principal</b>	\$ 1,063.80	\$ -	\$ -	\$ 1,063.80
Maintenance Care, est. 2005	<b>Interest</b>	\$ -	\$ 6.67	\$ -	\$ 6.67
NH-PDIP 102520012	<b>Total</b>	\$ 1,063.80	\$ 6.67	\$ -	\$ 1,070.47
DES KITCHEN EQUIPMENT FUND	<b>Principal</b>	\$ 3,310.87	\$ 3,000.00	\$ -	\$ 6,310.87
Maintenance Care, est. 2008	<b>Interest</b>	\$ -	\$ 21.99	\$ -	\$ 21.99
NH-PDIP 102520013	<b>Total</b>	\$ 3,310.87	\$ 3,021.99	\$ -	\$ 6,332.86
HIGHWAY VEHICLE CAPITAL	<b>Principal</b>	\$ 169,928.00	\$ 10,000.00	\$ (109,542.00)	\$ 70,386.00
Highway Vehicle, est. 2012	<b>Interest</b>	\$ -	\$ 1,024.50	\$ -	\$ 1,024.50
NH-PDIP 102520014	<b>Total</b>	\$ 169,928.00	\$ 11,024.50	\$ (109,542.00)	\$ 71,410.50
KTFCA MAINTENANCE FUND	<b>Principal</b>	\$ 15,643.74	\$ -	\$ -	\$ 15,643.74
Town Forest Maintenance, est. 2012	<b>Interest</b>	\$ -	\$ 98.04	\$ -	\$ 98.04
NH-PDIP 102520015	<b>Total</b>	\$ 15,643.74	\$ 98.04	\$ -	\$ 15,741.78
THEATRE RESTORATION PROJECT	<b>Principal</b>	\$ 483.05	\$ -	\$ -	\$ 483.05
Library Restoration Project, est. 2012	<b>Interest</b>	\$ -	\$ 3.03	\$ -	\$ 3.03
NH-PDIP 102520016	<b>Total</b>	\$ 483.05	\$ 3.03	\$ -	\$ 486.08
FIRE DEPARTMENT CRF	<b>Principal</b>	\$ 228,781.91	\$ 40,000.00	\$ -	\$ 268,781.91
Fire Department, est. 2014	<b>Interest</b>	\$ -	\$ 1,444.28	\$ -	\$ 1,444.28
NH-PDIP 102520017	<b>Total</b>	\$ 228,781.91	\$ 41,444.28	\$ -	\$ 270,226.19
TRANSFER STATION CRF	<b>Principal</b>	\$ 22,052.55	\$ -	\$ (15,000.00)	\$ 7,052.55
Transfer Station, est. 2014	<b>Interest</b>	\$ -	\$ 137.89	\$ -	\$ 137.89
NH-PDIP 102520018	<b>Total</b>	\$ 22,052.55	\$ 137.89	\$ (15,000.00)	\$ 7,190.44
CEMETERY EXPENDABLE TF	<b>Principal</b>	\$ 1,135.36	\$ 2,050.00	\$ -	\$ 3,185.36
Established 2016 Article # 16	<b>Interest</b>	\$ -	\$ 8.47	\$ -	\$ 8.47
NH-PDIP 102520020	<b>Total</b>	\$ 1,135.36	\$ 2,058.47	\$ -	\$ 3,193.83
INVASIVE PLANT SPECIES CRF	<b>Principal</b>	\$ 15,488.57	\$ -	\$ -	\$ 15,488.57
Established 2018 Article # 13	<b>Interest</b>	\$ -	\$ 97.08	\$ -	\$ 97.08
NH-PDIP 102520021	<b>Total</b>	\$ 15,488.57	\$ 97.08	\$ -	\$ 15,585.65
Police Vehicle & Equipment CRF	<b>Principal</b>	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Established 2020 Article # 14	<b>Interest</b>	\$ -	\$ 0.13	\$ -	\$ 0.13
NH-PDIP 102520021	<b>Total</b>	\$ -	\$ 1,000.13	\$ -	\$ 1,000.13
<b>TOTALS</b>		<b>\$856,183.18</b>	<b>\$89,539.71</b>	<b>\$ (168,353.88)</b>	<b>\$778,369.14</b>
Respectfully Submitted,					
Randolph Bauer, Chairman	John Casey, Treasurer			Roger Rice, Secretary	

## REPORT OF THE TOWN CLERK – 2020

REVENUE HISTORY	2016	2017	2018	2019	2020
Motor Vehicle Permits Issued	\$634,099.02	\$647,409.91	\$716,116.40	\$745,302.24	\$753,992.33
Municipal Agent Fees	11,037.50	11,190.00	11,717.50	11,815.00	12,115.00
Cert. of Title Application Fees	1,448.00	1,410.00	1,610.00	1,594.00	1,422.00
Dog Licenses	3,962.00	4,484.00	4,700.50	5,035.50	6,056.50
Late Payments/Misc. fines	470.00	1,097.50	1,525.00	753.00	1,118.50
Civil Forfeitures	106.00	0	975.00	3,925.00	2,650.00
Marriage Licenses	850.00	800.00	1,300.00	850.00	600.00
Vital Record Fees	1,430.00	980.00	1,505.00	1,570.00	1,095.00
E-Reg Convenience Fees	330.00	318.00	374.00	403.00	1,059.00
Filing Fees (elections)	6.00	0	7.00	0	4.00
Voter Checklists purchased	50.00	475.00	275.00	250.00	275.00
UCC Filing	795.00	855.00	1,560.00	1,275.00	1,425.00
Pole License Filing	30.00	30.00	30.00	90.00	10.00
Wetland Application Filing	0	10.00	0	0	0
Returned Check Fines	75.00	125.00	325.00	175.00	250.00
Other	37.00	28.50	46.56	49.70	109.50
REMITTED TO TREASURER	\$654,725.52	\$669,212.91	\$742,066.96	\$773,087.44	\$782,181.83

Value of vehicle registrations issued at “no charge” to Disabled Veterans and Purple Heart Recipients: \$ 3,336.50

TRANSACTION HISTORY	2016	2017	2018	2019	2020
Motor Vehicle Permits Issued	4,630	4,688	4,851	4887	4993*
Stickers/Plates Issued	4,415	4,478	4,687	4726	4853*
Title Applications Reviewed	723	707	805	797	714*
Dog Licenses Issued	626	610	752	800	830
Dog Civil Forfeitures/fines	0	0	36	138	106
Marriage Licenses Issued	17	16	26	17	12
Vital Record Abstracts Issued	107	69	105	120	81
Election Filing Accepted	16	17	19	11	21
UCC / Misc. Filings Accepted	3	4	5	4	4
Pole License Filing Accepted	3	3	3	9	1
Wetland Application Filing	0	1	0	0	0
Returned Check Pursuit	3	5	13	7	10
Notary/JP Services	108	143	176	219	163
Voter Registration	120	17	75	55	191
Absentee Ballots Issued	324	72	165	6	979
Total transactions listed	11,095	10,830	11,718	11,089	12,958

### Transaction History:

The table to the left is a sampling of the transactions processed through the Town Clerk's office. This is a partial listing and does not reflect the full scope of activity that takes place.

**Note:** Not all transactions result in revenue.

One of the more accurate descriptions I've heard when referring to 2020 is that it was a “year of colliding crises”. No need for me to give a re-cap -- we saw its effects daily either through the news or part of our daily routine. When our office first closed for walk-in business, Hope and I thought we would have the opportunity to catch up on many projects that needed attention. We could not have been more mistaken! At work I personally felt like the ball in a pinball machine being slammed from flapper to bumper with lights flashing and bells ringing! I'd like to share how it affected the day-to-day operations in the Clerk's Office.

**Motor Vehicle:** When the Board of Selectmen made the much-needed decision to close the Town Offices for walk-in business, we had to devise a way to continue to provide service but in a way that protected the safety of all involved. Hope Arce, Deputy Town Clerk, and I revised our procedures again and again through trial and error. We are grateful to all of you who were affected during that time and were so very patient while we worked towards finding a good balance. During our first closure (Mid-March through July 1), the Town Clerk's office exchanged over 1,800 emails for quotes, protocols, and general inquiries. The phone lines seemed to ring non-stop. The DMV also closed for walk in business, but they granted an extension for those with 20-day plates. No extensions were given for renewing registrations. Residents were required to use the online services, US Mail, or drop-off for simple renewals. Our online transactions totaled 403 in 2019. In 2020 they totaled 1,102 just during the time we were closed for walk-in business! Renewals by mail were up as well, but we lacked the time to track the numbers.

Newly-purchased vehicles were more challenging in that they could not be done using online or mail services. We gave quotes via e-mail or telephone. In order to do so, we need to have copies of relevant paperwork scanned and emailed or dropped off through the letter slot at the Town Office. One quote required multiple exchanges of information, calls, and paperwork. This more than doubled the number of steps it took to register a vehicle. With so many folks at home, trailers, campers, and recreational vehicle sales were up, hence so were our non-online transactions.

Dog Licenses: Another effect of people staying home was an increase of adoptions of furry family friends. The State granted no extensions for rabies vaccinations or license expiration. Many veterinarians were closed or had limited hours. Though we did our best to work with dog owners, no extensions in the law limited how much leeway we were able to offer.

Historical Collections: Preservation work was limited in 2020, however, Donna Dunn and Julie (Jae) Larsen worked on several projects offsite with occasional masked visits to the Town Office. They are dedicated!

Elections: There were FOUR elections in 2020. The cost to mail an Absentee Ballot increased to 65¢.

Election Name/ Date	# Voters on Checklist	Total Ballots Cast (Regular and Absentee)	% Turnout	Absentee Ballots Issued
Pres. Primary - 2/11	2184	1157	52.9%	59
Town/School - 3/13	2166	378	17.4%	11
State Primary - 9/8	2212	914	41.3%	298
State General – 11/3	2400	2048	85.3%	610

- Presidential Primary: The first election in 2020 came before most of us had ever heard of COVID-19. Turnout for a Presidential Primary was fairly high as was expected. Thirty-three Election Officials and volunteers staffed the polls for some or all of the day. Eighteen of these donated their time which resulted in a \$638 savings for Dunbarton!

- Town and School Elections/Town Meeting: This occurred just as the reality of COVID was surfacing. We could not legally postpone the election. The powers that be opted to hold our traditional Town Meeting. It turned out to be a wise move for our Town. Thanks to Governor Sununu for Executive Order #38, newly elected and appointed officials were able to take their Oath of Office via Skype, Zoom or similar methods. Twenty-nine Election Officials and volunteers staffed the polls for some or all of the day. Seventeen of these donated their time which resulted in a \$541 savings for Dunbarton!

- State Primary: Between the Town/School Elections and the State Primary we were in full COVID mode. The entire polling place had to be set up according to distancing guidelines. Through the efforts (largely of Hope Arce, Deputy Town Clerk and Line Comeau, Town Administrator), Dunbarton secured several grants that funded the purchase of polling place equipment that aided Election Officials in setting up the voting area in a way that was safe. Sgt. Chris Remillard was able to obtain PPE through the State to add to the protection of voters. The State allowed voters who had concerns about exposure to the Coronavirus to vote via Absentee Ballot. All of this was done behind the scenes for the safety of our voters and staff. The State also allowed us to partially pre-process Absentee Ballots prior to Election Day. We partially pre-processed Absentee Ballots the Thursday before in accordance with the parameters outlined by the Secretary of State. The result was a smoother process to cast Absentee Ballots. Thirty-six Election Officials and volunteers staffed the polls for all or some of the day. Twenty of these donated their time which resulted in a \$655 savings for Dunbarton!

- State General: By the time November 3 rolled around, we were old hat at polling place set-up. We were flooded with requests for Absentee Ballots and new voter registrations. We (the Election Officials) were concerned because many of our poll workers and volunteers opted not to work the polls for fear of the Coronavirus. The people of Dunbarton came through! Sixty-eight Election Officials and volunteers staffed the polls for all or some of the day. Forty-eight of these donated their time which resulted in a \$2,269 savings for Dunbarton! In addition to our elected and appointed Election Officials, the folks on the following list stepped forward to offer their help with one or more elections:

Zachary Ahmad-Kahloon, Ballot Counter  
 Alex Amann, Ballot Counter  
 Madison Arce, Ass't Moderator, General Assistance  
 Donna Asbury, Ballot Counter  
 Karen Baer, Ballot Counter  
 Bruce Banks, Ballot Counter  
 Pam Bedford, Ballot Counter  
 Carrie Carbonneau, General Assistance  
 Mary Carlisle-Stadelmann  
 Janet Casey, Assistant Town Clerk  
 Addison Chase, Ballot Counter  
 Larry Comeau, Ballot Counter  
 Line Comeau, Ballot Counter  
 Jack Daly, Ballot Counter  
 Katherine Daly, Ballot Counter  
 Jody Davies, Supervisor of the Checklist Pro-Tem  
 Cynthia Forcier, Ballot Counter  
 Deb Foster, Ballot Counter  
 Nancy Goldstein, Ballot Counter  
 Molly Goldstein, Ballot Counter  
 Stuart Goldstein, Ballot Counter  
 Jo Hendry, Ballot Counter  
 George Holt, Ballot Counter  
 Richard Johnson, Ballot Counter  
 Susan Johonnett, Ballot Counter  
 Sharon Kaminski, Selectman Pro-Tem, General Assistance  
 Brad Klements, Ballot Counter  
 Barbara Kothe, Ballot Counter  
 Nora LaMarque, Ballot Counter  
 Mark Landry, Ballot Counter  
 Evan Lange, Ballot Counter  
 Don Larsen, Ballot Counter, Selectman Pro-Tem  
 Julie Larsen, Ballot Counter  
 Bob Leonard, Ballot Counter  
 Shannon Luby, Ballot Counter, Greeter  
 Katie McDonald, Assistant Moderator, Assistant Town Clerk, Selectman Pro-Tem, General Assistance  
 Ed Mears, Ballot Counter

Carl Metzger, Ballot Counter  
 Joe Milioto, Ballot Counter, Assistant Moderator  
 Fred Mullen, Ballot Counter  
 Leone Mullen, Assistant Town Clerk, Ballot Counter  
 Diana Murphy, Ballot Counter  
 Bob Nault, Ballot Counter  
 Shannon Parr, Ballot Counter  
 Libby Pomfret, Ballot Counter  
 Stephen Pope, Ballot Counter  
 Heidi Pope, Ballot Counter  
 Roger Rice, Ballot Counter  
 Norman Roberge, Ballot Counter  
 Curt Rubin, Ballot Counter  
 Dan Ryan, Ballot Counter  
 Heather Radl, Ballot Counter  
 Joyce Ray, Ballot Counter  
 Bob Ray, Ballot Counter  
 Jon Reckard, Ballot Counter  
 Fred Reuter, Ballot Counter  
 Tomi Salzmann, Ballot Counter  
 Peggy Senter, Ballot Counter  
 Wayne Shearer, Ballot Counter  
 Patty Shearin, Ballot Counter  
 Dan Sklut, Ballot Counter  
 Anja Stadelmann, Ballot Counter  
 John Stevens, Ballot Counter  
 Stas Szopa, Ballot Counter  
 Mark Tarsa, Ballot Counter  
 Hannah Thomas, Ballot Counter  
 Alison Vallieres, Ballot Counter  
 Kathy Veilleux, Ballot Counter  
 Donna Wageling, Ballot Counter  
 Phil Walker, Ballot Counter  
 Sophia Walker, Greeter, General Assistance  
 Margaret Watkins, Ballot Counter  
 Grant Wege, Ballot Counter, General Assistance  
 Shelley Westenberg, Supervisor of the Checklist Pro-Tem, Assistant Town Clerk  
 Brian Zahn, Ballot Counter

Though 2020 was a challenge, good things still happened. It was wonderful to see families out walking together, drive-by birthday celebrations, and a community that came together to organize creative ways to safely celebrate every possible event. In being forced out of our comfort zone, we learned to think outside the box. We learned to adapt and adjust. We reached out to help one another. We have so much to be grateful for!

This year marks the 24<sup>th</sup> anniversary of my privilege of serving you. Thank you, Citizens of Dunbarton, for your continued support!

Respectfully submitted,  
 Linda L. Landry, Certified Town Clerk

## **FIRE DEPARTMENT REPORT - 2020**

COVID – 19 and the pandemic had a major impact on the way our department delivered emergency services in 2020. The safety of our members was our top priority while providing fire and emergency medical services to our residents and the public. Following Federal and State protocols and guidelines along with new department procedures and policies we had to change the way we have operated for over 50 years. Acquiring the needed Personal Protective Equipment (PPE) through the State and other suppliers was critical in protecting our members especially when responding to emergency medical incidents. Unfortunately, several of our members did contract the virus but I am happy to report all have recovered. With limited in- person trainings and with zoom meetings we were able to maintain our required and necessary training although it was a challenge.

In October our Fire Prevention and Safety program was delivered to the staff and students at the Dunbarton Elementary School. Working with the school administration and following the school's protocols we were able to have two of our members go to every classroom to teach the program.

The Dunbarton Firefighters Association's chicken barbeque was another event that was cancelled because of COVID -19. It was the first time in over 25 years that the chicken barbeque was not held which left the association without its major fundraiser. The funds raised are usually used to support local organizations and purchase equipment for the fire department.

The tank body on our largest tanker is leaking water and needs to be replaced. The tank is over 30 years old and has been repaired numerous times, but it is no longer feasible to repair it. We will be asking for your support to withdraw funds from our Capital Reserve Fund to purchase a new tank body and mount it on our existing chassis.

Certainly, at the end of 2019 no one could have predicted what was going to happen in 2020, but in some ways this year has been business as usual as there were still fires, vehicle accidents and emergency medical calls. I could not be prouder of the members of our small fire department as they faced the extra challenges that COVID – 19 presented. I would also like thank all the other department heads and all town employees including the Board of Selectmen for their support in 2020.

Respectfully submitted,

Jonathan Wiggin  
Dunbarton Fire Chief

### **SUMMARY OF FIRE DEPT. EQUIPMENT FUND**

Fiscal Year Ended December 31, 2020

Cash on Deposit December 31, 2019	\$ 182,357.37
Receipts 1/1/20 to 12/31/20	\$ 32,495.39
Interest on Investments	\$ 214.19
Total	\$ 215,066.95
Disbursements 1/1/20 to 12/31/20	\$ (1,558.56)
Cash on Hand December 31, 2020	\$ 213,508.39

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## **DUNBARTON FIRE DEPARTMENT 2020**

### **DEPARTMENT MEMBERS**

Daniel Andrews	Jada Goodrich	Brian Rae
Jacob Andrews	Rebecca Kurth	Jackie Roehl
Amelia Aznive	Mark Lang	Brandon Skoglund
Mark Andrews	Heather Luby	John Swindlehurst III
Patrick Bowne	Cody Marcou	Patrick Wright
Tamara Bowne	Fred Mullen	Charles Zahn
John Daly	Don Nason	
Kevin Gawel	Robert Purcell	

### **2020 INCIDENTS**

Alarm Activation	17
ATV Accident	4
Auto Accident	14
Brush Fire	10
Hazmat	2
Medical	102
Mutual Aid Fire	20
Mutual Aid Medical	7
Power Line	29
Service	10
Smoke Investigation	8
Structural	1
Vehicle Fire	3
<b>Total</b>	<b>227</b>

## EMERGENCY MANAGEMENT REPORT - 2020

Since March, Dunbarton like the rest of the world has been learning how COVID-19 spreads and affects people and community. The Board of Selectmen and the town department heads made plans on how to open their departments and buildings to safely protect town employees and the general public. Plans had to be adjusted several times and will continue to be updated as needed as it appears that the pandemic will continue well into 2021.

The NH Department of Homeland Security and Emergency Management and the Department of Health and Human Services issued federal and state protocols to every community to help guide them through these unprecedented times. The State's Emergency Operations Center (EOC) has been operating on a daily basis since the beginning of the pandemic and is staffed by employees of every state agency. One of most important functions of the EOC has been to secure Personnel Protective Equipment (PPE) for communities to protect their employees. Dunbarton was able to procure PPE through the state and was distributed to all town departments to protect employees. Information or help communities need to deal with the pandemic is available from the EOC 24 hours a day.

The Dunbarton Library developed and implemented a plan so residents could still use their services in a safe manner. The Dunbarton Elementary School operated under the SAU 67's procedures and guidelines so our elementary school could stay open when it was safe too and go virtual when needed.

Thank you to all Town Department Heads, employees, Board of Selectmen and residents who have assisted with COVID-19. Remember we must continue to social distance, wear a mask and wash your hands.

Respectfully submitted,

Jonathan Wiggin  
Emergency Management Director





## REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

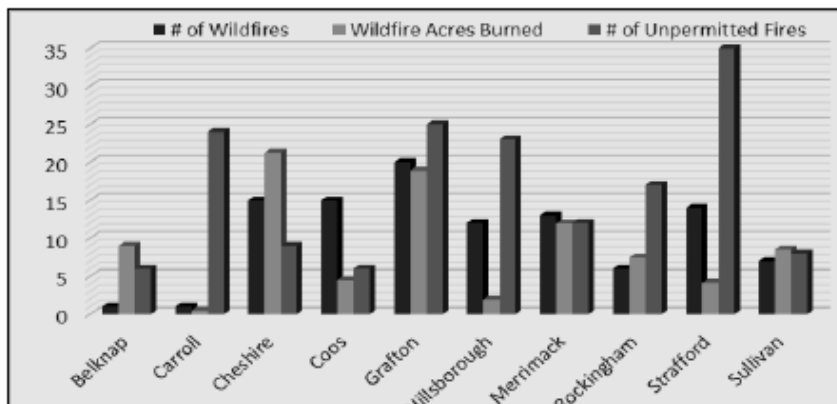
As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/). For up to date information, follow us on Twitter: @NHForestRangers

Scan here for  
Fire Permits



### 2020 WILDLAND FIRE STATISTICS

(All fires reported as of December 01, 2020)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159

\*Unpermitted fires which escape control are considered Wildfires.

### CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	22	21	4	3	1	4	10	44

\*Miscellaneous includes power lines, fireworks, electric fences, etc...





## **CAPITAL AREA MUTUAL AID FIRE COMPACT**



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962  
Concord, NH 03302-3962

Email: [capareac1@comcast.net](mailto:capareac1@comcast.net)

Telephone 603-225-8988  
Fax: 603-228-0983

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### **2020 ANNUAL REPORT TO BOARD OF DIRECTORS**

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The 2020 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2020. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 135,716. The Equalized Property Valuation in the area we protect is over 16.4 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

Like everyone, the Compact was impacted by the pandemic during 2020. During the spring, we saw a reduction in overall calls for service. That lull did not last, and call volume increased as the pandemic spread. We finished the year with a slight reduction in call volume. The pandemic limited our training opportunities, our ability to meet as a group and the ability of our vendors to complete projects.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

During 2017 we selected a vendor, signed a contract, and began the process of replacing our Computer Aided Dispatch (CAD) software. We worked on this throughout 2018 and 2019. The vendor missed their scheduled implementation dates. During 2020 our attorneys and the Executive Committee successfully negotiated a settlement agreement with the vendor. We have researched new CAD vendors and we have selected Rapid Deploy to provide the Compact with a new cloud-based CAD. We hope to be operating on the new system in the spring of 2021.

The 2020 Compact operating budget was \$ 1,247,795. The budget submitted by Concord for the operation of the dispatch center contained errors that were not apparent until after all of our communities had completed their budget process. This left us starting 2020 with our budget underfunded by \$200,817.17. While expenditures were \$83,337.66 over the presented budget, our revenue exceeded our expenses by \$17,675.79. This was possible through careful control of our expenditures, deferring some projects and applying offsetting revenue from our CAD settlement.

Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and was expected to be completed during 2020. It will extend into 2021, due to delays caused by the pandemic.

The Compact and Hazmat Team have received over 3.6 million dollars in grant funding since 1999. These funds have been used for communications improvements, training, and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2020 the Compact received a grant to install Mutualink. This equipment and software allows us to securely share communications and data with dispatch centers and other partners around the State to enhance our Public Safety Interoperability.

As Chief Coordinator, I responded to 547 incidents, a 4% increase over 2019. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2020 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Deputy Chief Ed Raymond, Warner  
Secretary, Chief Guy Newbery, Concord/Canterbury  
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee activities were placed on hold due to pandemic.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 7 hazmat incidents during 2020.

Gary Sleeper has volunteered his services to create and maintain a web site for the Compact at <https://www.capareafire.org/>. Please visit the site for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Respectfully submitted,  
Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

25 HALL STREET SUITE 1H, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD ·  
DEERING · DUNBARTON EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON ·  
LOUDON · NORTHWOOD · PEMBROKE · PITTSFIELD · SALISBURY · WARNER · WASHINGTON ·  
WEBSTER · WINDSOR

### Capital Area Mutual Aid Fire Compact

<i>2019 Incidents vs. 2020 Incidents</i>				
ID #	Town	2019 Incidents	2020 Incidents	% Change
50	Allenstown	746	821	10.1%
51	Boscawen	186	196	5.4%
52	Bow	1,196	1,144	-4.3%
53	Canterbury	328	303	-7.6%
54	Chichester	549	463	-15.7%
55	Concord	8,885	8,869	-0.2%
56	Epsom	1,012	958	-5.3%
57	Dunbarton	221	227	2.7%
58	Henniker	1,009	1,020	1.1%
59	Hillsboro (includes Windsor)	1,061	1,011	-4.7%
60	Hopkinton	1,173	1,199	2.2%
61	Loudon	918	843	-8.2%
62	Pembroke	372	382	2.7%
63	Hooksett	2,425	2,256	-7.0%
64	Penacook RSQ	927	906	-2.3%
65	Webster	181	210	16.0%
66	CNH Haz Mat	7	7	0.0%
71	Northwood	608	624	2.6%
72	Pittsfield	900	892	-0.9%
74	Salisbury	131	162	23.7%
79	Tri-Town Ambulance	1,219	1,287	5.6%
80	Warner	407	506	24.3%
82	Bradford	171	230	34.5%
84	Deering	240	241	0.4%
86	Washington	152	181	19.1%
89	Windsor	30	49	63.3%
		<b>25,024</b>	<b>24,938</b>	<b>-0.3%</b>
CAPAREAC1	Chief Gilbert	526	547	4.0%
Additional Dispatch Center Activity				
Fire Alarm Systems Placed out of, or in service for maintenance		2,997	5,264	75.6%
Inbound Telephone Calls		43,645	45,268	3.7%
Outbound Telephone Calls		7,480	7,926	6.0%

## DUNBARTON POLICE DEPARTMENT – 2020 ANNUAL REPORT



Emergency: 911  
24-Hour Dispatch Center: (603) 224-1232  
Business Line, Non-Emergency: (603) 774-5500  
Business Fax: (603) 774-5600  
Facebook: [www.facebook.com/dunbartonpolice](https://www.facebook.com/dunbartonpolice)  
Webpage: [www.dunbartonpolice.weebly.com](http://www.dunbartonpolice.weebly.com)



### PERSONNEL SUMMARY

#### STAFF AS OF DECEMBER 31<sup>ST</sup>, 2020

Name	Position	Serving Dunbarton Since
Daniel Sklut	Chief of Police	2012
Christopher Remillard	Sergeant	2008
Ralph McClellan	Patrolman	2013
Jason Patten	Patrolman	2014
Brian Tyler	Patrolman	2016
Geoffrey Pushee	Part-Time Patrolman	2013
Michel Gorman	Part-Time Patrolman	2003
Joseph Milioto	Part-Time Patrolman	1991
Christopher Connelly	Part-Time Patrolman	2020

### EMPLOYEES HIRED

Name	Position	Date
Christopher Connelly	Part-Time Patrolman	March, 2020

### EMPLOYEES PROMOTED

Name	Position	Date
	None	

### EMPLOYEES SEPERATED

Name	Position	Date
Laura Cattabriga	Part-Time Detective	April, 2020

### COVID-19 Pandemic

On March 13, 2020 Governor Christopher T. Sununu issued Executive Order 2020-04, declaring a state of emergency due to a new coronavirus. As you know but future generations may not, this lead to further gubernatorial orders and restrictions which impacted all facets of life and limited person to person contact in an effort to halt the pandemic.

For the reported period of March 1, 2020 to January 12, 2021, 53,148 people have been infected here in the Granite State. 878 deaths have been attributed to the disease. Merrimack County lists 5,669 infections, 76 hospitalizations, and 83 deaths. Dunbarton had few cases until about November when there was an uptick in cases. Dozens of Dunbarton families have been affected.

The Pandemic caused us to take extra precautions to avoid taking our staff out of action due to infection or quarantine. Across the state public safety personnel were sidelined for this very reason. This put a substantial strain on the remaining staff and mutual aid partners. Our agency was fortunate not to suffer anyone being infected with the virus and very little time lost to quarantine during 2020. While many agencies curtailed their services, we still provided most of the of customer service that our residents expect.

2020 was a world of disinfecting and cleaning, protective face masks and social distancing. We have been fortunate to be offered disinfecting services from private businesses at no cost. Personal protective equipment and disinfecting supplies have been provided not only from the state but from our residences and business owners as well. The level of community support and understanding is very encouraging to our staff. Thank-you everyone.

### Incidents of Note

- Governor Sununu endorsed 48 recommendations made by the Governor's Commission on Law Enforcement Accountability, Community, and Transparency (LEACT). We completed an analysis of these recommendations and determined that we were already meeting or exceeding a vast majority of them, including training, community policing, and body-worn camera initiatives.
- An arrest was made at a burglary-in-progress on Gile Hill Road. A search warrant was later executed on the suspect's vehicle, which yielded a quantity of methamphetamine. At the time of his arrest in Dunbarton, the suspect was out on bail for three (3) charges in another jurisdiction.
- Crack cocaine was seized during two (2) separate incidents, one being a domestic disturbance arrest and the other being a loitering/prowling arrest.
- An individual high on methamphetamine was arrested for criminal trespassing and loitering/prowling after some observant residents called to report a suspicious person on Robert Rogers Road.
- An intoxicated individual damaged several mailboxes with a Kubota tractor and later rummaged through a resident's truck on Barnard Hill Road. He was arrested for multiple charges.
- An individual was arrested for operating while a habitual offender on Robert Rogers Road after his vehicle was reported as being suspicious by a nearby resident. A search warrant was later executed on his vehicle which yielded quantities of methamphetamine and fentanyl. In addition, several knives, including a homemade knife, were recovered, leading to felon in possession of a dangerous weapon charge.
- A Dunbarton Police Officer was involved in a pursuit on Mansion Road and Stark Highway South but discontinued it for safety reasons. Following an investigation, a suspect was identified and ultimately confessed. He was arrested on multiple charges.
- A road rage incident in the area of Page's Corner resulted in criminal threatening and disorderly conduct charges.

### Incidents and Calls for Service as Reported

911 Hang Up Call	9	Mental Health Emergency	4
Alcohol/Tobacco Violation	3	Motorist Assist/Disabled Vehicle	48
Animal Complaint	113	Motor Vehicle Collision	51
Assault (Includes Safe Schools Act)	11	Motor Vehicle Complaint	92
Assist EMS/Medical Emergency	80	Motor Vehicle Lockout	12
Assist Fire (Alarms, Hazards, Fires, Etc.)	43	Motor Vehicle Stop	693
Assist Other Agency	133	Neighbor Dispute	8
Burglary (Includes Attempted)	2	Noise Complaint	17
Burglary Alarm	69	OHRV Complaint	26
Business Check/Walkthrough	111	Parking Complaint	7
Car Seat Check/Inspection	4	Pedestrian Check	3
Civil Matter	50	Pistol/Revolver License Application	39
Court Order Violation	14	Police Courtesy/Citizen Assist	98
Criminal Threatening	5	Police Information	40
Criminal Trespassing	15	Restraining Order/Information	2
Directed Patrol (Rec Areas, Traffic, Etc.)	803	Runaway	1
Disorderly Conduct	6	School Zone Patrol	100
Domestic Disturbance	23	Sex Offender Registration/Update	10
Drug Activity/Information	7	Subpoena/Paperwork Service	37
Explosives Disposal Unit Callout	2	Suicide Attempt	1
Fingerprint Service	17	Suspicious Activity	41
Firearms Related Complaint	29	Suspicious Person	16
Follow Up	134	Suspicious Vehicle	44

Found Property	21	Theft/Fraud/Scam	52
Harassment	12	Traffic Hazard	81
Hit & Run	10	Unattended/Untimely Death	2
Illegal Dumping	11	Vacant Property Check	273
Intoxicated Subject	1	Vacant Property Check Request	40
Juvenile Involved/Incorrigible/DCYF	8	Vandalism/Property Damage	8
Lost/Missing Person	3	Vehicle Check/Log	168
Lost Property	9	VIN Verification	33
Marine Patrol Violation	1	Welfare Check	25

### Arrests

During 2020 Dunbarton Police Officers logged 91 arrests which includes physical custody arrests as well as other criminal prosecutions. This is a summary of the offenses/charges: 11 felonies, 88 misdemeanors, 86 violations, 3 Town ordinance violations, 15 protective custodys, 4 warrants from other agencies, 6 electronic bench warrants and 3 involuntary emergency (mental health) admissions.

### Motor Vehicle Activity

During 2020 we spent many hours conducting traffic enforcement. Our goal is to influence driver behavior to obey traffic speeds and controls. Much of our time was spent in the Town Center, Page's Corner, and back roads and thruways. To that end our officers issued many more verbal or written warnings than actual citations. We issued 220 motor vehicle citations, some in conjunction with an arrest or as the result of an accident investigation. Below is a highlight of some of the reasons citations were issued:

Stop Sign	10	Yellow Line/Highway Markings	9
Speed	108	Misuse/Failure to Display Plates	3
Non-Inspection	57	Open Container of Alcohol	2
Unregistered Vehicle	20	Motorcycle Endorsement Required	3

### Drug Activity

Drug activity is taking place in Dunbarton as you could see in the incidents of note section. Crimes committed in Town, particularly theft related incidents, oftentimes have a direct nexus to drug addiction. In 2020 our officers made arrests for and seized various illegal drugs and narcotics including methamphetamine, crack cocaine, and fentanyl/heroin. Two drug seizures were the result of executing search warrants following arrests. Residents are encouraged to report drug activity by calling (603) 224-1232.

If you find a discarded hypodermic needle, please use caution, and notify us immediately so it can be disposed of safely. Please be cautious with discarded plastic bottles as they are used to manufacture methamphetamines. Such bottles can be dangerous due to the caustic chemicals used in the process. Our officers are equipped with automatic defibrillators and Narcan, a drug that reverses the effects of an opioid overdose and are licensed to administer them. These tools help to save lives from opiate overdose.

### Community Policing & Projects

The Dunbarton Police Department is pleased to offer and participate in a variety of community-based programs and initiatives. Some of our community policing efforts for 2020 are outlined below:

- Instead of our traditional bicycle rodeo, we hosted a Bicycle Safety Drive Thru Event. We were able to pass out brand new bicycle helmets and related safety equipment thanks to a Safe and Active Community Grant through the Children's Hospital at Dartmouth (CHaD) and the generosity of the Brain Injury Association of New Hampshire (BIANH).
- Our members participated in "Beards for Bucks," a fundraising effort that raises money for the Merrimack County Advocacy Center (MCAC) throughout the month of October as well as "No Shave November," which is an effort to raise funding and awareness for prostate cancer.
- In partnership with the Drug Enforcement Administration, we hosted a Prescription Drug Takeback Day Event in October to help our residents get rid of unwanted, unused or expired prescription medications and collected a total of 14 pounds of medications. We will continue this initiative into the future in April and October of each year.

- Officers participated in or attended a variety of community-based events including a Virtual Dunbarton Public Library Touch-A-Truck Event and birthday parades during the COVID-19 Pandemic. Our officers also donated toys to the Dunbarton Congregational Church's Secret Elf program, an effort that provides toys to Dunbarton youth for the holidays.
- Officers continue to provide a police presence during morning drop-off and afternoon release at the Dunbarton Elementary School.
- Sergeant Remillard became certified to teach Law Enforcement Against Drugs (LEAD) which will be replacing the DARE program at the Dunbarton Elementary School. The LEAD curriculum, "Too Good for Drugs," teaches students how to set personal goals, make responsible and informed decisions, and utilize effective communication skills. The program will be implemented for 6<sup>th</sup> grade students at the Dunbarton Elementary School starting in 2021.
- Sergeant Remillard and Officer Tyler became certified as ALICE (Active Shooter Response) Instructors. This is the primary active shooter training utilized by the faculty and staff at the Dunbarton Elementary School.
- We are pleased to offer a free fingerprint service for Dunbarton residents looking to have their fingerprints taken for employment or licensing purposes. Please call (603) 774-5500 to make an appointment.
- We offer a Vacant House Check program. We will keep an eye on your property while you're out of Town. To fill out a VHC form, please visit our website and click on the "Community Services" tab or stop by the station. This is a very popular service.
- We are a member of the Concord Regional Crimeline. Anonymous complaints regarding criminal activity, including drug activity, can be directed to the Concord Regional Crimeline at (603) 226-3100 or by texting TIPS234 and your message to CRIMES (274637). More information about the Crimeline can be found on their website at [www.concordregionalcrimeline.com](http://www.concordregionalcrimeline.com)
- Officer Brian Tyler is a Child Passenger Safety (CPS) Technician. To arrange for a free inspection and installation of your child's car seat please e-mail Officer Tyler at [btyler@gsinet.net](mailto:btyler@gsinet.net). To learn more about the CPS program, please visit: <https://cert.safekids.org/>
- Please visit our Facebook page ([www.facebook.com/dunbartonpolice](http://www.facebook.com/dunbartonpolice)) for important community announcements, monthly activity logs, press releases and safety tips and suggestions. We also maintain a website at [www.dunbartonpolice.weebly.com](http://www.dunbartonpolice.weebly.com) which contains a live feed to our Facebook page for those who don't have Facebook accounts. Information on community services, staff biographies and frequently asked questions can be found on our website.

### **Equipment**

Stas and Aleeta Szopa donated funds to purchase a new body-worn camera as well as a new Taser X2 Conducted Electrical Weapon (CEW) to replace our aging Taser equipment. Once again, we thank the Szopa's for their generosity and support.

### **Fleet**

Our Department's fleet consists of five marked patrol vehicles and one unmarked vehicle. Our last request for a new vehicle was in 2020. We will be requesting a replacement vehicle in 2021.

- 2020 Ford Police Interceptor SUV which was placed in service in December 2020. It has approximately 2,000 miles and is one of the primary patrol vehicles.
- 2017 Ford Police Interceptor SUV which was placed in service in 2017. It has approximately 97,000 miles and is one of the primary patrol vehicles.
- 2017 Ford Police Interceptor SUV which was placed in service in 2016. It has approximately 109,000 miles and is one of the primary patrol vehicles.
- 2013 Ford Police Interceptor SUV which was placed in service in 2012. It has approximately 142,000 miles. This vehicle is used for police details and as a backup patrol vehicle.
- 2008 Ford Taurus, all-wheel drive sedan which was placed in service in 2009. It has approximately 85,000 miles and is assigned to the Police Chief. As with many older vehicles it is suffering from rust damage. We are looking to replace this vehicle in late 2021. It has about reached the end of its useful life. We do not plan to retain this vehicle.

- 2008 Ford Crown Victoria sedan which was placed into service in 2008. It has approximately 116,000 miles and was removed from active patrol service in 2016. It is only used for police details and special events and will be eliminated when it is no longer economically feasible to repair. The Police Department earned \$10,794 in revenue from the use of police vehicles on details in 2020. This vehicle earns its keep and reduces wear and tear on our primary vehicles.

### **Training**

Ongoing training and career development is an important aspect of a professional law enforcement agency. Properly trained law enforcement officers are better equipped to serve their community and reduce the risk of civil liability to the Town. Our officers exceeded minimum training standards and goals in 2020, despite the COVID-19 Pandemic. Some of the training topics completed in 2020 included our Annual Prosecutor Meeting, Response to Resistance and Taser Training, Critical Incident Stress Debriefing Team Introduction, and firearms training. Officers were also kept up-to-date on crime and drug trends, legal updates, and relevant court decisions throughout 2020.

### **Grants/Funding**

We continue to seek out grants to help us meet our community's needs. Most are written and managed by Sergeant Remillard. For 2019-2020 and as previously noted in last year's Annual Report, we received funding from the New Hampshire Office of Highway Safety for traffic enforcement and drunk driving patrols. The New Hampshire Fish and Game awarded us a grant to use in 2019-2020 to conduct extra OHRV enforcement at the Hopkinton-Everett OHRV Park. The New Hampshire Department of Safety awarded us a grant for a second year in a row to use in 2019-2020 for New Hampshire Project FIRST (First Responders Initiating Recovery, Support, and Treatment), a comprehensive program that allowed the Dunbarton Police and Fire to work together to address drug use in our community by promoting resources and training for the public. Funding was also received by the United States Department of Justice's Bulletproof Vest Partnership Grant, which provides funding towards replacement ballistic vests, as well as HealthTrust, the Town's health insurance broker, to implement an incentivized employee wellness campaign in 2020. We were also the recipients of a Safe and Active Communities Grant through the Children's Hospital at Dartmouth (CHaD) which provided multisport helmets and bicycle safety equipment to Dunbarton youth during our Bicycle Safety Drive Thru Event.

The Office of Highway Safety had reduced funding available and the Town of Dunbarton was not eligible for grant funding for 2020-2021. We will seek out other grants in 2021. Previously awarded grant funding that was used in 2020 included:

\$425.34 NH Project FIRST (2020)

\$1,271.59 NH Office of Highway Safety (2020)

\$720 Fish & Game OHRV Patrols (2020)

\$937.50 DOJ Bulletproof Vest Partnership Grant (2020)

\$500 HealthTrust Wellness Campaign (2020)

### **Police Department Income**

Report Request Fees	\$230.00
Use of Police Vehicles on Details	\$10,794.00
Administrative Surcharge for Police Details	\$16,799.50
Court Reimbursement, Restitution	\$100.00
<i>Total 2020 Police Department Income</i>	<i>\$27,923.50</i>



### **Safety Reminders**

Please be sure to lock the doors to your vehicles and residences and close your garage doors. Thieves walk neighborhoods looking for easy pickings. They open unlocked car doors but usually pass by the locked ones. Consider installing home security systems and surveillance cameras. They have become very affordable and easy to use. Consider our free Vacant House Check service if you are going to be away. The form can be found on our website at [dunbartonpolice.weebly.com](http://dunbartonpolice.weebly.com). You may also call (603) 774-5500 and an officer or dispatcher will assist you in filling out this form.

### **Conclusion**

This past year proved to be a challenge for so many of us. There were so many changes for the sake of pandemic control and a number of obscure terms that have become common speak today; flattening the curve, remote learning, social distancing, herd immunity, super-spreader, Zoom Meeting, N-95, and PPE, to name a few.

We have unwillingly experimented with a great deal of working from home, going to school from home via the internet, and even some remote doctor visits. How much of this will be permanent is yet to be determined. When this will end is also unknown but as of this writing New Hampshire has been in a state of emergency for over 300 consecutive days.

At the police department we have had to make some adjustments to our operation and delivery of services as well. At the beginning of the state of emergency we limited access to our building; reduced our exposure to others by reducing traffic stops, trying to handle more complaints by telephone or email, and not entering homes at medical calls unless there was a life-threatening emergency. We prepared for a time when we might have reduced staffing due to sickness or quarantine.

As it turned out we did not lose any time to COVID infections in 2020 but did lose a few days to quarantine for what turned out to be a non-COVID related illness. As we gained experience our operation returned somewhat to what was normal before COVID.

We decontaminate common areas and surfaces at least twice per day. Our vehicles and building have been disinfected voluntarily by private vendors and through our own equipment as well.

With all of the civil unrest and violence this year directed at police, we were mostly unaffected here in Dunbarton, apart from a few rude gestures from passing motorists who are not from Dunbarton. Our profession has come under fire by some members of the public, members of government, and much of the media. While police morale nationally is low, ours remains pretty high thanks to our own community's support. Thank you for supporting us.

A consequence of this is a difficulty in recruiting good police candidates. I have been very up front about my pending retirement at the end of my current contract in January of 2022. We are in a position to promote qualified candidates to fill supervisory positions from our own ranks should the Board of Selectmen choose to do so. For a small town that cannot compete in the arena of pay and benefits with more affluent communities to retain good employees, it is a very good position to be in.

Our staff is currently short one part time (34.5 hours/week) detective due to the departure of Laura Cattabriga Purslow for a full-time position in Weare earlier this year. In order to avoid an additional unfilled position, it is my aim to begin the recruitment process in March and hire a candidate who can enter the NH Police Academy in the August class. The candidate should graduate in December of 2021 and begin field training prior to my retirement as chief. This should reduce the interruption of police services that our community needs and expects.

We are our community's police department. Our agency exists to serve our community. Thank-you all for your support over the past year. We will all get through the challenges of 2021 together!

Respectfully Submitted,

Daniel G. Sklut  
Chief of Police

## SUMMARY OF DPD SPECIAL DUTY MAINTANCE FUND

Fiscal Year Ended December 31, 2020

Cash on Deposit December 31, 2019	\$	52,688.32
Receipts 1/1/20 to 12/31/20	\$	10,539.00
Interest on Investments	\$	4.19
Total	\$	63,231.51
Disbursements 1/1/20 to 12/31/20	\$	(40,000.00)
Cash on Hand December 31, 2020	\$	23,231.51

Respectfully submitted,

Pamela Milioto  
Town Treasurer



## **DUNBARTON BOARD OF ASSESSORS ANNUAL REPORT 2020**

**The Board of Assessors meet on the third Tuesday of each month at 7:00 pm at the Town Office Building. All meetings are open to the public. Anyone wanting to meet with the Board may do so by calling the Town Office for an appointment.**

**Throughout the year, the Board met with a number of property owners to review property assessments as well as Timber Tax, Current Use, and Land Use Change issues.**

**As a Board, one of our main objectives is to maintain equality from reval to reval. This is done every five years in accordance with State Law. As in past years, we are asking the Town residents to approve our Warrant Article to set aside monies for our reval in 2025.**

**This year we just completed our statistical reval for 2020. All phases of the reval were completed by Municipal Resources Inc. and reviewed by the State Department of Revenue Administration.**

**We would like to thank the staff at the Town Office and the Selectmen for their support, and cooperation this year. We would also like to thank Scott Marsh of Municipal Resources, our utility appraiser George Sansoucy and our recording secretary Janice VandeBogart for their help and hard work.**

**Respectfully submitted,**

**Mary LaValley, Chair**

**Bryan Clark**

**Jacques Belanger**

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### **Veterans Credit**

Adopted in 1990 by petition for Veterans optional credit \$100.00 Amended in 2006 to \$500.

Adopted in 1990 by petition for Veterans optional total disability credit from \$700 to \$1,400.

In 2020 the Town of Dunbarton applied a total of 114 Veteran War Service tax credits.

113 - Veterans War Service Tax credits @ \$500.00 each to qualifying Veterans.

1 - Veteran War Service Tax credit (1/3 owner) \$165.00 to qualified Veteran.

7 - Disabled Veteran Tax credits @ \$1,400.00 each to qualifying Veterans.

2020 total funds credited for the War Service Tax credits = \$53,165

2020 total funds credited for the Disabled Veteran Tax credits = \$ 9,800

Total credited in 2020 for qualifying Veterans = \$62,965 (*refund before setting tax rate*)

### **Elderly Exemption Credits**

4-Elderly Property Owners qualified for reduced property taxes.

Total Exempt property values = \$369,700 (*\$9,374.61 in tax revenues*)

### **Solar Exemption Credits**

Adopted: May 7, 1977 per RSA 71:61 defined as an exemption from the assessed value, for the property tax purposes, for persons owning real property which is equipped with a solar energy system as defined in RSA 72:61.

Taxable Assessed value used to set the tax rate = \$394,363,018 (*reval year*) Tax Rate for 2020 = \$22.28

## BUILDING DEPARTMENT REPORT 2020

There was a total of 260 permits issued and 409 inspections logged by the department in 2020. The inspections included subdivision monumentation verification, responses to citizen complaints, foster care/food service/COVID-related matters, tree damage to a Town-owned dwelling, and site visits for structure location/setback verification. The department also reviewed 16 septic system designs, several with a second review, prior to their submittal to the NH Department of Environmental Services. Revenue of \$30,804 was collected by the department in 2020. This total includes fees for the various types of permits as well as septic system design reviews.

### BUILDING PERMITS FOR 2020

New Home/Foundation	11/1	Cell Tower Equipment	1
Addition/Apartment Over Garage	3/1	Oil Burner/Tank	6
Accessory Dwelling Unit (ADU)	2	Chimney	1
Deck/Porch	8	Municipal Project	2
Garage/Barn/Shed	21	Solar	9
Renovation/Demolition	14	Driveway	6
LP Gas/Mechanical	81	Temporary Manufactured Home	1
Electrical/Generator	63	In-Ground Pool	2
Plumbing	19	Above-Ground Pool/Spa Pool	5/1
Roof Reconstruction	1	Home Occupation	1

The Building Inspector performs all inspections to ensure projects will be completed according to the New Hampshire Building Code (2015 International Residential Code, 2015 International Plumbing Code, 2015 International Mechanical Code, 2015 Energy Conservation Code, 2015 International Swimming Pool and Spa Code, 2017 National Electrical Code). Michael serves as the Town's Health Officer; Jon Wiggin serves as the Deputy Health Officer. The health officers do inspections for daycares, the school, foster homes, restaurants, and environmental concerns. They have been regularly updated by NH Department of Health and Human Services on COVID-19 status and protocol. Michael also serves as the Town's Code Enforcement Officer and is responsible for addressing citizens' health and safety matters per Dunbarton's Zoning Ordinance.

**Permits are required for the following work:** accessory dwelling units (ADU); additions; agricultural uses (e.g. greenhouse, stable, barn); commercial, industrial, and institutional uses; decks; demolition/removal; electrical/service entrance; fireplace/chimney; garages; generators; home occupation business; mechanical/gas; new home construction; oil and gas burner installation; pellet stoves; plumbing; pools; remodeling/renovation; sheds; solar; and temporary trailer/building.

Building permits are generally not required for construction less than \$1,000 in value or for structures with a maximum 100 square footage or less. Even though a project does not require a building permit, all work still must meet the applicable codes and setback requirements. This exception does not apply to structural changes, extensive renovations, additions to existing buildings, or trade work (electrical, mechanical, plumbing and gas fitter) that require inspections. Feel free to call this office at 774-3541, ext.106 with any building related questions you may have.

*Respectfully Submitted,*

Michael Cumings - Building Inspector

Donna White – Office Administrator

## **DUNBARTON PLANNING BOARD 2020**

The Planning Board had a moderately busy year relating to small scale residential development during 2020. Despite COVID-19, we continued to hold meetings on an as needed basis to review sub-division, site plan, lot line adjustment applications, and update the Zoning Ordinance. Beginning in October, the board started conducting meetings with the option for board members and the public to participate using Zoom.

In January, the Board heard and approved three subdivision applications. One application was for a three-lot subdivision on Purgatory Pond Road; one was for a two-lot, large lot–reduced frontage subdivision on Gile Hill Road; and one was for a two-lot, large lot-reduced frontage subdivision on Stark Highway North. In March, the Board heard and approved a three-lot subdivision on Montalona Road. In September, the Board heard and approved a three-lot subdivision on Stark Highway North and a lot line adjustment on Barnard Hill Road. An application for a lot line adjustment/lot merger was received in April, put on hold, resubmitted in July, and ultimately withdrawn as the applicant made other plans for the property. An application for waiver of site plan review was received in July; the application is on hold pending the applicant completing the necessary process with the Zoning Board. An application for a six-lot subdivision was received in October, determined to be incomplete, resubmitted in December and is currently under review for completeness.

We continued work with the Central N.H. Regional Planning Commission on application procedures and minor application changes.

This year the board is proposing two Amendments for Zoning Ordinance modifications to the Wetland Conservation District and for verification of footings/foundation location relative to property setbacks.

Ken Swayze has stepped down this year as Chairman. The board wishes to recognize and thank Ken for his many years of devoted service to the board and particularly as Chairman. We look forward to Ken’s continued membership on the board and valuable contributions.

Board membership remains stable. We have one new Alternate member, Ron Slocum, who has been a previous member of the Zoning Board.

The Chairman would like to thank all members of the board for their contributions and service to the Town of Dunbarton.

### **Members:**

Charles “Chuck” Frost, Chairman

David Nault, Selectman’s Representative

George Holt, Vice-Chairman

Jeff Crosby (Road Agent)

Kenneth L. Swayze, Jr., Secretary

Brian Pike

Alison Vallieres

Ron Slocum, Alternative



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301  
(603) 226-6020 -- [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. George Holt and Ken Swayze served as the Town's representatives to the Commission in 2020.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2020, CNHRPC undertook the following activities in Dunbarton and throughout the Central NH Region:

- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2020, CNHRPC held five (5) TAC meetings. The CNHRPC TAC participated in the development of the region's Long-Range Transportation Plan and began the update to the CNHRPC Transportation Improvement Program concurrently with the NHDOT 2023-2032 Ten Year Plan (TYP) Update. The TAC evaluated six regional project proposals as part of the TYP Update process, including the proposed Pages Corner roundabout.
- Provided assistance to the Upper Merrimack Watershed Association related to the development of the Turkey River Restoration and Management Plan. In late 2020, the project began with a public kick-off meeting held in December. The project is expected to be completed by mid-2021.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other transportation-oriented organizations, staff hosted a statewide commuter challenge, 11 Coordination Committee meetings, and continued developing the Program's suite of services. A "Bike Back to Work" campaign was created with online information and resources. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- Participated in the development of a new NH Bicycle and Pedestrian Plan and provided local expertise about CNHRPC communities and their needs to be incorporated in the plan. This included a list of potential bicycle and pedestrian infrastructure needs in the region.
- Worked with the Friends of the Concord to Lake Sunapee Rail Trail non-profit to implement sections of the rail trail envisioned in the West-Central Trails Plan.
- Completed 188 traffic counts in the region as part of its annual Transportation Data Collection Program. In Dunbarton, CNHRPC collected traffic data at four locations in 2020.
- Participated on the General John Stark Scenic Byway Council which passes through the Towns of Dunbarton, Goffstown, New Boston, and Weare.
- Provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

# MUNICIPAL CAPITAL IMPROVEMENT PLAN

Town of Dunbarton Municipal Improvements Schedule										
12/29/2015	2016-2021 CIP Committee Adoption	Anticipated Cost	Method(s) of Financing / Notes	2016	2017	2018	2019	2020	2021	TOTAL 2016 - 2021
Application Number	PROJECTS: DEPARTMENT CAPITAL PURCHASES/EXPENDITURES									
<b>Costs</b>										
	<b>PD POLICE DEPARTMENT</b>									
1-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000						\$44,000
2-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article	\$44,000						\$44,000
3-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article		\$44,000					\$44,000
4-PD-2016	Replace Existing Vehicle & Equipment	\$44,000	Warrant Article				\$44,000			\$44,000
15-PD-2016	Mobile Data Terminals & Software	\$16,852	Warrant Article	\$16,852						\$16,852
	<b>Police Subtotal</b>	<b>\$192,852</b>		<b>\$60,852</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$192,852</b>
	<b>TS TRANSFER STATION</b>									
5-TS-2016	Replace 2000 Pickup Truck (2017)	\$40,000	Warrant Article & CRF	\$40,000						\$40,000
6-TS-2016	Transfer Station Equipment Capital Reserve Fund	\$186,000	See CRF deposits below							\$0
	<b>Transfer Station Subtotal</b>	<b>\$226,000</b>		<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>
	<b>HD HIGHWAY DEPARTMENT</b>									
application?	Highway Capital Reserve Fund	\$150,000	See CRF Deposits below							\$0
7-HD-2016	Highway Vehicle Replacement (2017)	\$175,000	Warrant Article & CRF	\$175,000						\$175,000
	<b>Highway Department Subtotal</b>	<b>\$325,000</b>		<b>\$0</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>
	<b>FD FIRE DEPARTMENT</b>									
8-FD-2016	Fire Department Capital Reserve Fund	\$360,000	See CRF Deposits below							\$0
9-FD-2016	Replace Command Car	\$25,000	Warrant Article	\$25,000						\$25,000
10-FD-2016	Forestry-Utility Truck	\$25,000	Warrant Article	\$25,000						\$25,000
appl.-FD-2016?	Engine #1	\$400,000	Warrant Article & balance of CRF							\$400,000
	<b>Fire Department Subtotal</b>	<b>\$810,000</b>		<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$450,000</b>
	<b>CT CEMETERY TRUSTEES</b>									
11-CT-2016	Center Cemetery Roads & Premarking	\$22,800	Warrant Article	\$15,000	\$7,800					\$22,800
12-CT-2016	East Cemetery Erosion Control	\$20,000	Warrant Article	\$20,000						\$20,000
13-CT-2016	Page's Corner Cemetery Roads	\$22,800	Warrant Article			\$15,000	\$7,800			\$22,800
14-CT-2016	Cemetery Fences Replacement	\$17,000	Warrant Article			\$17,000				\$17,000
	<b>Cemetery Trustees Subtotal</b>	<b>\$82,600</b>		<b>\$15,000</b>	<b>\$27,800</b>	<b>\$32,000</b>	<b>\$7,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$82,600</b>
	<b>BOS BOARD OF SELECTMEN</b>									
16-BOS-2016	Land Purchase Capital Reserve Fund (2021)	\$660,000	See CRF Deposits below							\$0
17-BOS-2016	New Town Facilities Capital Reserve Fund	\$1,100,000	See CRF Deposits below							\$0
	<b>Board of Selectmen Subtotal</b>	<b>\$1,760,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>BA BOARD OF ASSESSORS</b>									
application?	Property Revaluation Capital Reserve Fund	\$90,000	See CRF Deposits below							\$0
application?	Property Revaluation (2020)	\$80,000	CRF					\$80,000		\$80,000
	<b>Board of Assessors Subtotal</b>	<b>\$170,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$80,000</b>
	<b>Project Subtotal for 2016-2021</b>	<b>\$3,396,452</b>		<b>\$100,852</b>	<b>\$311,800</b>	<b>\$76,000</b>	<b>\$51,800</b>	<b>\$80,000</b>	<b>\$400,000</b>	<b>\$1,020,452</b>
	<b>PROJECT IMPACT ON TOWN TAX RATE PER \$1,000 OF VALUATION</b>			<b>\$0.33</b>	<b>\$1.01</b>	<b>\$0.24</b>	<b>\$0.17</b>	<b>\$0.25</b>	<b>\$1.25</b>	

# MUNICIPAL CAPITAL IMPROVEMENT PLAN

Application Number	BOND PAYMENTS/CAPITAL RESERVE FUND (CRF) DEPOSITS FOR CAPITAL EXPENDITURES	Anticipated Cost within CIP Term	Method(s) of Financing / Notes	2016	2017	2018	2019	2020	2021	TOTAL 2016 - 2021
<b>Costs</b>	<b>BOND PAYMENTS</b>									
										\$0
	<b>BOND PAYMENTS Subtotal</b>			\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>CAPITAL RESERVE FUND (CRF) AND EXPENDABLE TRUST (ETF) DEPOSITS</b>	<b>Balance as of 9/30/15</b>	<b>Notes</b>							
6-TS-2016	Transfer Station Equipment Capital Reserve Fund	\$30,007	Skid steer, pickup truck, etc.	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$186,000
HD-application?	Highway Capital Reserve Fund	\$58,079	deposits from last yr. - replace Dump Truck	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
8-FD-2016	Fire Department Capital Reserve Fund	\$40,008	Replace Engine #1	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$360,000
16-BOS-2016	Land Purchase Capital Reserve Fund	\$43,918	Land for Public Safety Bldgs. Offices	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$180,000
17-BOS-2016	New Town Facilities Capital Reserve Fund		Town Office building, etc.	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000
BA-application?	Property Revaluation Capital Reserve Fund	\$35,850	deposits are from last yrs application	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
										\$0
										\$0
	<b>CRF and ETF Subtotal</b>	<b>\$207,862</b>		<b>\$161,000</b>	<b>\$161,000</b>	<b>\$171,000</b>	<b>\$171,000</b>	<b>\$171,000</b>	<b>\$171,000</b>	<b>\$1,006,000</b>
	<b>Bond/CRF Deposit Subtotal for 2016-2021</b>			<b>\$161,000</b>	<b>\$161,000</b>	<b>\$171,000</b>	<b>\$171,000</b>	<b>\$171,000</b>	<b>\$171,000</b>	<b>\$1,006,000</b>
	<b>BOND/CRF DEPOSIT IMPACT ON TOWN TAX RATE PER \$1,000 OF VALUATION</b>			<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	
	<b>Preliminary Capital Costs to be Funded by Property Tax</b>			<b>\$261,852</b>	<b>\$472,800</b>	<b>\$247,000</b>	<b>\$222,800</b>	<b>\$251,000</b>	<b>\$571,000</b>	<b>\$2,026,452</b>
	<b>PRELIMINARY CAPITAL COSTS IMPACT ON TOWN TAX RATE PER \$1,000 OF VALUATION</b>			<b>\$0.86</b>	<b>\$1.54</b>	<b>\$0.79</b>	<b>\$0.71</b>	<b>\$0.79</b>	<b>\$1.78</b>	
<b>Reimbursements</b>	<b>OFFSETTING REVENUES / REIMBURSEMENTS for CAPITAL COSTS</b>	<b>Balance as of 9/30/15</b>	<b>Notes</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>TOTAL 2016-2021</b>
	Transfer Station Equipment CRF (2017)	\$30,007	Pickup truck		\$40,000					\$40,000
	Highway Capital Reserve Fund CRF (2017)	\$58,079	(dump truck sale \$1 in bal.)		\$108,000					\$108,000
	Fire Department Emergency Vehicle CRF (2021)	\$40,008	Fire Engine \$400k						\$400,000	\$400,000
	Land Purchase CRF (2021)	\$43,918	Bond, Warrant Article, CRF							\$0
	New Town Facilities CRF (future) - NEW	\$0	Establish 2018, withdrawal 2021							\$0
	Property Revaluation CRF (2020)	\$35,850	Statistical revaluation, \$80k					\$80,000		\$80,000
	Police Vehicle and Equipment CRF - NEW	\$0	Establish 2016, remove 2017-2020							\$0
	Town Hall Theatre Restoration Committee CRF	\$457	2015-2018 est. to finish bldg - lighting, sound system, etc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Offsetting Revenues/Reimbursements for Capital Costs</b>			<b>\$0</b>	<b>\$148,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$400,000</b>	<b>\$628,000</b>
	<b>OFFSETTING REVENUES/REIMBURSEMENTS IMPACT ON TOWN TAX RATE PER \$1,000 OF VAL.</b>			<b>\$0.00</b>	<b>\$0.48</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.25</b>	<b>\$1.25</b>	
<b>Net Tax Impact</b>	<b>Annual Costs</b>			<b>\$261,852</b>	<b>\$324,800</b>	<b>\$247,000</b>	<b>\$222,800</b>	<b>\$171,000</b>	<b>\$171,000</b>	<b>\$1,398,452</b>
	<b>NET IMPACT ON THE TOWN TAX RATE (\$ per \$1,000 of Valuation)</b>			<b>\$0.86</b>	<b>\$1.06</b>	<b>\$0.79</b>	<b>\$0.71</b>	<b>\$0.54</b>	<b>\$0.53</b>	
	<b>NET VALUATION 2015 baseline of \$301,581,421 with estimated annual 1.0% growth starting in 2016</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	<b>Dunbarton Municipal Improvements Schedule 2016-2021</b>			<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>TOTAL 2016 - 2021</b>



## **DUNBARTON ZONING BOARD ANNUAL REPORT – 2020**

### **VARIANCES:**

Terry Tolman, 275 Stark Highway North, requested a Variance to Article 4, Section D. Paragraph d. to allow construction of garage to encroach into the side setback. **WITHDRAWN BY APPLICANT**

**GRANTED** the request for a Variance from John Wilt (K1-03-04) (Case #2020-ZBA-004) to Section 4, C. Nonconforming Lots, Paragraph 1c. to allow dimensional relief on the northern lot line at property located on 6 Holiday Shore Drive in the Low Density District in Dunbarton, NH with relief from 20' requirement to 9.13' with notes and corrections on the plan as noted on the August 3, 2020 letter submitted by the applicant.

**GRANTED** the request for a Variance to Article 4, Section B. Table of Dimensional Regulations from Jordan A. Marcou (Case #2020-ZBA-006 (I2-02-04) 41 Concord Stage Road to allow him to reconstruct and enlarge an existing addition to his dwelling no closer than 31 feet from the west boundary at his property located in the Low Density District in Dunbarton, NH.

**GRANTED** the request for a Variance from David and Debra Foster to Article 4, Section D., Paragraph 1. A. to allow them to increase the footprint of an existing nonconforming structure at their property on 11 Stark Highway South, Dunbarton, NH 03046 in the Village District in Dunbarton, NH subject to the following conditions:

1. The addition is not to exceed 300 square feet.
2. That there be a revised survey plan to show existing distances from property lines on the north, south and easterly boundaries.
3. That the plan include the existing septic system.
4. The addition is not encroaching any further into the existing setback on the southerly boundary.

### **EQUITABLE WAIVER:**

**GRANTED** the request from Gary Road, LLC for an Equitable Waiver of Dimensional Requirements to Article 4, Section C, Paragraph 1 c. to allow the house that has been substantially constructed to be located up to a maximum of 3.7 feet into the front setback on their property at 18 ½ Gary Road (K1-12-16) in the Low-Density Residential District.

### **SPECIAL EXCEPTION:**

**CONTINUED** the application from Michael Baier and Dana S. Baier (Case #2020-ZBA-005) (B7-01-08) 233 Twist Hill Road for a Special Exception to Article 4, Paragraph I. and II. To allow them to have a business use similar to a home office or occupation. Use would include professional services and technology related business in the Low-Density District in Dunbarton NH.

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to. In any case involving a conflict of interest with a Board member, the Alternate members sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rests with the Selectmen.

John Trottier, Chairman  
John Herlihy, Vice Chairman  
Alison Vallieres, Secretary  
Dan DalPra  
James Soucy

## **DUNBARTON ETHICS COMMITTEE – ANNUAL REPORT 2020**

David Allen, Tom Hathcoat, Ed Mears, Marcy Richmond, and Marilyn Terrell served on the Dunbarton Ethics Committee in 2020.

The Committee held a regular meeting on February 11, 2020. All other meetings, including the April training meeting for new town employees, officials, and board members were cancelled due to the pandemic.

Annual ethics training for new town employees, officials and board members generally occurs on the second Tuesday in April at 7:30pm.

No complaints were received by the Committee in 2020 and no requests for advisory opinions were filed.

Respectfully submitted,

David Allen, Chair

### **Dunbarton's Code of Ethics**

For town Officials, Board Members and Employees



As Approved at the March 13, 2001  
Dunbarton Town Meeting  
Amended at the March 8, 2011  
Dunbarton Town Meeting

## **DUNBARTON HIGHWAY DEPARTMENT – 2020**

The Dunbarton Highway Department was able to perform all of its duties in 2020, even with the Covid 19 outbreak.

All four seasons had no weather extremes to deal with, which made doing our job much easier.

The Highway Department did put our major project, Ray Road reconstruction off. The rationale behind this was, that we were unsure of how Covid 19 was going to affect our town labor force, as well as the subcontractors we work with. Another consideration was the financial impact of Covid 19. Once we got a handle on how things were playing out, our scheduling became the issue that was going to be the deciding factor.

We rebuilt the entrance to Old Fort Estates and paved the entire road. There was overlay paving done to sections of Kimball Pond Road. Culverts were replaced on Birchview, Flintlock Farm, and Alexander Roads. Routine ditch work, shoulder work, roadside mowing, brush chipping, and pothole repairs were done throughout the town.

Projects for 2021 will include Ray Road reconstruction and paving the road system in the Gorham Pond development, which will be limited to the existing paved roads.

The Dunbarton Highway Department would like to thank the residents, the Selectmen's office, and all the other departments, for their support, cooperation, and assistance during the year.

Thank you,

Jeff Crosby

Road Agent for the Town of Dunbarton



## DUNBARTON CEMETERY TRUSTEES – 2020



This year the Cemetery Trustees include Don Larsen, Chairman, Judy Stone, Recorder, and Justin Nault. We now have two alternate trustee, Judy Keefe and Linda Gray who have been very helpful working with Judy Stone in organizing records and working on the CIMS mapping software for the cemeteries.



Our budget will remain the same as last year, \$15,700, that includes Lawn Maintenance, Cemetery Improvements, Fence/Cemetery Repair, Monument Repair, CIMS Mapping Services, Loam, the Hearse House Maintenance. A donation of materials and labor by Paul Modzeleski and Sentry Roofing put a new metal roof on the Hearse House in January 2021. **A BIG THANK YOU TO SENTRY ROOFING!**

The Cemetery Trustees will have three warrant articles for 2021: **Warrant Article #13** is the second phase of construction to upgrade and define the North/South access road in front

of the Hearse House at Page's Corner Cemetery. **Warrant Article #14** is for Phase 1- Page's Corner Cremains Garden 3'x3' lots with cobblestone borders, hard pack walkways and three 60"x14" granite benches. **Warrant Article #15** is for the removal of diseased and dead trees that could damage the cemeteries if they were to come down in high winds. **No amount to come from taxation in 2021 for these three warrants and are recommended by the Board of Selectmen vote 3-0.**

In 2020 we restored the majority of headstones and ground level monuments were repaired in all three cemeteries using funds from the warrant article approved for this purpose in 2015. This is an on-going maintenance which we will fund from our annual budget going forward.

Future improvement projects scheduled; Phase 2 in the 4'x4' Plots in Page's Corner Cremation Garden, the third access road parallel to Hwy. 13, a ramp on the Hearse House at Page's Corner Cemetery and the development of additional grave sites at Center Cemetery.

The Cemetery gates remain open from approximately April 15<sup>th</sup> (depending on weather) to December 1<sup>st</sup>. Closed in winter to motorized traffic, but foot traffic is permitted. **The Trustees meet the 1<sup>st</sup> Tuesday of the month at 7pm** at the town offices with a couple of exceptions due to elections/town meeting or holidays. Check the town website for details.

We would like to remind the citizens of Dunbarton of the cemetery regulations, and that they are posted on the town website for everyone's convenience. The regulations deal with items and issues such as: The purchase lots, headstone standards, and graveside flowers and decorations. We believe that the regulations help assist in maintaining the cemeteries as a peaceful, dignified, safe and beautiful areas as well as a reverent symbol of the respect for the deceased, and a valuable link to the heritage of the community. You can find the regulations at the following address:

<https://www.dunbartonnh.org/index.php/editions-a-pricing/town-officials/cemetery-trustees>

Respectfully submitted: Don Larsen, Chairman, Judy Stone, Recorder, Justin Nault, Trustee, Judy Keefe & Linda Gray, Alternates

## TRANSFER STATION TOWN REPORT – 2020

This past year has been difficult and challenging on so many levels, ranging from trying to keep everyone safe to ensuring things are running as normal as could be. With all the bad that 2020 brought, a lot of good did come with it. For several weeks, the Recycling Center was shut down. While it was shut down, the employees went to work cleaning up trash on the town roads. They managed to pick up an impressive 208 bags of trash, 21 tires, 2 televisions, and a propane tank. While this was going on, some of the residents also did their own roadside clean-ups. Unfortunately, we did not get a count on the bags that they collected, but it is appreciated that so many of you take pride in our great little town. Thank you.

Another significant change that took place this year was how recyclables are collected. We implemented self-sorting by the residents. Bins placed in front of the Recycling Center allow you to dump your sorted material into them without having to wait for an employee to sort the material into the proper place. It is a work in progress with some additional changes coming in the future.

On the yard side of the operation, the installation of the fence and gates has been a much-needed safety improvement. When being operated correctly, the employee opens or closes them for the resident, allowing the employee to monitor what is being dumped. This ensures that the correct material is being put in the proper container. The fencing and gates reduce the risk of injury to the residents and employees from falling over the walls. This year we added a new piece of equipment to the town fleet. We purchased a loader backhoe which was approved at Town Meeting. This machine has already proved to be an asset. So far, we have used it for compacting our dumpsters to allow us to have heavier loads before shipping. It has also assisted with snow removal by pushing back snowbanks and allowing us to have as much room as possible for our day-to-day operation.

This year, we produced 945.19 tons of trash, at a cost of \$69,159.55. This year trash went up over three dollars per ton and is expected to climb in upcoming years. I am telling you this because, believe it or not, you can control what it costs to dispose your trash. The answer is **recycling**. The more material that you take out of the waste stream, the more is saved on per ton costs. This year, for every ton that you took out, you saved \$73.17. An argument can be made that recyclables are not worth anything; however, I disagree. If you sell your material for \$0.00, you still save the disposal cost, or the cost per ton. If you sell your material for a dollar amount, you get that amount plus the disposal cost.

I would like to remind everyone that we are no longer holding slips for items that we charge for. The items need to be paid for at the time they are dropped off. The Town currently accepts two payment methods, cash, or check. We also have two recycling programs that benefit the Dunbarton School students. One is the Cartridges for Kids program, where ink jets, toner cartridges, cell phones, and more are recycled, and the money goes to the students. Items may be dropped off at the Transfer Station where there is a bin in front of the Recycling Center. The other program is our textile recycling program, which accepts anything from wallets, footwear, belts, clothing, and much more. They do not want rugs or pillows. Once again, we are paid per pound and the money goes directly, and only to, the students. The money does not go to offset the school budget. There is a textile bin in the lower parking lot of the school, and one located at the Transfer Station.

I would like to thank those who made a bad year turn into a great one. Thank you to the residents of Dunbarton for your wonderful generosity towards the Transfer Station employees. Thank you to the selectmen, town officials, department heads, and town employees for working together. We pulled through a difficult year and came out on top. Thank you to the Hird family owners of New England Traffic Safety Lines for donating the line striping at the Transfer Station. Thank you to Ed Mysona, owner of Quality Equipment Repair, and Jake Chabot, owner of Chabot's Welding and Repair for keeping us going throughout the year, with their speedy and professional services. I look forward to serving the residents of Dunbarton in the year to come.

Thank you.

Respectfully submitted,

Patrick "Woody" Bowne  
Dunbarton Transfer Station Manager



## Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

Dear NRRA Member,

**Thank you for being a member of the Northeast Resource Recovery Association (NRRA), your recycling and resource recovery nonprofit.**

Your membership, along with that of over 400 other municipalities, businesses, and individuals throughout the Northeast, helps support our mission of "partnering to make recycling strong through economic and environmentally sound solutions." NRRA is one of only a handful of nonprofits in the country that enables communities to manage their own recycling programs by providing cooperative marketing and purchasing programs, along with education and technical assistance.

**Through your continued support and dedication, NRRA has assisted our members to recycle over 50,351 tons of recyclable material in 2020!** NRRA is proud to partner with you to achieve these results, and we look forward to sharing with you NRRA's comprehensive Environmental Impact Report in our forthcoming Annual Report.

**Enclosed is your individual Environmental Impact Report, which highlights some of the many positive impacts generated from your recycling efforts in 2020.** We know many of our municipal members enjoy sharing this report with their residents each year, and we're pleased to provide this information to you.

Please Note: We no longer include the graph which shows NRRA's overall tonnage for the year with this report. In years past, this graph was taken out of our annual report which was published annually in November. Last year we redesigned our Annual report and re-aligned it to match a calendar year as opposed to a fiscal year publication date. Our total tonnage information, along with an organization Environmental Activity Report, will be available in the coming weeks on our website, [www.nrrarecycles.org](http://www.nrrarecycles.org).

From all of us here at NRRA, we wish you a Happy New Year!

Sam Foresta

ADMINISTRATIVE ASSISTANT

**NORTHEAST RESOURCE RECOVERY ASSOCIATION (NRRA)**

2101 Dover Road, Epsom, NH 03234

[sforesta@nrrarecycles.org](mailto:sforesta@nrrarecycles.org) (603) 736-4401 x 111

**[WEBSITE](#) | [FACEBOOK](#) | [Sign up](#) for our newsletters!**





## Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

### Dunbarton, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2020	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Paper	22tons	Saved 390 trees!
Plastics	14,567 lbs.	Conserved 10,925 gallons of gasoline!
Scrap Metal	51.9 gross tons	Conserved 145,218 pounds of iron ore!

#### ***Avoided Emissions:***

*Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.*

*By recycling the materials above, you have avoided about **336 tons** of carbon dioxide emissions  
This is the equivalent of removing **71 passenger cars** from the road for an entire year.*



## **DUNBARTON CONSERVATION COMMISSION**

### **2020 REPORT**

The pandemic and the implementation of the Governor's Stay at Home Order this spring resulted in unprecedented visitation to the Town's conservation areas by people, in particular families, looking for safe activities to do outside. We are pleased to note that this did not result in inappropriate or disrespectful use by some visitors as was reported in many outdoor areas in other parts of the state. We are grateful that a significant portion of Dunbarton is permanently protected open space that is available to all.

#### **Conservation Property Management**

We met with Sergeant Chris Remillard of the Dunbarton Police Department this summer for a productive discussion of law enforcement issues associated with the conservation areas and the importance of communication between the Commission and Police Department.

The firm the Commission hired to conduct invasive species control for Asiatic Bittersweet and Buckthorn in the wildlife clear-cut area at Kimball Pond completed its second and final treatment this summer. We would like to thank Jeff Crosby for installing a gate on the access to that area for us. In addition, at Kimball Pond, New Hampshire Fish & Game stocked herring in the spring and conducted an eel study this fall.

Commission members monitored and maintained trails in the Bela Brook and Kimball Pond Conservation Areas and maintained the Kimball Pond dam and researched and adopted an official trail policy for trails in town conservation areas. A copy is available on our page on the town website.

The Commission-supported effort by Five Rivers Conservation Trust to work with the Koerber family to place a permanent conservation easement on their 130-acre property is expected to be completed this spring.

#### **Permits**

All residents are reminded that any activity involving wetlands, including stream crossings, requires a permit from the Wetlands Bureau at NH Department of Environmental Services. A Shoreland Impact Permit from NHDES is required in advance for development or vegetation removal within 250 feet of the protected shoreland around Dunbarton's Great Ponds, including Gorham Pond, Kimball Pond, Long Pond, Purgatory Pond and Stark Pond. Please contact a Conservation Commission member, or attend our monthly meeting, if you have any questions about wetlands laws or have a project, such as a driveway or access road, that might affect wetlands and would require a permit.

#### **Meetings**

The Conservation Commission meets the second Wednesday of the month at 6 pm at the Town Offices. Due to the pandemic, we do not anticipate meeting this winter however until it is light enough and warm enough to do so outside. That may be April. The public is always welcome to attend our meetings. Meeting minutes are available on the Town website. We welcome new members, and anyone interested in helping protect and maintain the town's conservation and natural areas.

Descriptions and maps of our conservation areas may be found at [www.dunbartonconservation.org](http://www.dunbartonconservation.org).

Respectfully submitted,

Brett St. Clair, Chair  
Darlene Jarvis, Secretary  
George Holt  
Stan Sowle  
Jim Stone, Vice Chair Emeritus

Drew Groves, Vice Chair  
Ronald Jarvis  
Margaret Watkins  
Jane Grant, Member Emeritus



**Conservation Property Managed by the Conservation Commission**

Bela Brook Conservation Area	289	+/- acres
Kimball Pond Conservation Area	977	+/- acres
Kuncanowet Natural Area	122	+/- acres
Lot South of Gorham Pond	13	+/- acres
Long Pond	16	+/- acres
Mary A. Kaminski Recreation Area (Ray Rd)	20	+/- acres
Chan Lot, Gile Hill Road	42	+/- acres

**Conservation Easements Monitored by the Conservation Commission**

Story Easement	45	+/- acres
Grant Easement	8	+/- acres
Taylor Easement	145	+/- acres
North Woods Road Easement	3	+/- acres

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**CONSERVATION COMMISSION FUND**

Fiscal Year Ending December 31, 2020

Balance as of December 31, 2019	\$ 210,763.77
Current Use 2020	\$ 6,500.00
Interest Revenue	\$ 644.90
Receipts 1/1/20 to 12/31/20	\$ -
Expenses	\$ (16,211.99)
Balance as of December 31, 2020	\$ 201,696.68

Respectfully Submitted, Pamela Milioto, Treasurer

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**SUMMARY OF KTFCA MAINTENANCE FUND**

Fiscal Year Ended December 31, 2020

Cash on Deposit December 31, 2019	\$ 13,343.08
Receipts 1/01/20 to 12/31/20	\$ -
Interest on Investments	\$ 1.32
Total	\$ 13,344.40
Disbursements 1/1/20 to 12/31/20	\$ (440.00)
Cash on Hand December 31, 2020	\$ 12,904.40

Respectfully submitted, Pamela Milioto, Treasurer

## **KUNCANOWET TOWN FOREST AND CONSERVATION AREA 2020 ANNUAL REPORT**

For thirty-one years the Kuncanowet Town Forest and Conservation Area (KTFCFA) Management Committee has maintained seven miles of trails which makes this property a draw for local and regional visitors. This year in particular it seems people wanted to get outside in a fairly safe environment where they can enjoy an area that is rich in natural diversity with a variety of topographic and water features. The Kuncanowet is available for many types of non-motorized recreational activities such as hiking, birding, tracking, snow shoeing and cross-country skiing. Access to the trails is at the end of Holiday Shore Drive where there is parking for several cars. Fires and camping are not permitted due to the difficulty of accessing remote portions of this conservation area with firefighting equipment.

Due to the pandemic, the KTFCFA Management Committee met only twice this year.

There were no scheduled clean-up days in 2020 so the trails were maintained by the dedicated Committee members who removed large trees that blocked trails and replaced signage and blazes where necessary.

The land donated to the KTFCFA by Forrest and Vera Fogg contains two fields. At the Fogg's request, the Town agreed to annual mowing to maintain the fields for grassland bird species. Unfortunately, this single cutting did not discourage woody growth which was choking out grass species. This year wood ash was spread on the fields to change the acidity making the fields less desirable for the woody growth. The Committee has purchased fertilizer to be spread on the fields in the spring of 2021 to encourage grass growth.

In December the monitoring report for 2020 was submitted, as required by New Hampshire's Land Conservation Investment Program (LCIP). The LCIP provided financial assistance for purchasing most of the KTFCFA land that was not donated by generous, conservation minded landowners.

The KTFCFA Management Committee consists of three members of the Town Forest Committee (TFC), three members of the Conservation Commission (CC), two Members at Large and one Selectmen's Representative. The Committee meets the first Tuesday of January, April, July, and October at 6:00 pm in the Town Office Building.

Respectfully submitted,

Ron Jarvis, Co-chair, and Trail Master	(TFC)
Margaret Watkins, Co-chair	(CC)
Darlene Jarvis, Secretary	(CC)
Dave Nault	(Selectmen's Rep)
Patrick "Woody" Bowne	(TFC)
Fred Mullen	(TFC)
Brett St. Clair	(CC)
Peggy Senter	(Member at Large)
Larry Cook	(Member at Large)

## **DUNBARTON TOWN FOREST COMMITTEE 2020 ANNUAL REPORT**

The Town Forest Committee (TFC) manages approximately five hundred acres of town-owned forest land. Responsible forestry practices improve forest health, sustain future timber production, and enhances wildlife habitat as well as providing for public access. Money from the sale of timber and gravel has purchased forestry related equipment for the fire department and the Kuncanowet Town Forest and Conservation Area. The TFC provided sawn lumber for the Jameson Cape, now being reconstructed. The Committee has also purchase forested land and oversees the care of the trees on the town common.

February saw the final inspection of the solar panel array at the transfer station which is Town owned land managed by the TFC.

The Committee continues to explore forested land for future management and harvesting.

The May meeting was cancelled as a precaution due to Covid 19.

At the August meeting, the TFC voted to not allow the baiting of animals such as bear, deer etc. on TFC managed lands. This vote makes the TFC's policy consistent with the other land managing groups in Dunbarton.

At the November meeting the Committee agreed that the town could benefit from an up to date Forest Management Plan consistent with today's practices. Bryan Comeau, a licensed forester who has authored many such documents, stated that a well-designed plan would schedule forest management practices to provide sustainable timber growth and generate periodic revenue that could be used for maintaining the Town Forest parcels as well as potentially purchasing additional lands for conservation.

Respectfully submitted,

Jeff Crosby, Chairman  
Patrick (Woody) Bowne, Vice Chair  
Fred Mullen, Treasurer  
Ron Jarvis, Secretary  
Bryan Comeau, Forester

Town Forest Lots	Lot #	Acreage from Tax cards
Wil Brown Lot - --ff Kimball. Pd. Rd.	B5-03-02	9.30
Charles Little Lots - Kimball. Pd. Rd.	B5-02-13	25.97
	B5-03-01	105.40
	C5-01-03	95.44
	C5-01-05	30.68
School Lot – Mansion Rd.	E3-02-01	10.50
Winslow Lot – Winslow Rd. & Stark Lane	G2-04-06	47.30
Winslow Lot - Stark Pit – Ray Rd.	H2-02-04	100.86
Transfer Station – Rt. 77	I1-03-02	43.00
Crosby Lot – Rt. 77	I2-02-03	39.00

## TOWN FOREST FINANCIAL REPORT 2020

Balance: January 1, 2020		\$120,563.07
RECEIPTS: 2020		
Town of Dunbarton (sand & gravel for the year 2019)	\$3,570.00	
Ameriprise Financial Svc. (dividends & interest) year 2020	\$2,223.69	
Ameriprise Financial Svc. (change in value) year 2020	\$498.75	
Interest on trust fund (Winslow Town Forest)	\$0	
 TOTAL RECEIPTS:	 <u>\$6,292.44</u>	
 BALANCE plus RECEIPTS:		 \$126,855.51
PAYMENTS: 2020		
NH Timberland Owners Association (dues – year 2020)	\$25.00	
 TOTAL PAYMENTS:	 <u>\$25.00</u>	
 BALANCE plus RECEIPTS less PAYMENTS : January 1, 2021		 <u>\$126,830.51</u>

Respectfully submitted,  
Fred J. Mullen, Treasurer  
Dunbarton Town Forest Committee

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## DUNBARTON ENERGY COMMITTEE FINANCIAL

Fiscal Year Ended December 31, 2020

Cash on Hand 12/31/2019	\$	1,665.91
 Receipts 1/01/20 to 12/31/20	 \$	 -
Disbursements 1/01/20 to 12/31/20	\$	-
Interest on Investments	\$	0.12
 Cash on Hand December 31, 2020	 \$	 1,666.03

Respectfully submitted,

Pamela Milioto  
Town Treasurer



## **DUNBARTON ENERGY COMMITTEE**

The Dunbarton Energy Committee's Mission statement:

“To encourage and support Dunbarton's municipality, businesses and residents in the practical application of technology resulting in energy efficiency and sustainable energy for buildings and transportation in order to lower our energy costs and reduce our carbon emissions.”

The installation of a 160-panel, 63.2kW solar array at the Dunbarton Transfer Station was energized in mid-February 2020 and has been producing power since. By design, the energy produced exceeds the town's usage and significantly reduces the electric bills of all town buildings (Transfer Station, Fire Dept., Police Dept., Town Office, Town Garage, Town Hall/Library). In the last 6 months of this year, the town has averaged a savings of \$830/month. With lease payments of \$815/month and no upfront cost, the array is easily paying for itself. We all look forward to a system that will be paid off in 2026 and producing electricity until 2050 with all output after 2026 going to reducing the town electric bills. Savings could also increase as the cost of electricity increases over time.

We are currently crafting a solar array proposal for our Elementary School. Stay tuned!

After performing 3 Neighbors Warming Neighbors Program home energy audits in January 2020, the Dunbarton Energy Committee had to postpone the program due to COVID safety concerns. Hopefully, reduced COVID effects will permit restarting audits in the fall of 2021. We are not sure when we will be able to continue this program. Email at [energy@dunbarton-energy.org](mailto:energy@dunbarton-energy.org) if this should be continued.

A total of 44 home audits have been performed since the program began in 2012. The program helps Dunbarton residents improve the heating, electric efficiency and comfort in their homes with a 1 to 2 hour walk-through energy audit of a resident's home or business and provides a CD with thermal images of their building as well as a written report that summarizes the audit findings, provides recommendations to improve the building's energy efficiency, and identifies applicable energy efficiency rebate programs for which they qualify.

The 2020 Central NH Energy Expo was cancelled due to the COVID restrictions. Conditions permitting, we hope to resume this popular event later in the Fall of 2021. Watch for a notice later in 2021.

Residential solar electric installations in town continue to grow, now more than 80, producing significant savings to their owners. The Committee has provided guidance for residents to choose the approach best suited for their installations. The Committee offers to provide advice and assistance to those considering installing solar in their property. Feel free to contact us.

We welcome new members to bring new ideas and help with present and future new activities. We have openings in 2021 and would greatly appreciate at least two more Town residents' and their ideas & project contributions. Email us at [energy@dunbarton-energy.org](mailto:energy@dunbarton-energy.org). See us on the web at [www.dunbarton-energy.org](http://www.dunbarton-energy.org) or at [www.facebook.com/Dunbarton-Energy-Committee-195961943752074](https://www.facebook.com/Dunbarton-Energy-Committee-195961943752074)

Dunbarton Energy Committee: Mike Kaminski (Selectmen Rep.), Dana Lavoie, David Elberfeld, George Holt, Bob Ray, John Stevens, (Chair)

## SUMMARY OF TOWN COMMON PROJECT

Fiscal Year Ended December 31, 2020

Cash on Deposit December 31, 2019	\$	8,513.22
Receipts 1/01/20 to 12/31/20	\$	-
Disbursements 1/01/20 to 12/31/20	\$	(5,028.97)
Interest on Investments	\$	0.63
Cash on Hand December 31, 2020	\$	3,484.88

Respectfully submitted,

Pamela Milioto  
Town Treasurer

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## SUMMARY OF THE RECREATION COMMISSION

Fiscal Year Ended December 31, 2020

Cash on Deposit December 31, 2018	\$	20,995.47
Interest Earned	\$	2.00
Recreation Commission		
Basketball		
Concessions	\$	-
Expenses	\$	(2,890.00)
Fundraising	\$	-
Registration	\$	4,580.00
Registration Refunds	\$	-
Softball		
Expenses	\$	-
Recreation Commission		
Expenses	\$	-
Voided Check	\$	89.93
Fireworks	\$	-
Cash on Deposit December 31, 2019	\$	22,777.40

Respectfully Submitted,  
Pamela Milioto, Treasurer

## DUNBARTON OLD HOME DAY COMMITTEE REPORT

Dunbarton Old Home Day has been organized by a town Committee since 2014. In 2020 due to COVID restrictions many citizens felt Old Home Day should be cancelled. After consulting with the Board of Selectmen the Committee voted to cancel the 2020 event scheduled for August 15<sup>th</sup>. The budget was returned to the general fund.



**Morning Parade with Floats  
Antique Cars and Tractors**



**Live Bands All Day Long**



Old Home Day for 2021 is still up in the air due to COVID-19 restrictions. The Committee is targeting end of Summer as long as we can be in compliance with COVID-19 regulations & limitations for large open-air gatherings at that time.

The budget for Old Home Day remains the same amount as last year. The tentative plan is to have the following;

- 1) OHD Parade with many organizations as safely as possible participating
- 2) Live bands
- 3) Great old-time pricing on the food
- 4) Games for the kids
- 5) Exhibitors and Crafts

Let's hope that Old Home Day for 2021 will come off without a hitch, but we do not want to put Dunbarton citizens health at risk, we will all error on the side of caution.

Sincerely,

John Stevens  
Tom Cusano  
Don Larsen  
Mark Lang  
Ken Koerber

**Tricky Dickie Magic Show for the Kids**



## **VARIABLE MILFOIL REPORT -2020**

### **TOWN OF DUNBARTON**

**We did it again!** For the second year in a row, as of this writing, all ponds in Dunbarton, including Gorham Pond, have tested clear of Variable Milfoil!

In 2020, New Hampshire Lakes Association (NHLA) awarded us a Grant in the amount of \$1,450 to hire a “paid” Lake Host. However, due to the Covid19 Pandemic, the Lake Host program was suspended for the year and the money was returned. You may ask, if there were no boat inspections in 2020, how did we keep Invasive Milfoil out of our waterbodies in Dunbarton? Part of the reason is back in 2018, Gorham Pond was selected to participate in a test of a strong new treatment (Procellacor) which was applied to Gorham Pond. The results of this treatment have lasted for two years and appear to be a big factor in the elimination of Variable Milfoil.

Remember, even though there were no boat inspections done in 2020 plus Variable Milfoil does not bloom until the spring, we must still be vigilant. Now that Covid19 Vaccine is being administered in greater numbers we intend to reinstate the Lake Host Program and resume boat inspections at the State Boat Ramp on Gorham Pond in 2021.

What is “Lake Hosting” you ask? The NHLA works with towns in New Hampshire to set up Lake Hosts groups who check boats and kayaks for Invasive Milfoil when entering or exiting a waterbody. After joining in 2014, Dunbarton received the necessary inspection training from NH Lakes, blue t-shirts to identify the individual as a Lake Host, informational pamphlets (which are handed out to boaters) and information to educate the boating public. Every year we apply for grant funding which is used to hire a “paid” Lake Host using this funding. The amount of the grant we receive depends on the number of inspections and hours worked by all Lake Hosts working at the ramp the previous year. In 2020 there were no boat inspections so the amount of the grant in 2021 will be minimal. Information on applying for the “paid” Lake Host position will be posted on the Town Hall bulletin board, Town Website, and the Kiosk at the State public boat ramp at Gorham Pond in the spring.

We normally do boat inspections on Saturday and Sunday beginning around Memorial Day weekend and lasting through the second or third week of September. Depending on the amount of funding we receive, the “paid” Lake Host usually works from mid-May through early August. This leaves the remainder of August plus a few weeks of September for volunteers to cover the State boat ramp in two-hour shifts based on availability. We can always use new volunteers who will be officially trained on how to inspect boats and kayaks (it is a short easy process plus you get a free Lake Host t-shirt for your first two-hour shift!) Another branch of Lake Host volunteers, called “Weed Watchers” are trained to recognize Invasive Milfoil and use their kayaks to periodically inspect all ponds in Dunbarton for Variable Milfoil. If found, they report the location to me, and I in turn report it to NH Department of Environmental Services (DES) for treatment.

Please consider volunteering to help protect all our ponds in Dunbarton. I am proud of the residents of Dunbarton for working with me to make Gorham Pond a beautiful fishing and recreation area for all to enjoy. Feel free to contact me for more information on 774-6188.

Respectfully submitted,

Bob Leonard Sr.



## DUNBARTON HISTORICAL AWARENESS COMMITTEE REPORT – 2020

				
Dunbarton Drumming Dynamo Dominic Catalafimo tested out a pair of hard-to-find Bunken drumsticks made in Dunbarton twenty-five years ago.	Research materials and photos of the horse-drawn hearse restoration are now organized and available in the Library's History Room.	Pre Covid, Elton Warriner, Stan & Joe Sowle, Marion Stone MacNeill, Ken Greene and Bill Nichols assisted us in identifying and dating old photos as part of our continuing research of Dunbarton's eleven schools.	Lee Mullen tackled old binders, photos and news clippings to organize and preserve Fire Department history. House fire history will be at the Library. Do you have photos or clippings we should add?	DHAC members and resident Sara Anderson (with her materials) did a stone rubbing on the 'Amoskeag to Gorham Pond' Native American Trail.

DES interaction was Covid-limited. The Historic Gingerbread House project was scaled back, and some students made houses at home with only a one-day display at the School. Bill Zeller made a safe history presentation, but we provided no other speakers this year,

By following CDC guidelines, we were able to make two more "Recollections of Dunbarton" videos with Bill Nichols and former resident Danny Gravas who was visiting from Tennessee. A video of life-long friends Bill Nichols and Les Hammond made before Les passed away was also released. There are now a total of 14 videos on the town website, Facebook, and YouTube. They're very easy to listen to on your iPhone!

Porter & Brittany Weeks ordered a historical sign through our sign maker for their 1883 Third Congregational Church Parsonage home and it looks great. Please contact us if you need one.

In addition to a Dunbarton Black Heritage Map, we're also collecting information for a Native American Heritage Map. Please contact us if you've found any artifacts on your property or wish to participate.

Research on the history of our schoolhouses is always in motion. The Stark School was converted into a blacksmith shop and later evolved into a garage. It's last listed on an Alice Hadley map in 1927. What happened to it? We still lack photos of the Ray School on Mansion Road and the Wheeler School on Twist Hill Road.

We extend our thanks to Sentry Roofing for the new roof on the Hearse House at Page's Cemetery. Members of this Committee worked on the Hearse project and were saddened when the roof leaked on the invaluable ca.1850 hearse. The restoration painter, Jan VandeBogart, has offered to make the minor repairs and do age-related touch ups. Additional thanks to Adam Nickerson for his help this year with photos, old VHS tapes and other digital assistance!

And...welcome to new Committee members Bill Nichols and Lee Mullen, it's great to have you aboard!

Respectfully Submitted,

Donna Dunn, Chair/Secretary, 774-4567, [dunbartonhistorytod@gmail.com](mailto:dunbartonhistorytod@gmail.com) or [dunncottage@gmail.com](mailto:dunncottage@gmail.com)

Gail Martel, Treasurer

Bob Martel, Selectman Rep.

Bob Boynton

Paula Mangini

Lee Martel

Fred Mullen

Lee Mullen

Linda Nickerson, Technical Liaison

Bill Nichols

Ken Swayze

Bill Zeller, Elementary School Liaison

### Mission Statement per 1992 Citizens Warrant Article:

- 1) List historic structures for the town
- 2) Make dated plaques for those wishing to have them on their structures
- 3) Establish educational programs for the children of the Dunbarton Elementary School

This town history book should be in all your homes! \$10 At the Library, Town Office & Curios on the Common.



### **HISTORICAL AWARENESS COMMITTEE**

Fiscal Year Ended December 31, 2020

Cash on Hand 12/31/2019	\$	6,629.18
Receipts 1/01/20 to 12/31/20	\$	128.00
Disbursements 1/01/20 to 12/31/20	\$	(127.00)
Interest on Investments	\$	0.67
Cash on Hand December 31, 2020	\$	6,630.85

### **HISTORICAL AWARENESS ARCHIVES PROJECT**

Fiscal Year Ended December 31, 2020

Cash on Hand 12/31/2019	\$	5,264.98
Receipts 1/01/20 to 12/31/20	\$	-
Disbursements 1/01/20 to 12/31/20	\$	-
Interest on Investments	\$	0.48
Cash on Hand December 31, 2020	\$	5,265.46

Respectfully submitted,

Pamela Milioto  
Town Treasurer

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### **SUMMARY OF WREATHS ACROSS DUNBARTON**

Fiscal Year Ended December 31, 2020

Cash on Deposit December 31, 2019	\$	5,190.63
Receipts 1/1/20 to 12/31/20	\$	6,136.00
Interest on Investments	\$	0.71
Total	\$	11,327.34
Disbursements 1/1/20 to 12/31/20	\$	(2,978.40)
Cash on Hand December 31, 2020	\$	8,348.94

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## DUNBARTON TOWN HALL RESTORATION COMMITTEE & RESTORATION PROJECT

Although COVID-19 restrictions erased plans for the 2020 Town Hall Restoration Concert Series, the always festive Arts on the Common fundraiser, and other outreach activities, the Committee was able to give full attention to all that must be completed to bring the building into compliance with current building codes for public spaces.

Last year, using funds raised by past Arts on the Common events and donations from residents, Dennis Mires architectural firm was hired to develop a plan based on the sketch plan unanimously selected by the Committee after a thorough review of five possible alternatives. He was directed to come up with the simplest and least expensive plan to accommodate all access and use requirements without impacting the building's overall historic style.

Throughout the summer the Committee worked with the architect to ensure the proposed plan met all expectations. The result is a basic 13' x 34' bump-out centered on the School Street side of the building that houses a LULA, a staircase, and downstairs and upstairs bathrooms. It has a flat roof with drainage and no structural impact to the existing roof. The library is accessible through this entry way, and the basement through a door to the right of the proposed entrance. Costs, which the Board of Selectmen and Committee have worked hard to minimize, are still under review. At present, the Committee plans to bring the project before the Town in 2022.

Meanwhile, considerable efforts have gone into the building's maintenance, some of which will contribute towards use of the second floor. These completed projects include structural reinforcement of the roof, with many thanks to Jeff Trexler for his significant contributions to this critical step. In the works are installation of a much-needed sprinkler system for the entire building, basic lighting and electrical work to the upstairs, upgrades to the building's heating system, and repairs to the front porticos.

In July Committee members and friends cleaned out the upstairs room, reminded in the process what a great space it is!

To help get the word out on how much the second floor offers our town, the Committee is launching a video series about upstairs events as told by those who lived them, a blog, and a photo exhibition (post COVID). Two awareness-raising, eye-catching banners have been planted, and we look forward to engaging residents in discussions of the space and the proposal over the coming year.

Want to help? The Committee is compiling a list of volunteers and their interests/skills. Have you Facebook or website management skills, construction experience (electrical, carpentry, contracting, etc.), photos from past second floor events you could let us borrow, Town Hall stories to tell, interest in putting posters around town, hosting an informational get together?? Contact anyone on the Committee and we'll add you to our list! Let's make this a community project from start through use!

Respectfully submitted,  
Margaret Watkins, Chair  
Clement Madden, Vice Chair  
Beth Boucher, Secretary

Sue Bracy  
Don Larsen  
Enid Larsen  
Curt McDermott

David Nault, Selectmen's Rep  
Shelley Westenberg  
John Stevens, Advisor

The **Dunbarton Town Hall Restoration Project**, a 501 (c)(3) nonprofit organization, is responsible for overseeing moneys raised for the restoration project. The current balance is \$106,360.08 . These funds represent accumulated Arts on the Common proceeds and donations large and small from residents and friends.

Trustees:	Shelley Westenberg, Chair	Margaret Watkins, Secretary	Enid Larsen
	Clement Madden, Vice Chair	Tiffany Dodd, Treasurer	

## Librarian's Report for the Year Ending 12/31/2020

The year 2020 was certainly a roller coaster ride that will live in our memories for a very long time! Through all of the ups and downs, the Dunbarton Public Library has persevered. After our COVID-19 closure on March 15, 2020, and then through the remainder of the year, the library found new and creative ways to deliver library services and serve our community and staff safely through phased reopening transitions. We offered online 24/7 digital content and databases; "No-Contact" curbside pick-ups and returns; **Zoom** story times; New Hampshire Humanities programs; book discussions; loving-kindness meditations, and Men's Coffee. When safe to do so we offered "In and Out" browsing services and resumed computer and notary services. We also boosted our bandwidth and updated to a new and robust website and e-newsletter, which kept our library vital, and the community connected during difficult times.

Our statistics will look different this year, and should not be compared with any other year, or any another library. Throughout all phases of library opening during the year, 2953 patrons visited the library in person or used curbside services, with 4520 items checked out. There were 190 patrons who downloaded 4132 items—a new high for us. Our total circulation for the year was 8652. The use of library materials saved borrowers quite a bit of money during difficult times. During the past year I answered more than 1046 inquiries by text, phone and email, provided support with online services, answered typical reference questions, and helped people use technology to connect with family from a distance. The library withdrew 174 materials due to condition and wear, and added 842 new items, and never missed a beat. Interlibrary loan services were suspended by the NH State Library between March-August, but resumed with new protocols in September. We borrowed 86 items from other libraries and loaned out 141 of our materials during the year.

It is important to note that due to the COVID-19 closure and distancing protocols, the identity of our library shifted from "place-based"/ in-person activities to **totally** virtual programming. The yearly Summer Reading program for children, "Imagine Your Story," pivoted to READSquared, an online platform generously provided by the NH State Library with IMLS CARES funds. We teamed up with the Dunbarton Police Department, Dunbarton Volunteer Fire Department, the Highway Department and Transfer station to turn our 3<sup>rd</sup> annual Touch a Truck totally safe and virtual, and never missed a beat. We hosted several online children's programs, including virtual visits from Mr. Aaron, Rick Goldin and Mary Doane. We continued virtual Reading to Dogs and Story Times. We created socially distant "Story Walks" around our building and encouraged geo-caching right on the Town Common. Our "Take and Make" crafts and activities were great hits and filled a big need for children and adults. The library also continued partnership with the Dunbarton Elementary School issuing library cards, sharing collections, providing materials for schoolwork and pleasure, and conducted outreach visits virtually, and in-person, when safe to do so.

We believe our efforts in providing digital, online, and virtual programs were successful, with 122 adult programs and 948 adults in attendance. We also provided 74 children's programs with 360 children in attendance. We certainly learned from our experiences and modifications made this year. Our phased transitions were fluid and written so that we were prepared for just about any scenario. We were able to maintain the safety of library staff and patrons, while finding ways to adapt and continue our library services. We truly appreciate the kind words and drive-ups, and especially our patron's willingness to put up with "oops, I forgot to—".

During the new year, it will be the pleasure of the Dunbarton Public Library staff and Board of Trustees to continue to work with the community to re-imagine the library through the remainder of the pandemic. We hope that everyone will hang in there, take time to relax, attend one of our online programs, or place a hold on a book. Please give us a call if you have any questions. We are here for you—in person, over the phone and virtually 24/7, [www.dunbartonlibrary.org](http://www.dunbartonlibrary.org).

Respectfully submitted by Mary Girard, Library Director

**Library Trustees:**

Martha Wilson, Chair  
Katie McDonald, Secretary  
Phil Kimball  
Sara Anderson  
Bruce Banks

**Library Staff:**

Mary Girard  
Lisa Cross  
Lisa Poirier

Library Holdings on 12/31/2020: 16,638  
Acquisitions by purchase and gift:  
Children: 391  
Adult: 404  
AV/DVD: 47  
Withdrawn: 174

**Dunbarton Public Library 2020 Financial Report:****Income:**

Book sales: \$54.00  
Copier: \$79.05  
Donations: \$200.00  
Fees+Fines: \$55.00  
Grant Income: \$200.00  
Interest Income: \$489.37  
Health Trust reimburse: \$392.38  
Town of Dunbarton: \$96,228.00

**Expenses :**

Accounting: \$3113.40  
Collections: \$11,686.58  
Facilities: \$1323.49  
Operating Expense: \$3850.41  
Payroll: \$69,462.98  
Professional Expenses: \$205.00  
Programs: \$3798.81  
Supplies: \$87.52  
Utilities: \$1628.81

Total Expenses: \$95,157.00  
2020 Lapsed Funds: \$1071.00

Citizen's Bank Checking: \$43,007.17  
DCU LTD/Charles A. Little Legacy: \$61,473.40  
DCU Savings: \$11,605.24  
Total Assets: \$116,085.81



## BIRTHS REGISTERED IN DUNBARTON – 2020

<u>DATE OF BIRTH</u>	<u>NAME</u>	<u>PLACE OF BIRTH</u>	<u>NAMES OF PARENTS</u>
March 12, 2020	Griffin Alexander White	Concord, NH	Daniel White Megan White
March 20, 2020	Eleanor Rose Martin	Concord, NH	Andrew Martin Sarah Martin
March 29, 2020	Olivia Lorraine Cohen	Manchester, NH	David Cohen Kristie Cohen
April 6, 2020	Henry Walter Worsman	Concord, NH	Ryan Worsman Kelly Worsman
June 19, 2020	Grace Valeria Darling	Concord, NH	William Darling Brishna Darling
September 8, 2020	Teagan Marie St. Onge	Manchester, NH	Sawyer St. Onge Kimberly Byam
September 12, 2020	Abram Louis Burnham	Manchester, NH	Zebulon Burnham Lori Burnham
September 27, 2020	James Wheeler O'Brien	Manchester, NH	James O'Brien Bridget O'Brien

## MARRIAGES REGISTERED IN DUNBARTON – 2020

<u>DATE OF MARRIAGE</u>	<u>NAMES</u>	<u>RESIDENCE</u>
March 12, 2020	Michael K Garrity Rebecca J Desrochers	Pittsfield, NH Dunbarton, NH
June 5, 2020	Brian A McCormack Erin L McAndrew	Dunbarton, NH Deering, NH
September 30, 2020	Scott M Farrell Wilson Henao-Contreras	Dunbarton, NH Dunbarton, NH
October 10, 2020	Kevin M Bennett Jessica L Besong	Dunbarton, NH Dunbarton, NH
December 12, 2020	Dean A Gullage Lyn M Spain	Dunbarton, NH Dunbarton, NH
December 12, 2020	Thomas L Hart, Jr Amanda L Dinneen	Dunbarton, NH Dunbarton, NH

## DEATHS REGISTERED IN DUNBARTON – 2020

<u>DATE OF DEATH</u>	<u>NAME</u>	<u>PLACE OF DEATH</u>	<u>NAMES OF PARENTS</u>
January 7, 2020	Claire Marie Roberge	Dunbarton, NH	Romeo Theriault Adrienne Laramee
May 6, 2020	Jeannine M Seguin	Manchester, NH	Arthur Russell Alexina Villeneuve
May 10, 2020	Timothy Ohman*	Concord, NH	David Ohman Marilyn Poage
June 9, 2020	Gloria L Averill	Dunbarton, NH	Maurice Gionet Doris Gagne
September 23, 2020	Bernard J Delaney	Manchester, NH	Unknown Unknown
November 19, 2020	Lorne Perley Rodd, Jr	Dunbarton, NH	Lorne Rodd, Sr Betsy Earle
December 17, 2020	Alicia G Brady	Dunbarton, NH	Francis Desmond Arlene Rackliff
December 17, 2020	Albert Statuto	Nashua	Albert Statuto, Jr. Unknown
December 21, 2020	Elwin Stevens Carleton	Concord, NH	Donald Carleton Vivian Stevens

## BURIALS REGISTERED IN DUNBARTON – 2020 (Prior Year Death)

<u>DATE OF DEATH</u>	<u>NAME</u>	<u>PLACE OF DEATH</u>
February 28, 2008	Stephen K Brenan*	Concord, NH
December 26, 2019	Medora Ziakas*	Greensboro, NC

Interment:       \*Dunbarton Center Cemetery

I hereby certify that the preceding return of births, marriages and deaths registered in the Dunbarton in the year 2020 is accurate according to the best of my knowledge and belief.

Linda L. Landry, Certified Town Clerk

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# **DUNBARTON SCHOOL DISTRICT**

## **ANNUAL REPORT**

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**2020**

**LIST OF OFFICERS**  
**DUNBARTON SCHOOL BOARD – 2020 ANNUAL REPORT**

**TERM EXPIRES:**

Clement Madden, Chair	2022
Geoff Moody, Vice Chair	2023
Jarrett Duncan, Member	2022
Jeffrey Trexler, Member	2021
Nicole Sloane, Member	2022

**OFFICERS OF THE SCHOOL DISTRICT – 2020 ANNUAL REPORT**

**TERM EXPIRES:**

Rene Ouellet, Moderator	2023
Kayla Nault	2023
Michael Lessard, Treasurer	2023

**ADMINISTRATION – 2020 ANNUAL REPORT**

Dr. Dean S. T. Cascadden, Superintendent of Schools  
Mr. Duane Ford, Business Administrator  
Ms. Marcy Kelley, Director of Student Services  
Dr. Shannon Bartlett, Director of Curriculum

## **DUNBARTON SCHOOL BOARD REPORT 2020-2021**

The Dunbarton School Board would like to report that even though we are working through one of the most challenging years of recent history, we are still fulfilling our commitment to the community and our required educational purpose. Keeping our students in school, our staff safe and our programs effective during the time of the pandemic has been a tremendous exercise in ingenuity, perseverance, and dedication. First and foremost, the Board would like to thank all our teachers, staff, and administration for going the extra mile, week after week, and adapting to new procedures and protocols as well as new instructional models. As a board and as a district we are appreciative to the individual efforts made by all during this pandemic pandemonium.

The Board would also like to express our gratitude for the leadership of Dr. Dean S. T. Cascadden and his team at School Administrative Unit 67 (SAU 67). Dr. Cascadden's leadership has helped us prudently navigate this tumultuous time. We also recognize and greatly appreciate the efforts and leadership of the SAU Business Administrator, Mr. Duane Ford, Director of Student Services, Ms. Marcy Kelly and Director of Curriculum, Dr. Shannon Bartlett, and all other staff within the SAU. We would also like to thank Gayle Theos for her many years of service and good cheer to the SAU and wish her well in her retirement.

For the past 7 years, Dunbarton has enjoyed a great partnership with both SAU 67 and the Bow School Board. As a District, we are being administered by a highly regarded leadership team and our students are attending middle and high school at two exceptional schools. Having this in mind, our current AREA (Authorized Regional Enrollment Area) Agreement (10-year contract between Dunbarton and Bow whereby Dunbarton pays tuition for our middle and high school students to attend Bow schools) with Bow School District and we plan to begin efforts to evaluate and engage in negotiations for renewing that Agreement starting in the fall of 2021. We would like to thank all the teachers, staff and administration at Bow Memorial School and Bow High School, including principals Adam Osburn and Brian O'Connell and assistant principals Doug Totten and Matt Fisk, for their dedication to their students and staff, especially throughout this challenging time.

Certainly, we must recognize the administration at Dunbarton Elementary School (DES) for guiding us through this difficult year as well. Thank you to Principal Owen Harrington, Student Services Coordinator Laura Landry, Principal's secretary Shelley Westenberg, facilities manager/head custodian Lee Simons and school nurse Emily Kotkowski. and, to each teacher, paraprofessional, interventionist, aide, nurse, custodian, and counselor: THANK YOU for your incredible efforts and please know your community is grateful for all that you have done and continue to do. We wish we could name you all.

Finally, thank you to the parents, volunteers and community members who contribute their valuable time to making DES such a unique and engaging place. Two specific groups that need to be recognized are the DES Roots Club and the Dunbarton Garden Club with specific acknowledgement to Chanti Labrecque, Melissa Tarsa, Ken Koerber and Tom Cusano. Chanti, Melissa, Ken and Tom (among others) were a driving force in expanding the area behind the school for the Roots Club to make available for students at DES to learn various gardening techniques and skills. We are grateful for the many hours each has put in; their dedication and knowledge of gardening has helped to nurture an appreciation of gardening in dozens of students and will continue to do so in the future.

At the March 2020 District meeting our voters approved three warrant articles. The first article was the District's operating budget of \$8,012,345. The second article appropriated an amount of \$11,405 to deposit into the Dunbarton School Capital Reserve Fund. The third article authorized the District to accept \$1,000 from the Select Board for the Dunbarton Community Center Capital Reserve Fund.

This year, we intend to hold our District meeting on Saturday, March 6, 2021, in the school gymnasium. The Board is working with Moderator Rene Ouellet to establish protocols necessary for public safety during this pandemic, including mask wearing and social distancing, which will allow us to hold an in-person school district meeting similar to our traditional format. In the event that the capacity limits of the gym are exceeded,

we will have additional classroom spaces prepared and staffed to allow for remote participation of all attendees. We will continue to keep you all apprised of the logistics concerning the meeting as we move forward.

Our warrant for school year 2021-2022 will again have three articles, all similar to last year's warrant with the exception of the amounts to be raised and appropriated through taxation.

The first article will be the operating budget which, as of this writing, will seek to raise and appropriate \$8,571,662 for the 2021-22 operating budget for the district. This represents an increase of \$559,317 which is a 6.98% increase over last year's appropriation. This increase is mainly attributable to substantial increases in both the State's retirement system cost paid by the employer and in health insurance rates for employees. The other main driver in the budget increase is the tuition we pay to Bow for our students to attend grades 7-12. For the 2021-22 school year, the tuition rates at both the middle and high school are increasing due to similar retirement system and health insurance increases in Bow's operating budget. In addition, we project that there will be 12 more Dunbarton students attending Bow schools than this year. Overall, we have no control over these main drivers in our operating budget.

The second article will be our annual deposit to the Capital Reserve Fund, which is increasing by \$8,160 to \$19,565 to stay in line with our ten-year plan on maintaining a consistently funded capital budget for the district.

The final article is the one we always have, to accept \$1,000 from the Town to fund the Community Center Equipment Fund, which includes audio visual equipment, kitchen equipment or anything else related to the joint use of the Community Center.

The Board worked very closely with the administration to keep the budget responsible while maintaining quality of programming, however, as mentioned above, there are many costs outside of the board's control such as retirement system changes, health insurance premium increases, tuition costs, special education requirements and contractual obligations. We are not instituting any new programs or staff this year at the school, having in mind the desire to keep the budget as close to level as possible with last year, and we are not cutting existing programming so that we may maintain the high level of education expected by our community.

On an exciting closing note, we are pleased to share that the Dunbarton Elementary School was recognized nationally as a Blue-Ribbon School for academic achievement by the United States Secretary of Education which is an honor and a testament to the hard work and rigorous instruction that occurs at DES each day. Our community has supported DES incredibly through the years and everyone in town can take pride in our school and know that our tax dollars are being used judiciously and appropriately in the education of the students of our town.

We look forward to a full discussion of the 2021-2022 budget, and the two other warrant articles at the School District Meeting on March 6th starting at 3:00 p.m. in the Harlan & Betty Ann Noyes Community Center. We hope to see you there and thank you in advance for your participation.

Respectfully submitted by Clement Madden, Chairperson for the Dunbarton School Board, Geoff Moody (Vice Chairperson), Jeff Trexler, Jarrett Duncan, and Nicole Sloane.

**Annual Report  
Dunbarton Elementary school  
2020-2021**

The 2019-2020 school year was one of promise and excitement for Dunbarton Elementary School. We really had hit our stride as a school and had a consistent and clear message of working together to meet a common goal of success for all learners. We continued with our implementation of Responsive Classroom to ensure building a learning community within each classroom and as an overall school. We also continued to build upon our knowledge of a safe school through the ALICE program to ensure students and staff were prepared to manage any emergency situations. Empathy continued to be a focal point for us so we could continue to give our students the opportunity to grow their emotional intelligence. This dovetailed well with the beginning stages of implementing Multi-Tiered Systems of Support in Behavior (MTSSB), which we began during the 19/20 school year. Perhaps, most important was the creation of a new school motto. Then COVID-19 hit, and we were able to put all these programs and implementations to beneficial use as our students moved to remote learning from March 13 on.

In taking a step back and looking at the 19-20 school year, the theme of “Learning Community” takes center stage. Nowhere is this clearer than the creation of a new school motto which was truly a community event. Students began this process of creating various mottos. From there a focus group of students whittled the various mottos down to 10 options. Finally, the greater community had the opportunity to vote for their favorite. Through this process, we created the following motto: *Dunbarton Elementary School: Where eaglets learn to soar*. This has been the focal point of all that we do at DES. Furthermore, whenever a visitor comes into our school, they are greeted by a beautiful mural that was created by the students and staff as part of our 19/20 Artist in Residence Program.

As we made our way to March, like the rest of the country, COVID-19 arrived, and we needed to close school to ensure the safety of the students, staff, and greater community. Although this was a massive challenge for all involved, our motto, the various trainings described above, and a sense of resilience allowed us to push ahead on behalf of our students and create opportunities for success for them wherever we were able.

During the 19/20 school year, we were also invited by the NH Department of Education to apply for the National Blue-Ribbon Award program as an Exemplary High Performing School. This was a clear honor for us. For the reasons mentioned above along with simply being a school that consistently looks to improve, we were named a National Blue-Ribbon School. Although the end of the 19/20 school year was a challenge, this year was one in which we further learned how important it is to be a community of learners.

As always, we did have some members of our community move on to new adventures. Hannah Walleston (6<sup>th</sup> Grade) took a position closer to home. Elaine Giguere (music) retired from teaching. Last, but certainly not least, Lisa Turcotte, after 20 years at DES, retired from teaching as well. Although each of these individuals will be missed, we wish them all the best in their new adventures. Finally, as always, we thank the Dunbarton School Board, PTO, the DES staff, and students, as well as Dunbarton parents and the entire community at large for supporting the continuous growth and development of our gem of a community school, so all the eaglets within can soar to new heights.

Respectfully submitted by:

*Owen Harrington*, Principal

**Office of the Superintendent, SAU 67**  
**Bow and Dunbarton School Districts**  
**Annual Report 2020-2021**

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As I work through my fourteenth year of being the Superintendent of SAU 67 and the seventh year of the partnership of the Dunbarton and Bow School Districts in an AREA agreement, it has been an interesting year. The present school year has been greatly impacted by the pandemic and there are some things in the budget that will reflect changes and pivots made to respond to a changed learning environment. Some of these changes were very positive, such as having remote meetings and increased options for student learning, which we hope to continue. Our goal this year was to have the maximum amount of in person schooling while implementing strong infection controls. We implemented an integrated learning model that had the same instructional model for both in person and remote teaching. It was a difficult balance to maintain, but we were quickly able to respond to issues, and switch modes.

This is also a hard budget year in uncertain times. We attempted to repurpose positions to meet new needs and attempted to capitalize on the positive changes made in the past year. There are few new initiatives or expenses, but there are fixed costs that are the drivers of increases. We have settled contracts with wage increases and our health insurance and retirement rates are up significantly. The administrators were mindful of this and presented restrained requests, and the school board in their budget work sessions carefully reviewed expenditure requests too.

This year we have also worked hard to create an Annual Meeting process that would allow thoughtful debate and decision making on the budgets and warrants. Allowing the governing bodies to have a full and participatory process in a time of infection control and distancing was an important goal.

This is a difficult time for our economy, and it has been a year of change and uncertainty for our school systems. I believe we have been mindful of both and are proposing a budget and warrant that meets the needs of our students, sometimes in new ways, while keeping costs contained.

I look forward to working with our community to continue to care for each person every day, focus on learning and teaching to touch the future by building the public schools that are the right quality, scope, and size for Bow and Dunbarton. With the help of our whole community we were able to maximize in person schooling, and I know that any budget increase will be difficult in these times, but I am also committed to continuing to provide quality programs and schools.

Dean S.T. Cascadden,  
Superintendent SAU 6

## **Bow Memorial School 2020 - 2021**

Bow Memorial School is a very different place than we were one year ago. We join with the rest of humanity in adjusting to a global pandemic. The past year has challenged us, but also really caused us to reflect on our practices and grow in many ways. We will move forward from this year as a stronger educational community with students, teachers, and families who have learned a great variety of new skills with technology which will have a lasting impact on how we teach and learn. At the same time, we know that many in our community have struggled and that includes in their education. We are committed to taking a thoughtful look across all of our grade levels to ensure that we are diligent and purposeful in filling in the gaps which will be present as we move forward. This is a very interesting and different Town Report to write this year, and I would like to organize it around three realms: budget, covid impact and future planning. My hope is that by doing this, taxpayers will have a transparent window into what we are trying to do and why.

Bow Memorial School and all of the SAU 67 schools have taken a very conservative approach with regard to budget development this year. We were very aware of the significant retirement system increases and the impact of the power plant settlement. We felt a responsibility to do our part in containing costs. We have not proposed any new teaching positions and effectively have no new staffing (our only addition being one hour per day to our Nurse's Assistant). We do need to add a Grade 6 teacher but will be doing so by eliminating the REACH position. Our belief is that adding the sixth core teacher at Grade 6 is vital as it will allow us to team differently and reduce class sizes at this grade level to under 20 students per class. The reduced class size then results in each student benefiting from increased teacher focus. The teaming benefit is critical, particularly if we need to continue to cohort based on Covid. This was a difficult decision for us, but we felt that at this time consolidating and reassigning existing faculty was the best way to achieve lower class sizes at that grade level.

We are also going to consolidate two of our "Specials" offerings in an effort to help reduce our staffing needs within that department while still maintaining the integrity of our curriculum in both Health and Family and Consumer Science. Our plan includes combining these two important areas into a Healthy Living course that would capture the most important areas of both of the two subjects. Our belief is that this will allow us to creatively maintain our curriculum while taking a fresh look and how those two areas can be effectively blended into one class. This year, we have much less to report in terms of budget, but that is by design and is shared with the other schools across the District.

Bow Memorial School has experienced a very different year and will continue to. We made sweeping changes this summer in an effort to be able to remain in session with a plan that was able to respond to the various states of COVID-19 transmission in our state and community. We tried to make our plan simple, based on overarching principles that could be applied broadly. We did group by cohort and that has allowed us to effectively quarantine students and staff when we need to. We used consistent seating charts across classes allowing us to quarantine fewer people rather than needing to quarantine many. For teachers, we created buffer zones at the front of their rooms which provided them a barrier space of six feet from students most of the time -which, although it may not sound ideal - it saved us from having to quarantine many, many more faculty members (and that is what most often shuts down the a grade level - without the teachers you cannot run school). Generally speaking, we will spread students and staff out and created many new operational systems and, for the most part, they have worked. We have not seen much, if any, Covid spread from within the building.

We made a number of structural adjustments this year to enable our school to better function during the pandemic. We reassigned our Reading and Math Specialists to classroom teaching assignments for 50% of their assignments for this year to reduce class sizes and improve cohorting. Our plan is to return them to their pre-pandemic assignments for next year. We adjusted our Grade 6 to the same structure as our Grade 6 and that really helped to reduce class size and limit possible exposure as students only had two core area teachers. We also moved our

Grades 7 and 8 to a partial block schedule, and this greatly reduced the number of times they moved between classes during the day - again significantly reducing possible Covid transmission. Without going too deeply into the nuances of the various Covid-induced changes to our program, we shifted many of the things we do daily to improve safety for all. We have found that regardless of whether our students are remote or in person the more interactive we are able to make the instruction, and that includes our GoogleMeets (think Zoom meeting), the better engaged and more effectively kids learn. We have placed a premium on the instructional value of interactive classes both in-person and via technology. We are not sure in January when this report is being written if we will need these same structures next school year or not, but we are prepared to use them again if we need to.

We also know that gaps are forming despite our best efforts in a variety of areas; social emotional needs, academic gaps, and more. We are engaging with our faculty to develop thoughtful ways to move forward and support our students for the coming years. We have been working as a part of a broader School District effort to develop Multi-Tiered Systems of Supports for Behavior and Wellness (MTSS-B). We have begun to put this framework for supporting students into place and we have already seen the benefits with our students who have emotional challenges. It has also highlighted that we have more work to do and that we will benefit greatly by generalizing these systems and approaches beyond our targeted groups and into the broader student population. We have been fortunate to have this work supported through state and federal grants thanks to the work of Marcy Kelley, our Student Services Director. Our School Counselors who are an important part of our MTSS-B teams have also taken it upon themselves to try to offer resources to the BMS community by putting together monthly newsletters with resources for parents. We know that the pandemic has caused widespread stress, and we have looked for ways which we can provide an important sense of normalcy and perhaps a helping hand to our families and students.

On an academic front we know that gaps in content for students are occurring. We also know that this is a nationwide problem in schools everywhere and the gaps will not be filled in one year. We are trying to be deliberate in our efforts to create logical and well-scaffolded systems to ensure that our students are supported with a well-aligned program in the coming years. We did budget for a literacy pilot in Grades K through 8 and a Math pilot in Grades 6 through 8 (but to include the high school teachers as well). Our intent is to ultimately pilot two programs in both of these content areas which will provide a well-resourced framework that extends between schools and includes both towns from which to educate our students. We were in the process of moving in this direction when the pandemic began, and its arrival has certainly emphasized the importance and timeliness of the work. We also feel fortunate to have Dr. Bartlett (the District's Director of Curriculum, Instruction & Assessment) facilitate this work as we collaborate with the other schools.

This has been a fascinating year with plenty of challenges. We have learned much from the experience and many of the lessons we will apply as we move forward. As with any challenge, it can, and has, brought out the best in our community. We will certainly have needs in future years that we will need to account for because of our efforts to delay certain budget requests. In the big picture, however, BMS is remarkably fortunate and we are lucky to have been able to adjust to the challenges of the past year in the manner in which we have. We are optimistic about our ability to emerge from the pandemic as a better, stronger, and smarter school community. As always, thank you to the towns of Bow and Dunbarton for your continued support. You comprise a wonderful community and I am thankful to work here.

Please don't hesitate to contact me if you have any comments or questions.

Respectfully Submitted,

Adam Osburn

Adam Osburn  
Principal



## **Annual Report Bow High School Principal 2020-2021**

The mission of Bow High School is to develop knowledgeable, inquiring, and caring young people who will become confident lifelong learners. The BHS faculty and staff strive to provide innovative and engaging educational experiences for all students while preparing them for the ever-evolving real world. BHS students are compassionate, resilient, and driven to be successful in and out of the classroom. While the COVID-19 pandemic has greatly altered the daily operations at BHS over the past year, the students and staff have persevered and continue to find success. This report will feature a number of highlights and achievements of our students from the spring 2020 and fall 2020 semesters.

In June of 2020, Bow High School had a graduating class of 153 students. Incredibly, 88% of the students from the BHS Class of 2020 have continued on to post-secondary education programs or the military. Specifically, 73% of the BHS Class of 2020 are attending four-year colleges or universities, 13% are attending two-year colleges, 1% are attending other academic-related programs, and 1% enlisted in the military. Additionally, 74% of the BHS Class of 2020 were recognized as NH State Scholars.

The COVID-19 pandemic did not prevent the BHS Class of 2020 from being celebrated. In place of the traditional Commencement Ceremony in the BHS gym, individual graduation ceremonies were held for each student and their families and a full class social-distanced ceremony was held at Delta Dental Stadium in Manchester, NH. The BHS Class of 2020 showed tremendous character and leadership through all four of their years at BHS particularly during remote learning in the spring.

Congratulations to the BHS Class of 2020 for all of their success and a special thank you to the students who enlisted in the military for their service and commitment to the safety and security of our country. They will surely go on to achieve great things in the future and are missed by all at BHS.

Students at Bow High School continue to excel in all areas of academics. In May of 2020, 136 students took 225 AP Exams in 15 different courses. 67% of students received a qualifying score of 3 or higher on their AP Exams thus allowing them to apply for college credit based on their exam score. 16% of students scored a 5 on their AP Exams, the highest score that can be received. Concurrent or dual enrollment courses continue to be popular with students at BHS. 147 students completed at least one concurrent course resulting in 941 college credits being earned by students during the 2019-2020 school year through concurrent courses at BHS.

The students at Bow High School are quite active and successful outside of the classroom with BHS having 32 athletic programs and over 40 different co-curricular clubs and activities. In the winter of 2020, BHS won two team state championships in Boys' Alpine Skiing and Boys' Basketball. In addition to the team championships, two members of the BHS wrestling team won individual state championships as Wyatt Rheinhardt and Will Zachistal at 120 pounds and 285 pounds respectively. While the spring athletic season was unfortunately cancelled due to the COVID-19 pandemic, BHS athletes were able to participate and compete this past fall. A number of BHS teams found success in the fall including the Boys' and Girls' soccer teams who made it to the finals and semifinals respectively and the Golf team who won a team state championship.

The performing arts department and the students in it continue to do great things to support and enrich the community despite the complications and difficulties of social distancing. During the 2020-2021 school year numerous BHS students have had the opportunity to participate in a number of prestigious music festivals, including Madeleine Kropp (oboe) who was selected to participate in a nation-wide virtual

festival. This was her second year participating in the All National Honor Ensemble. Rorie Cochrane (voice), Cassie Murphy (voice), Rachel Wells (voice), Justin Murphy (double bass), Madeleine Kropp (oboe), and Hannah Waltz (Euphonium) were selected to be a part of the 2021 All State Treble Choir, Mixed Choir, String Orchestra, and Concert Band. The Tri M National Music Honor Society continues to work to provide performances and outreach for local events, and BHS bands and choirs have performed music and shared it digitally.

The co-curricular clubs and activities continue to have a powerful and meaningful impact in the school and community. The BHS Model UN recently participated in the Harvard Model UN conference with Madden McLeod receiving a Diplomatic Commendations award for their work, leadership and diplomacy and Rachel Budd receiving a Diplomatic Commendation award for her work within her Specialized Agency. The BHS Teen Advocacy Group have been very active in their work which included painting a lovely positive message mural in the school. The BHS Environmental Club has been “caught” a few times cleaning up the trails and wooded areas around the school. BHS Interact Club and BHS Peer Outreach continue to oversee multiple service projects that benefit many in the community. The BHS Student Executive Committees, BHS Student Senate, and BHS National Honor Society are full of wonderful student leaders who advocate and support their peers in many positive ways.

The success of our students could not be possible without the continued support of the Bow and Dunbarton communities. I would like to thank all of the parents, guardians, grandparents, and other family members who support our students through this unprecedented school year. Thank you for providing caring and nurturing home lives for all our students so that they may flourish at Bow High School. I would also like to thank a number of local groups and organizations for their continued support of our students and school. Thank you to the Bow Falcon Boosters, Bow Garden Club, Bow Men's Club, Bow POPS, Bow and Dunbarton PTOs, Bow Rotary Club, Bow Schools Foundation, Best Buddies, DHL, and Northeast Delta Dental.

Respectfully submitted by:

*Brian O'Connell*

Principal

## **Dunbarton Elementary School Nurse's Report - 2020-2021**

Dunbarton Elementary School continues to be a thriving, healthy community. While a global pandemic has certainly changed many things, it has not changed the warm community that Dunbarton Elementary School is at its very core.

Throughout the summer months, I worked with the other three nurses in the SAU 67, as well as building and SAU staff, to plan how we would open the school building during the COVID-19 pandemic. While the SAU and School Board made all the decisions, I was asked to participate in conversations, especially around the areas of infection control and protocols. I worked with staff in the days prior to opening the schools to assist in getting everyone trained in these protocols as well as to answer the many questions that arose as we prepared. It was challenging, but also a reaffirmation that this staff continues to go above and beyond to provide the families in Dunbarton with not only a high-quality education, but also a healthy environment.

Since there have been students back in the school building, I have worked diligently each day to continue our infection control protocols during this pandemic. Currently, we have had a total of six members of our school (staff or student), test positive for Covid. None have required any school-contact quarantines. The recommendations continuously change, and I have kept building administration aware of these changes and provided input when we need to look at changing how we are doing things. I have made videos for the students to watch, educating them on infection control protocols, allowing all students to hear the exact same message. I have also sent home messages to the community with updates, reminders, and more information about the pandemic and how it impacts our school community.

I am continuing to see students in my office each day. With the new nursing software, I am able to better document visits, medication administration, and health records. I am also able to easily see trends in visits, including busy times of day, or problem areas for specific students. This allows me to collaborate with teachers and the team to better serve our students. As we have students return to school in a more traditional sense, this software will become more and more beneficial to support Dunbarton students.

The immunization report filed with the State, required each November, showed that we have 100% compliance with State immunization requirements, with 95% of our students having all required vaccines.

While I have not been able to go into each classroom to teach health classes due to the pandemic and need for cohorts, I have been able to share infection control videos. I have also shared some mini lessons with staff and have made myself available for remote lessons as requested by each classroom teacher. I have found ways to connect with students throughout the school, through recess duties, reading books for remote story time, and greeting them in the mornings at arrival. I miss being in each room and look forward to returning to that when the pandemic has ended, or at least has gotten to a point where it is safe for me to do so.

I have enjoyed supporting the overall wellness of the students and staff here at Dunbarton Elementary School. This November, the Wellness Committee hosted the second annual, but first virtual, turkey trot. It was certainly different than last year, and while we weren't able to be together to cheer each other on, it was fun to continue that tradition, and allow families to be a part of it as well.

The Wellness Committee does have more mini events planned this year for our whole school community bringing us together to focus on our health. While many are feeling a lack of whole-school connection, it is our hope that uniting for these events will bring a little bit of this back.

As the Wellness Coordinator through the District's health insurance program, I am also running numerous wellness initiatives for the staff. We have focused primarily on our mental, social, and emotional health this year. We did a gratitude and uplifting notes event for a few weeks this fall and a few small events in the staff room surrounding the holidays. Currently, 24 staff members are involved in a total wellness challenge focusing on many aspects of health.

While these are strange times, and it seems that each week brings some new change, I cannot say enough about the DES community. The way that the staff here works together through whatever is thrown our way is incredible. I am happy to be working with such a great group of people and in a community that is working together through a global pandemic.

Emily Kotkowski, RN, BSN  
School Nurse  
Dunbarton Elementary School



## **DUNBARTON SCHOOL DISTRICT MEETING SATURDAY, MARCH 7, 2020**

The Annual School District Meeting of the Town of Dunbarton New Hampshire was called to order by the Moderator Rene Ouellet at 3:00 p.m. Police Chief Daniel Sklut led the Pledge of Allegiance. The Moderator welcomed the public to the 134th<sup>s</sup>chool District Meeting; the first was held on March 16, 1886. He reviewed the building exits, voting cards and meeting procedures. The Moderator introduced the following individuals:

Moderator:	Rene Ouellet
School Board Members:	Deborah Trottier, Chair Clement Madden, Vice Chair Jeff Trexler Jarrett Duncan Geoff Moody
School District Clerk:	Judy van Kalken
Superintendent SAU 67:	Dr. Dean Cascadden
Assistant Superintendent SAU 67:	Duane Ford
Director of Student Services	Marcy Kelley
Special Education Coordinator	Laura Landry
Principal of Dunbarton Elementary:	Owen Harrington
Chief of Police	Daniel Sklut
Supervisors of the Checklist:	Peter Weeks Sue Bracy Janet Casey
Sound:	Gail Troy Dan Troy

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Rene Ouellet introduced the School Board Members and Officials present. Mr. Ouellet then reviewed the Moderator rules.

Dr. Cascadden addressed the assembly. He has been the Superintendent for SAU 67 for approximately 12-13 years. He has come to enjoy Dunbarton and appreciate the specialness that is here. He discussed the 3 mission statements. The first is to care for each person every day. That is a foundational aspect of education. Education is a social and human endeavor. When students come to school, they need to be ready to learn. They also have emotional needs that need to be met. Children can't learn if they are anxious and upset and full of things that are bothering them. Our teachers need to get to know each individual student. Each child has individual needs. We then move on to focus on learning. And lastly, to teach towards the future. We are reaching into the future by what we do every day. Dr. Cascadden then discussed the upward trend of enrollment. Over the last 4 years there has been a healthy growth as a district. One of the issues you face is an increase in tuition because of the increase in enrollment in grades 7-12.

We have about 4 years left in the AREA Agreement with Dunbarton which means we will start re- negotiations in about 2 years. There are some in the town of Bow, who on their Facebook pages show there is a little bit of anti-Dunbarton spirit in a sense. Bow is looking at doing a renovation to the elementary school and now an addition. In Bow, the enrollment in the elementary school has been rising and some people in Bow say if you get rid of Dunbarton, you won't have a space issue. Dr. Cascadden counters that with Bow would not have \$3.2 million in tuition and would lose the great partnership we have with Dunbarton. If you look at just this week, we have a

championship basketball game with an equal number of Bow and Dunbarton kids on the team. There is a developed partnership. Bow is not going to have to build on to their middle school or high school.

Principal Harrington then addressed the assembly. Mr. Harrington spoke to the SAU mission statement. Most exciting is a new motto, Where eaglets learn to soar. The kids came up with this. Parents, staff, and students voted on the new motto. Also, with the new construction, we have small learning spaces and new equipment on the playground. There is a source of pride for Dunbarton and learning is the true focus.

Mr. Ouellet introduced Clem Madden to recognize Deborah Trottier for her years of service to the Board. Mr. Madden expressed that Deb Trottier has been a steady and dedicated hand on the Dunbarton School Board since April 2008. She served four full terms on the board and began her tenure on the board when we were aligned with the Goffstown and New Boston School Districts in SAU 19. Deb was one of the Dunbarton School Board members that made up a very dedicated and conscientious team that helped our district negotiate two distinct potential AREA agreements with two other school districts.

Mr. Madden witnessed Deb Trottier, along with Jeff Trexler and Jarrett Duncan, at the negotiation table in Bow discussing terms of a AREA possible agreement. That team of board members spent many, many nights trying to hammer out the best agreement they could so that the board could present two viable options to the district's voters to choose between. This was something that had never been done in NH before and Deb was integral to it. When the voters chose to make an agreement with Bow and move to SAU 67, Deb was part of the team that made the transition as seamless as possible.

Prior to being the current chair Deb was the vice-chair for several years. She has been the chair of the Dunbarton School Board for the past five years. During that time, she led the board through a bond issue that passed, and which benefited the school immensely, led successful teacher contract negotiations and likely dealt with every other issue a board might deal with in its normal course of business.

Mr. Madden stated that it has been a tremendous pleasure to serve with Deb. She's a steady leader of both the board and the community. She's a considerate listener to concerns from the public. She aims to work with both the school and SAU's staff and administration to promote a cohesive and productive work environment with the board and through extension, within the school. On behalf of the entire board, Mr. Madden thanked Deb Trottier for her service to the Dunbarton School District and the community of Dunbarton. He then presented Mrs. Trottier with a token of appreciation from the Board. Mrs. Trottier expressed her thanks to the community for electing her four times and giving her their trust. She also thanked her family for their support. Her decision to not seek re-election is bittersweet. She stated that she has loved almost every minute of her service and will miss her time on the board.

**Jeff Trexler made a motion to waive further reading of the warrant. Jarrett Duncan seconded. The Moderator asked if there was any discussion. There being none, the Moderator called for a vote. VOTE: The Motion PASSED.**

ARTICLE 1: Operating Budget. To see if the School District will vote to raise and appropriate the sum of Eight Million Twelve Thousand Three Hundred Forty-Five Dollars (\$8,012,345) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This Warrant Article (Operating Budget) does not include appropriations in any other Warrant Article. This Warrant Article includes the appropriation for Food Service. (Majority vote required)

*Less Estimated Revenues: \$215,407*

*Less State Education Grant: \$1,422,506*

*Estimated Tax Rate Impact – \$18.04 Local, \$2.34 State Wide Education Property Tax (SWEPT)*

The School Board voted to recommend (4-0-0)

Clem Madden moved Article 1 as written. Jeff Trexler seconded. Clem Madden and Jeff Trexler presented.

Mr. Madden addressed the assembly. The Dunbarton School Board and administration (including both our School Administrative Unit and Dunbarton Elementary School staff) produced this year's budget over the course of several months and numerous meetings. The budget process involves the administration examining the school, including its

educational programs, staffing and the physical needs, and presenting a budget that includes proposals that the administration believes DES needs or would benefit from.

The board then begins the process of reviewing the proposals, asking questions, gathering information, and having a discussion with the administration about what the school needs. The budget this year is relatively straightforward.

One thing to consider while looking at the budget is the increase in the size of our school district over the past several years. Since 2016 our district's enrollment has increased from 406 students to 457 students. That's more than a 10% increase in our student population size. (Almost 13%)

The budget that we are presenting in Article 1 is \$8,012,345 dollars. This number includes salaries, building maintenance and upkeep, necessary furniture, educational supplies, transportation, food service and so on.

Overall, this budget represents an increase of approximately 6% over last year's budget.

The biggest changes that drove that increase were in regular education and transportation.

**Regular Education** (line 1100) reflects a budgeted increase of \$383,098 which includes the following changes:

There was an increase of \$78,867 to teacher salaries which includes:

- the track and step increases for our professional staff (3% year to year),
- a new math specialist,
- a new teacher replacing a retiring teacher and the retirement stipend for the retiring teacher.

The math specialist is a new full-time teacher position which will be similar to the reading specialist that we have in place already. This budget number is based on a Masters/Step 6 position in the salary grid and includes two-person health and dental. This position will take over for the current part time math coach. This staff position is necessary at DES and will help students with pull out services, small group education and helping teachers implement new classroom strategies for teaching math. The budgeted amount for this position is \$80,426. Associated with this hire is a decrease of \$28,818 to our aide wages line because we eliminated the math coach position.

There was an increase in the stipends the district pays staff; these include the stipends for the individuals responsible for calling in subs, the yearbook, the Roots Club, mentoring, Coding Club, Artist in Residence, and the Math Club. The increases to these totaled \$1,950 over last year's budget.

There was a \$4,300 increase in the furniture line for two desks for staff and flexible seating for the learning commons.

There was an increase in the Bow Memorial School's estimated tuition rate for our 7<sup>th</sup> and 8<sup>th</sup> graders of \$511 to \$12,149 per student per year. We budgeted 81 students for these two grades, an increase of 5 students and this includes 2 extra seats should we have students move in during the year. This increase is \$99,581 overall.

There was an increase in the Bow High School's estimated tuition rate of \$1,321 to \$15,470 per student per year. We budgeted 134 students, which is a decrease of 3 students; this includes 4 extra seats should we have students move in during the year. This is an increase of \$134,567 overall.

The increase at Bow High School is due to new staff being proposed, which includes a school counselor, a BHS special education coordinator, 4 full time equivalent increase in teaching and an ABA instructor for the autism-based program. These new staff would be on top of other cost increases at the high school like health insurance guaranteed maximum rate, teacher wages and support staff wages. All of these costs are part of the tuition calculation.

Since the estimated number of students at the high school is not anticipated to change overall and these changes are part of the AREA tuition calculation, the overall cost per student goes up.

Benefits for our staff is a large driver of the budget at DES, particularly the health insurance. Our regular education benefits lines went up \$89,087. \$71,560 of that increase is due to health insurance premium increases. The other increases included FICA and retirement obligations. (\$3,828 and \$13,418 respectively).

**Special Education** (line 1200) reflects a budgeted decrease of \$54,384 which includes the following changes:

We anticipate a steep decrease in contracted services and SPED aides at the Bow Memorial School (-\$57,944) and the graduation of one of our out of district placements from the Bow High School (-\$93,035).

Other changes in the SPED section of the budget-

- moving a regular ed aide to SPED at the elementary school (\$30,094),
- buying one day a month of a board-certified behavioral analyst (BCBA) at DES (\$12,000),
- increasing the extended school year program (\$20,231) and
- an out of district placement (net increase of \$29,922 over last year's OOD placement- speech, para and pt included in total price of \$165,000).

**Pupil Support** (lines 2120-2190) reflects an overall increase of \$17,358 which includes the following changes:

There is a modest increase in wages/ benefits and equipment for guidance, health, psychological and speech services totaling \$7,113 over all four sections. The biggest increase in student services are for Physical Therapy and Occupational Therapy. PT increased by \$5,000 because of the anticipated increased needs of two students. OT increased by \$7,245 because one of our out-of-district placements has a need for OT and the school that is attended does not include OT in the tuition agreement.

**Instructional Support** (lines 2212-2250) includes the following changes:

Library/Media services increase \$6,859 largely due to new seating furniture along with some benefits and wage increases. There were also some changes in the technology budget (licenses, firewalls, cyber security, system management, educational data management services, etc.) that resulted in an increase of \$1,309.

**General Administration** (lines 2311-2321) increased \$24,765 due to moving the new curriculum director's salary 100% into the SAU's budget, while also adding a 2-person health insurance for the new candidate. Previously this position was 80% reimbursed to the Bow School District.

**School Administration** (line 2410) increased by \$7,675. This line includes the salary and benefits of the principal and the principal's clerical staff. These increases are largely due to wage and benefits increases.

**Facilities** (line 2620) increased by \$34,294. These increases are due to:

- an increase in custodial wages and benefits (\$7,848 increase in wages and \$10,861 in benefits) and
- some building maintenance work which includes \$17,000 to repaint the community center/gym,
- two new classroom sound systems (\$3,000),
- new classroom keying system (\$1,500),
- increase cameras on security system (\$2,200) and
- card swipe access to the back-recess door (\$12,100)
- We have also budgeted an increase \$2,390 for data/communication needs for the school.

Contracted services for the building decreased by \$4,880. This would include pest control, fire alarm, security, water testing, etc.

**Transportation** (lines 2721-2724) increased significantly. The regular buses increased \$26,707- which is based on the estimated rate of \$309.19 per day per bus, we have five buses for 180 days, we also run a late bus from the Bow schools, this is \$90.65/day at 180 days. We also estimate a fuel surcharge of \$10,000. Transportation is a contracted service.

The SPED buses are also projected to increase. The elementary SPED busing will increase by \$60,420 which includes SPED busing to the school, to an out of district placement and the extended school year.

There is no anticipated change at the middle school for SPED busing while the high school is expected to decrease by \$21,080 for SPED busing due to the graduation of one of our students.



**Food Service** (line 3120) increased by \$9,950. A small portion of this was due to a modest increase in benefits and wages while the bulk of it was due to General Supplies (\$2,300), Food costs (\$3,000) and commodities (\$3,100).

**Building Improvement** (line 4500) decreased by \$26,000. That money was budgeted last year for the AV project which was completed this past summer.

**Debt Service** (line 5100) decreased by \$7,160 which is as expected with our bond payment schedule.

Mr. Trexler then addressed the School District Revenues and Tax impact estimate. He compared last years finalized fiscal year 2019-20 budget numbers to the proposed 2020-21 budget and the change on the tax rate. This year the proposed budget for Article 1 is \$8,012,345 which is \$569,543 over last year. This is a 7.65% change, which is \$1.81 on the tax rate. Article 2 Capital Reserve fund is an increase of \$7,160, which is a change on the tax rate of \$0.02. We do not have a DEA negotiated agreement this year so there would be a decrease of \$0.25 on the tax rate. Also, we show a decrease of \$0.08 for any audio-visual community project. Last year the final budget included \$26,000 and we don't have this appropriation this year. If all the Warrant Articles were to pass, the increase just for the Warrant Articles is \$1.50 on the tax rate. However, we then take into consideration the capital budget, revenues, and credits as well as the State Education Grant and State School tax (SWEPT). Last year we had \$155,116 in the prior year fund balance to reduce taxes. This year we are projecting \$116,000. That is an estimated amount but can change and consequently change the numbers. The total appropriations less revenues last year was \$7,282,316 and is \$7,808,343 for the proposed 2020-21 budget. This is a difference of \$526,027. The good news is that we are getting an increase in the State Education Grant of \$251,566. Taking all of this into consideration, the total local school taxes to be raised is an increase in the tax rate of \$0.98. This is \$305,756 over last year, which is 5.67%.

We then look at the assessments and assuming there is no change in the assessed property value from October 2019 tax setting to October 2020, and the prior year fund balance, the total estimated school tax rate is \$0.86, which is a 4.4% increase over last year. We assumed the assessed values are going to stay flat.

The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 1.

**VOTE: Article 1 PASSED.**

**ARTICLE 2: Capital Reserve Fund Deposit.** To see if the School District will vote to raise and appropriate the sum of Eleven Thousand Four Hundred Five Dollars (\$11,405) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)

*Estimated Tax Rate Impact – \$0.02*

The School Board voted to recommend (4-0-0)

Jeff Trexler moved Article 2 as written. Geoff Moody seconded. Jeff Trexler spoke to Article 2. A number of years ago as we were looking at assessing our building and facility and improvements, we could see coming down the pike, we started thinking in terms of capital budget versus operating budget, and we prepared a ten- year capital improvement plan. The purpose of that capital improvement plan was to meet the district's capital improvement needs in a timely and cost-effective manner with a steady annual capital improvement budget. In 2017 we put \$240,000 in a capital reserve fund. That was our annual capital budget for that year. In 2018, we put another \$240,000 in the capital reserve fund and had a warrant article to do improvements for the school. The capital budget for those two years was \$240,000.00 We thought we could reduce our annual capital budget down to \$230,000, however, the way they structured our bond financing, we paid more in interest early on. As a result, we have been staying with \$240,000 for our annual capital budget. Last year we had a bond payment of \$235,755 and we put the remainder of \$4,245 into our capital reserve fund. Next year we are requesting to keep our annual capital budget at \$240,000. Our bond payment will be \$228,595. We are increasing the amount we need to put into capital reserve. That is where we come up with \$11,405. The board proposes to have the same capital budget of \$240,000.00 each year. As our bond payments decrease, we will request to increase the money going into the capital reserve to help buildup that capital reserve to get ready for future capital needs. Probably around 2022, we will do another assessment and look forward to see what else is coming down the line. We may have to adjust our annual capital budget depending on what we see for future needs. This gives us a way to stabilize our annual capital budget year to year.

The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 2.  
**VOTE: Article 2 PASSED.**

ARTICLE 3: Dunbarton Community Center Capital Reserve Fund. To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Capital Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2020 Unreserved Fund Balance (surplus) available for transfer on July 1, 2020. (Majority vote required)

*Estimated Tax Rate Impact – \$0.00*

The School Board voted to recommend (4-0-0)

Deborah Trottier moved Article 3 as written and Jarrett Duncan seconded. Deborah Trottier presented. This article comes up every year. This is a fund for replacement of equipment in the Community Center. This article allows us to accept the annual contribution to this fund from the Selectmen. If an item were to be purchased for \$6,000, we would take \$3,000 from the fund and match it from our budget. We can't have more than \$10,000 in the fund and it is currently at \$7,000 to \$8,000. We do not need to get permission from the Selectmen, but we do communicate with them.

The Moderator opened the floor for discussion. There being none, the Moderator called for a vote on Article 3.  
**VOTE: Article 3 PASSED.**

To Transact any other business that may legally come before the meeting. Jeff Trexler made a motion to dissolve this meeting. Fred Mullen seconded. **VOTE: Motion to dissolve PASSED.** The 2020 Annual School District Meeting adjourned at 4:10 p.m. 55 registered voters were in attendance.

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Submitted by,  
Judith van Kalken, Dunbarton School District Clerk

## **ELECTION RESULTS 2020**

### **FOR SCHOOL BOARD FOR THREE YEARS VOTE FOR NOT MORE THAN TWO**

<b>CANDIDATE</b>	<b># OF VOTES</b>	<b>✓</b>
<b>Geoff Moody</b>	<b>277</b>	<b>✓</b>
<b>Nicole Sloane</b>	<b>279</b>	<b>✓</b>

### **FOR SCHOOL MODERATOR FOR THREE YEARS VOTE FOR NOT MORE THAN ONE**

<b>CANDIDATE</b>	<b># OF VOTES</b>	<b>✓</b>
<b>Rene Ouellet</b>	<b>338</b>	<b>✓</b>

### **FOR SCHOOL CLERK FOR THREE YEARS VOTE FOR NOT MORE THAN ONE**

<b>CANDIDATE</b>	<b># OF VOTES</b>	<b>✓</b>
<b>Kayla Nault</b>	<b>7 (Via Write-in)</b>	<b>✓</b>

### **FOR SCHOOL TREASURER FOR THREE YEARS VOTE FOR NOT MORE THAN ONE**

<b>CANDIDATE</b>	<b># OF VOTES</b>	<b>✓</b>
<b>Michael Lessard</b>	<b>332</b>	<b>✓</b>

**DUNBARTON SCHOOL DISTRICT WARRANT**  
**Election of Officers**  
**2021**

**THE STATE OF NEW HAMPSHIRE**

**To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:**

**YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER IN DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON THE 9<sup>th</sup> DAY OF MARCH 2021, AT EIGHT O’CLOCK IN THE MORNING (8:00 AM) TO CAST BALLOTS FROM THAT HOUR OF SAID DAY UNTIL AT LEAST SEVEN O’CLOCK IN THE EVENING (7:00 PM), UNLESS OTHERWISE DIRECTED BY THE MODERATOR, FOR THE FOLLOWING MATTER:**

1. To choose One member of the School Board for the ensuing three years,

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS 3<sup>rd</sup> DAY OF FEBRUARY 2021.**

*Clement Madden*

---

*Garrett Duncan*

---

*Geoffrey Moody*

---

*Jeff Trexler*

---

*Nicole Sloane*

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**SCHOOL BOARD**

**A TRUE COPY OF WARRANT – ATTEST:**

*Clement Madden*

---

*Garrett Duncan*

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*Geoffrey Moody*

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*Jeff Trexler*

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*Nicole Sloane*

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**SCHOOL BOARD**

**DUNBARTON SCHOOL DISTRICT WARRANT  
2021 WARRANT  
THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT  
DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE 6<sup>TH</sup> DAY OF MARCH,  
2021, AT THREE O'CLOCK IN THE AFTERNOON, TO ACT UPON THE FOLLOWING SUBJECTS:

**ARTICLE 1**

To see if the School District will vote to raise and appropriate the sum of Eight Million Five Hundred Seventy-One Thousand Six Hundred Sixty-Two Dollars (\$8,571,662) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory and contractual obligations of the District or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. This warrant article includes the appropriation for food service. (Majority vote required)

*Less Estimated Revenues: \$502,786  
Less State Education Grant: \$1,232,954  
Estimated Tax Rate Impact – \$15.55 Local, \$1.97 State Wide Education Property Tax (SWEPT)*

The School Board voted to recommend (5-0)

**ARTICLE 2**

To see if the School District will vote to raise and appropriate the sum of Nineteen Thousand Five Hundred Sixty-Five Dollars (\$19,565) to be added to the existing Dunbarton School Capital Reserve Fund established in March 1991. Said amount is to come from general taxation. (Majority vote required)

*Estimated Tax Rate Impact – \$0.02*  
The School Board voted to recommend (5-0)

**ARTICLE 3**

To see if the School District will vote to raise and appropriate up to One Thousand Dollars (\$1,000) for deposit into the existing Dunbarton Community Center Capital Reserve Fund established in March 2008 and to authorize the use of that amount from the June 30, 2021 Unreserved Fund balance (surplus) available for transfer on July 1, 2021. (Majority vote required)

*Estimated Tax Rate Impact – \$0.00*  
The School Board voted to recommend (5-0)

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS THIRD DATE OF FEBRUARY,  
2021:**

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Clement Madden, Chair

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Geoff Moody, Vice Chair

---

Jarrett Duncan

---

Nicole Sloane

---

Jeffrey Trexler

**A TRUE COPY OF THE WARRANT ATTEST:**

---

Clement Madden, Chair

---

Geoff Moody, Vice Chair

---

Jarrett Duncan

---

Nicole Sloane

---

Jeffrey Trexler

<b>OCTOBER ENROLLMENTS 2017 - 2020</b>				
Figures From October 1 Enrollments				
<u><b>DUNBARTON ELEMENTARY SCHOOL</b></u>				
<b>GRADE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Kindergarten	14	38	29	29
Grade 1	37	25	42	35
Grade 2	26	39	30	40
Grade 3	34	26	39	31
Grade 4	33	34	25	42
Grade 5	42	36	34	29
Grade 6	32	43	37	34
<b>Subtotal</b>	<b>218</b>	<b>241</b>	<b>236</b>	<b>240</b>
<u><b>TUITIONED TO GOFFSTOWN HIGH SCHOOL</b></u>				
<b>GRADE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Grade 9	0	0	0	0
Grade 10	0	0	0	0
Grade 11	3	0	0	0
Grade 12	2	2	0	0
<b>Subtotal</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>0</b>
<u><b>TUITIONED TO BOW MEMORIAL SCHOOL</b></u>				
<b>GRADE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Grade 7	29	31	42	39
Grade 8	34	29	32	42
<b>Subtotal</b>	<b>63</b>	<b>60</b>	<b>74</b>	<b>81</b>
<u><b>TUITIONED TO BOW HIGH SCHOOL</b></u>				
<b>GRADE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Grade 9	30	37	34	33
Grade 10	43	28	37	33
Grade 11	31	39	27	39
Grade 12	24	37	43	29
<b>Subtotal</b>	<b>128</b>	<b>141</b>	<b>141</b>	<b>134</b>
<b>TOTAL</b>	<b>414</b>	<b>444</b>	<b>451</b>	<b>455</b>

**Dunbarton School District**  
**Projected Revenues 2021-2022**

	<u>2019-2020</u> <u>Actual</u>	<u>2020-2021</u> <u>Approved</u> <u>MS24</u>	<u>2021-2022</u> <u>Estimated</u>
<b>REVENUE FROM STATE SOURCES</b>			
Adequacy Grant	1,172,896	1,480,218	1,232,954
Kindergarten Aid		0	0
Special Education Aid	5,358	31,841	31,841
Child Nutrition	10,708	5,750	5,750
<b>REVENUE FROM FEDERAL SOURCES</b>			
Medicaid Reimbursement	47,132	5,000	15,000
Child Nutrition Programs	3,803	18,000	18,000
<b>OTHER REVENUE</b>			
Food Service	31,567	62,830	63,945
Earnings on Investments	61		
Miscellaneous	9,413	2,250	2,250
<b>SUBTOTAL SCHOOL REVENUES AND CREDITS</b>	1,280,940	1,605,889	1,369,740
<b>GENERAL FUND BALANCE</b>			
Reserved for Special Purpose (Community Center Fund)	1,000	1,000	1,000
Transfer from General Fund to Food Service	14,118	0	0
Transfer from Capital Reserve Fund	19,000	0	0
Unreserved Fund Balance	155,116	218,558	365,000
<b>TOTAL SCHOOL REVENUES AND CREDITS</b>	1,470,174	1,825,447	1,735,740
 <b>STATE WIDE EDUCATION PROPERTY TAX ASSESSMENT (SWEPT)</b>	 721,766	 690,471	 723,069
 <b>LOCAL PROPERTY TAX ASSESSMENT</b>	 5,389,610	 5,508,832	 6,133,418
 <b>TOTAL APPROPRIATION</b>	 7,581,550	 8,024,750	 8,592,227

**Note:**

Projected revenues are estimates and are subject to change.



## SCHOOL ADMINISTRATIVE UNIT #67

Adopted Budget Fiscal Year 2021-2022

### Expenditures:

<u>Function</u>	<u>Description</u>	
2320	Salaries and Benefits	930,497
2321	Staff Support	29,168
2322	Administrative Services	19,105
2323	Administrative Operations	15,597
2324	Other Expenses	11,221
2622	Utilities	3,728
	Gross Budget Total	1,009,316

### Less Estimated Revenues:

Other Local Revenue	9,485
Use of SAU 67 Fund Balance	<u>5,205</u>

Amount to be Assessed to School Districts 994,626

### Apportionment of Assessment by District for Fiscal Year 2021 - 2022

<u>District</u>	<u>% of Assessment</u>	<u>Assessment</u>
Bow	81.56%	811,267
Dunbarton	18.44%	183,359
	<u>100.00%</u>	<u>994,626</u>

Adopted: December 7, 2020

## DEBT SERVICE SCHEDULE INFORMATION

Debt Schedule As of June 30, 2020

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Amount Due</u>
2020-2021	\$ 160,000.00	\$ 68,595.00	\$ 228,595.00
2021-2022	\$ 160,000.00	\$ 60,453.00	\$ 220,453.00
2022-2023	\$ 160,000.00	\$ 52,275.00	\$ 212,275.00
2023-2024	\$ 160,000.00	\$ 44,115.00	\$ 204,115.00

\*\*Final Debt Service Payment 8/15/2028

**Proposed Budget Summary  
For Fiscal Year July 1, 2021 to June 30, 2022**

Expenditures:	Actual Expenditures FY2019-20	Approved Budget FY2020-21	Proposed School Board Budget FY2021-22
<b>Operating Budget</b>			
<i>Function</i>			
<b>1000 Instructional Programs</b>			
1100 Regular Programs	4,533,645	4,895,092	5,405,443
1200 Special Education Programs	944,622	997,037	953,794
1260 ESL Programs	0	1,000	1,000
1400 CoCurricular Activities	287	2,400	2,400
1490 Enrichment Program	10,827	13,762	13,794
<b>1800 Community Services</b>			
1890 Support to Community Center	0	1,000	1,000
<b>2100 Pupil Support Services</b>			
2120 Guidance Services	63,361	65,401	68,996
2130 Health Services	84,856	96,109	106,544
2140 Psychological Services	50,186	53,271	55,330
2150 Speech Pathology & Audiology	108,232	110,274	124,191
2153 Audiology	707	4,500	4,500
2162 Physical Therapy	9,704	14,000	13,500
2163 OT Services	105,469	128,716	138,496
2190 Other Support - Pupil Services	3,665	8,750	13,750
<b>2200 Instructional Support Services</b>			
2212 Curriculum Development	0	125	125
2213 Instructional Training	5,023	5,850	5,850
2222 Library/Media Services	78,656	85,545	85,573
2250 Technology Services	65,183	68,464	79,900
<b>2300 General Administration</b>			
2311 School Board	8,626	10,599	9,999
2313 Board Treasurer	485	600	600
2314 Election Services	1,164	1,015	1,015
2317 Audit Services	6,025	6,025	6,325
2318 Legal Fees	179	5,000	5,000
2321 SAU Services	148,462	172,383	183,359
<b>2400 School Administration</b>			
2410 Office of the Principal	234,134	246,384	260,060
<b>2600 Facilities</b>			
2620 Building Operations	242,961	289,240	294,643
<b>2700 Pupil Transportation</b>			
2721 Regular Transportation	229,338	304,588	313,421
2722 Special Needs Transportation	82,270	105,840	110,724
2790 Field Trip Transportation	1,341	4,200	4,200
<b>4500 Building Improvements</b>			
4500 Building Improvements	30,942	0	0
<b>5100 Debt Service/Transfers</b>			
5110 Bond Principal	159,025	160,000	160,000
5120 Bond Interest	76,730	68,595	60,435
5221 Transfer to Food Service	14,118	0	0
<b>3120 Food Service Fund</b>			
3120 Food Service Budget	60,196	86,580	87,695
<b>5200 Other Warrant Articles</b>			
Transfer to Capital Reserve Fund - Warrant Article #2	4,245	11,405	19,565
Transfer to Expendable Trust - Warrant Article #3	1,000	1,000	1,000
<b>Total All Warrant Articles</b>	<b>7,365,664</b>	<b>8,024,750</b>	<b>8,592,227</b>

**DUNBARTON SCHOOL DISTRICT**

**July 1, 2021 - June 30, 2022 Proposed Budget Detail**

<b>Function Code</b>	<b>Program Code</b>	<b>Object Code</b>	<b>Account Name</b>	<b>FY2019-20 Actual</b>	<b>FY2020-21 Approved</b>	<b>FY2021-22 Proposed</b>
<b>GENERAL FUND BUDGET</b>						
<b>1100 REGULAR EDUCATION</b>						
1100	01	110	Teacher Salaries	968,554	1,034,542	1,076,698
1100	01	111	Aide Wages	107,665	104,587	109,428
1100	01	120	Substitute Wages	37,072	20,000	31,000
1100	01	127	Stipend Wages	4,325	7,450	5,250
1100	01	240	Course Reimbursement	12,898	21,450	21,450
1100	01	310	Home Instruction Contracted Service	0	300	300
1100	01	442	Purchased Property Services	1,500	6,000	6,000
1100	02	561	Tuition - Middle School	858,966	984,069	932,162
1100	03	561	Tuition - High School	1,996,677	2,072,980	2,470,950
1100	01	591	Other Purchased Services	3,000	3,000	3,000
1100	01	610	General Supplies	17,776	19,700	19,700
1100	01	610	General Supplies Art	1,198	1,900	1,900
1100	01	610	General Supplies PE	56	350	350
1100	01	610	General Supplies Music	503	1,275	1,275
1100	01	610	General Supplies Reading	1,974	7,000	7,000
1100	01	610	General Supplies Science	0	2,800	2,800
1100	01	610	General Supplies Technology	0	0	4,208
1100	01	641	Books & Printed Materials	8,985	10,000	10,000
1100	01	642	Electronic Information	7,054	9,389	8,000
1100	01	651	Software - --on-Capital	378	600	1,200
1100	01	733	New Furniture/Fixtures	0	4,300	4,350
1100	01	734	Computers/Network Equipment	0	0	0
1100	01	735	Replacement Equipment	0	0	0
1100	01	737	Replacement Furniture/Fixtures	0	0	0
1100	01	738	Replacement Computer/Network	0	0	0
1100	01	810	Dues/Fees	173	250	250
<b>TOTAL REGULAR EDUCATION</b>				<b>4,028,754</b>	<b>4,311,942</b>	<b>4,717,271</b>
1100	85	211	Health Insurance	245,647	310,077	374,275
1100	85	212	Dental Insurance	16,448	10,401	9,364
1100	85	213	Life Insurance	744	1,332	1,407
1100	85	214	Disability Insurance	1,543	3,163	3,232
1100	85	220	FICA	82,778	87,143	90,739
1100	85	230	NH Retirement	154,333	166,357	204,821
1100	85	250	Unemployment Insurance	1,859	1,260	1,309
1100	85	260	Workers Comp Insurance	1,539	3,417	3,025
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>504,891</b>	<b>583,150</b>	<b>688,172</b>
<b>TOTAL 1100 REGULAR EDUCATION</b>				<b>4,533,645</b>	<b>4,895,092</b>	<b>5,405,443</b>
<b>1200 SPECIAL EDUCATION</b>						
1200	01	110	Teacher Salaries	98,966	105,728	118,608
1200	01	111	Aide Wages	156,921	168,097	174,144
1200	01	117	SPED Administrator Salary	79,794	81,572	84,019
1200	01	310	Home Instruction Contracted Service	0	500	500
1200	01	320	Contracted Services	10,695	32,272	0
1200	02	320	Contracted Services	890	0	0
1200	03	320	Contracted Services	105,172	12,000	0
1200	02	339	Contracted Aides	0	0	0
1200	03	339	Contracted Aides	172,965	186,745	161,648
1200	01	534	Postage	0	0	0
1200	01	561	Tuition - Elementary	79,203	170,000	0
1200	02	561	Tuition - Middle School	0	0	170,000
1200	03	561	Tuition - High School	91,057	66,000	9,000
1200	01	564	Tuition - Other Programs	7,983	11,700	16,000
1200	01	580	Travel	864	800	1,000
1200	02	580	Travel	0	0	0
1200	03	580	Travel	0	0	0
1200	01	610	General Supplies	752	2,000	2,000
1200	01	641	Books/Printed Materials	845	2,000	2,000

**DUNBARTON SCHOOL DISTRICT**  
**July 1, 2021 – June 30, 2022 Proposed Budget Detail**

Function Code	Program Code	Object Code	Account Name	FY2019-20 Actual	FY2020-21 Approved	FY2021-22 Proposed
1200	01	650	Software	0	2,000	1,000
1200	02	650	Software	0	100	100
1200	01	731	New Equipment	338	2,000	2,000
1200	01	733	New Furniture	0	1,000	1,000
1200	01	734	Computers/Network Equipment	0	1,100	5,000
1200	02	735	Equipment	0	100	100
1200	03	735	Equipment	826	0	0
1200	01	810	Dues/Fees	0	500	500
			<b>TOTAL SPECIAL EDUCATION</b>	<b>807,271</b>	<b>846,214</b>	<b>748,619</b>
1200	85	211	Health Insurance	66,290	68,578	110,575
1200	85	212	Dental Insurance	14,679	8,591	7,869
1200	85	213	Life Insurance	254	589	624
1200	85	214	Disability Insurance	268	736	780
1200	85	220	FICA	24,810	27,188	28,823
1200	85	230	NH Retirement	30,744	43,287	54,872
1200	85	250	Unemployment Insurance	(39)	633	532
1200	85	260	Workers Comp Insurance	345	1,221	1,100
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>137,351</b>	<b>150,823</b>	<b>205,175</b>
			<b>TOTAL 1200 SPECIAL EDUCATION</b>	<b>944,622</b>	<b>997,037</b>	<b>953,794</b>
			<b>1260 BILINGUAL EDUCATION</b>			
1260	01	320	Contracted Services	0	1,000	1,000
			<b>TOTAL BILINGUAL EDUCATION</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
			<b>TOTAL 1260 BILINGUAL EDUCATION</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
			<b>1410 CO-CURRICULAR</b>			
1410	01	591	Services From Private Sources	0	0	0
1410	01	810	Dues/Fees	287	2,400	2,400
			<b>TOTAL CO-CURRICULAR</b>	<b>287</b>	<b>2,400</b>	<b>2,400</b>
			<b>TOTAL 1410 CO-CURRICULAR</b>	<b>287</b>	<b>2,400</b>	<b>2,400</b>
			<b>1490 ENRICHMENT PROGRAM</b>			
1490	01	112	Teacher Salaries	1,000	1,000	1,000
1490	01	339	Other Professional Services	9,425	12,000	12,000
1490	01	610	Supplies	321	500	500
			<b>TOTAL ENRICHMENT PROGRAM</b>	<b>10,746</b>	<b>13,500</b>	<b>13,500</b>
1490	85	211	Health Insurance	0	0	0
1490	85	212	Dental Insurance	0	0	0
1490	85	213	Life Insurance	0	0	0
1490	85	214	Disability Insurance	0	0	0
1490	85	220	FICA	76	77	77
1490	85	230	NH Retirement	0	178	210
1490	85	250	Unemployment Insurance	4	4	4
1490	85	260	Workers Comp Insurance	1	3	3
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>81</b>	<b>262</b>	<b>294</b>
			<b>TOTAL 1490 ENRICHMENT PROGRAM</b>	<b>10,827</b>	<b>13,762</b>	<b>13,794</b>
			<b>1890 COMMUNITY CENTER</b>			
1890	01	890	Other Expenses	0	1,000	1,000
			<b>TOTAL SUMMER ENRICHMENT</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
			<b>TOTAL 1890 COMMUNITY CENTER</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
			<b>2120 GUIDANCE SERVICES</b>			
2120	01	110	Teacher Salaries	50,421	51,367	52,884
2120	01	610	General Supplies	0	150	150
			<b>TOTAL GUIDANCE</b>	<b>50,421</b>	<b>51,517</b>	<b>53,034</b>

**DUNBARTON SCHOOL DISTRICT**  
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Function Code	Program Code	Object Code	Account Name	FY2019-20 Actual	FY2020-21 Approved	FY2021-22 Proposed
2120	85	211	Health Insurance	0	0	0
2120	85	212	Dental Insurance	399	415	415
2120	85	213	Life Insurance	48	85	88
2120	85	214	Disability Insurance	53	106	109
2120	85	220	FICA	3,850	3,930	4,046
2120	85	230	NH Retirement	8,468	9,143	11,116
2120	85	250	Unemployment Insurance	51	51	53
2120	85	260	Workers Comp Insurance	71	154	135
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>12,940</b>	<b>13,884</b>	<b>15,962</b>
<b>TOTAL 2120 GUIDANCE SERVICES</b>				<b>63,361</b>	<b>65,401</b>	<b>68,996</b>
<b>2132 HEALTH SERVICES</b>						
2132	01	110	Teacher Salaries	51,365	52,865	57,418
2132	01	323	Professional Ed Services	0	600	600
2132	01	339	Professional/Technical Services	0	500	500
2132	01	610	General Supplies	1,230	1,600	1,600
2132	01	641	Books/Printed Materials	0	300	300
2132	01	650	Software	0	880	880
2132	01	737	Replacement Furniture	0	402	175
2132	01	810	Dues/Fees	45	45	0
<b>TOTAL HEALTH SERVICES</b>				<b>52,640</b>	<b>57,192</b>	<b>61,473</b>
2132	85	211	Health Insurance	17,663	24,538	27,679
2132	85	212	Dental Insurance	1,411	518	518
2132	85	213	Life Insurance	53	88	95
2132	85	214	Disability Insurance	59	109	119
2132	85	220	FICA	3,846	4,044	4,392
2132	85	230	NH Retirement		9,055	9,410
2132	85	250	Unemployment Insurance	51	51	53
2132	85	260	Workers Comp Insurance	78	159	146
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>32,216</b>	<b>38,917</b>	<b>45,071</b>
<b>TOTAL 2130 HEALTH SERVICES</b>				<b>84,856</b>	<b>96,109</b>	<b>106,544</b>
<b>2140 PSYCHOLOGICAL SERVICES</b>						
2140	01	320	Contracted Services	49,570	51,271	54,330
2140	01	610	General Supplies	616	2,000	2,000
<b>TOTAL PSYCHOLOGICAL SERVICES</b>				<b>50,186</b>	<b>53,271</b>	<b>55,330</b>
<b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>				<b>50,186</b>	<b>53,271</b>	<b>55,330</b>
<b>2150 SPEECH/LANGUAGE SERVICES</b>						
2150	01	110	Speech Pathologist Wages	49,094	50,567	52,684
2150	01	111	Speech Aide Wages	38,912	40,041	41,322
2150	01	320	Contracted Services	0	0	0
2150	03	320	Contracted Services	0	0	0
2150	01	610	General Supplies	400	2,000	2,000
<b>TOTAL SPEECH/LANGUAGE SERVICES</b>				<b>88,406</b>	<b>92,608</b>	<b>96,006</b>
2150	85	211	Health Insurance	3,317	0	8,201
2150	85	212	Dental Insurance	960	997	997
2150	85	213	Life Insurance	72	127	132
2150	85	214	Disability Insurance	116	235	244
2150	85	220	FICA	6,733	6,932	7,191
2150	85	230	NH Retirement	8,403	9,001	11,074
2150	85	250	Unemployment Insurance	101	102	106
2150	85	260	Workers Comp Insurance	124	272	240
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>19,826</b>	<b>17,666</b>	<b>28,185</b>
<b>TOTAL 2150 SPEECH/LANUGAGE SERVICES</b>				<b>108,232</b>	<b>110,274</b>	<b>124,191</b>
<b>2153 AUDIOLOGY SERVICES</b>						
2153	01	320	Contracted Services	641	3,000	3,000
2153	01	610	General Supplies	66	1,500	1,500
<b>TOTAL AUDIOLOGY SERVICES</b>				<b>707</b>	<b>4,500</b>	<b>4,500</b>
<b>TOTAL 2153 AUDIOLOGY SERVICES</b>				<b>707</b>	<b>4,500</b>	<b>4,500</b>

DUNBARTON SCHOOL DISTRICT						
July 1, 2021 - June 30, 2022 Proposed Budget Detail						
Function Code	Program Code	Object Code	Account Name	FY2019-20 Actual	FY2020-21 Approved	FY2021-22 Proposed
			<b>2162 PT SERVICES</b>			
2162	01	320	Contracted Services	7,140	9,000	9,000
2162	02	320	Contracted Services	0	1,000	500
2162	03	320	Contracted Services	2,564	4,000	4,000
			<b>TOTAL PT SERVICES</b>	<b>9,704</b>	<b>14,000</b>	<b>13,500</b>
			<b>TOTAL 2162 PT SERVICES</b>	<b>9,704</b>	<b>14,000</b>	<b>13,500</b>
			<b>2163 OT SERVICES</b>			
2163	01	110	Teacher Salaries	50,658	51,317	52,834
2163	01	111	COTA Wages	20,565	33,744	35,746
2163	01	320	Contracted Services	0	5,200	0
2163	02	320	Contracted Services	0	0	5,720
2163	01	610	General Supplies	565	750	750
2163	01	734	Equipment	0	0	1,000
			<b>TOTAL PT/OT SERVICES</b>	<b>71,788</b>	<b>91,011</b>	<b>96,050</b>
2163	85	211	Health Insurance	15,579	19,631	22,143
2163	85	212	Dental Insurance	4,025	1,759	1,759
2163	85	213	Life Insurance	79	141	147
2163	85	214	Disability Insurance	87	176	183
2163	85	220	FICA	4,678	6,507	6,776
2163	85	230	NH Retirement	9,017	9,134	11,106
2163	85	250	Unemployment Insurance	101	102	106
2163	85	260	Workers Comp Insurance	115	255	226
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>33,681</b>	<b>37,705</b>	<b>42,446</b>
			<b>TOTAL 2163 OT SERVICES</b>	<b>105,469</b>	<b>128,716</b>	<b>138,496</b>
			<b>2190 OTHER SUPPORT SERVICES</b>			
2190	01	320	Contracted Services	3,665	8,750	13,750
			<b>TOTAL OTHER SUPPORT SERVICES</b>	<b>3,665</b>	<b>8,750</b>	<b>13,750</b>
			<b>TOTAL 2190 OTHER SUPPORT SERVICES</b>	<b>3,665</b>	<b>8,750</b>	<b>13,750</b>
			<b>2212 PROFESSIONAL SERVICES/TESTING</b>			
2212	01	335	Testing	0	125	125
			<b>TOTAL PROFESSIONAL SERVICES/TESTING</b>	<b>0</b>	<b>125</b>	<b>125</b>
			<b>TOTAL 2212 PROF. SERVICES/TESTING</b>	<b>0</b>	<b>125</b>	<b>125</b>
			<b>2213 IMPROVEMENT OF INSTRUCTION</b>			
2213	01	321	In-Service Training	5,023	5,150	5,150
2213	01	322	Conferences/Conventions	0	0	0
2213	01	610	General Supplies	0	700	700
			<b>TOTAL IMPROVEMENT OF INSTRUCTION</b>	<b>5,023</b>	<b>5,850</b>	<b>5,850</b>
			<b>TOTAL 2213 IMPROVEMENT OF INSTRUCTION</b>	<b>5,023</b>	<b>5,850</b>	<b>5,850</b>
			<b>2222 LIBRARY/MEDIA SERVICES</b>			
2222	01	110	Teacher Salaries	38,647	39,788	40,963
2222	01	111	Aide Wages	21,771	21,845	22,506
2222	01	610	General Supplies	587	700	700
2222	01	641	Books/Printed Materials	4,614	5,151	5,151
2222	01	642	Electronic Information	471	350	500
2222	01	650	Software	907	885	920
2222	01	737	Replacement Furniture/Fixtures	0	3,500	400
2222	01	810	Dues/Fees	25	20	0
			<b>TOTAL LIBRARY/MEDIA SERVICES</b>	<b>67,022</b>	<b>72,239</b>	<b>71,140</b>
2222	85	211	Health Insurance	4,783	6,500	7,500
2222	85	212	Dental Insurance	2,192	1,574	1,574
2222	85	213	Life Insurance	58	102	105
2222	85	214	Disability Insurance	64	128	131
2222	85	220	FICA	4,351	4,715	4,855
2222	85	230	NH Retirement	0	0	0
2222	85	250	Unemployment Insurance	101	102	106
2222	85	260	Workers Comp Insurance	85	185	162
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>11,634</b>	<b>13,306</b>	<b>14,433</b>
			<b>TOTAL 2222 LIBRARY/MEDIA SERVICES</b>	<b>78,656</b>	<b>85,545</b>	<b>85,573</b>

# DUNBARTON SCHOOL DISTRICT

## July 1, 2021 - June 30, 2022 Proposed Budget Detail

Function Code	Program Code	Object Code	Account	Fy2019-20 Actual	FY2020-21 Approved	FY2021-22 Proposed
<b>2250 TECHNOLOGY SERVICES</b>						
2250	01	320	Contracted Services	12,485	12,854	13,188
2250	01	321	Staff Development	1,282	1,450	1,450
2250	01	532	Data Services	4,987	7,379	10,078
2250	01	539	Data Management	11,030	10,199	18,602
2250	01	734	Technology Equipment	35,399	36,582	36,582
<b>TOTAL TECHNOLOGY SERVICES</b>				<b>65,183</b>	<b>68,464</b>	<b>79,900</b>
<b>TOTAL 2250 TECHNOLOGY SERVICES</b>				<b>65,183</b>	<b>68,464</b>	<b>79,900</b>
<b>2311 SCHOOL BOARD SERVICES</b>						
2311	01	110	School Board Wages	2,500	2,500	2,500
2311	01	111	School Board Clerical Wages	1,430	1,500	1,500
2311	01	322	Workshops/Conferences	250	450	450
2311	01	540	Advertising	355	1,200	850
2311	01	550	Printing/Binding	531	1,250	1,000
2311	01	610	General Supplies	272	350	350
2311	01	810	Dues/Fees	3,116	3,116	3,116
<b>TOTAL SCHOOL BOARD SERVICES</b>				<b>8,454</b>	<b>10,366</b>	<b>9,766</b>
2311	85	220	FICA	153	210	210
2311	85	250	Unemployment Insurance	12	9	9
2311	85	260	Workers Comp Insurance	7	14	14
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>172</b>	<b>233</b>	<b>233</b>
<b>TOTAL 2311 SCHOOL BOARD SERVICES</b>				<b>8,626</b>	<b>10,599</b>	<b>9,999</b>
<b>2313 DISTRICT TREASURER</b>						
2313	01	110	District Treasurer Wages	450	500	500
2313	40	610	General Supplies	0	60	60
<b>TOTAL DISTRICT TREASURER</b>				<b>450</b>	<b>560</b>	<b>560</b>
2313	85	220	FICA	34	38	38
2313	85	250	Unemployment Insurance	1	1	1
2313	85	260	Workers Comp Insurance	0	1	1
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>35</b>	<b>40</b>	<b>40</b>
<b>TOTAL 2313 DISTRICT TREASURER</b>				<b>485</b>	<b>600</b>	<b>600</b>
<b>2314 ELECTION SERVICES</b>						
2314	01	110	District Clerk	200	100	100
2314	01	111	District Moderator	100	100	100
2314	01	550	Printing/Binding	864	800	800
<b>TOTAL ELECTION SERVICES</b>				<b>1,164</b>	<b>1,000</b>	<b>1,000</b>
2314	85	220	FICA	0	15	15
2314	85	250	Unemployment Insurance	0	0	0
2314	85	260	Workers Comp Insurance	0	0	0
<b>TOTAL EMPLOYEE BENEFITS</b>				<b>0</b>	<b>15</b>	<b>15</b>
<b>TOTAL 2314 ELECTION SERVICES</b>				<b>1,164</b>	<b>1,015</b>	<b>1,015</b>
<b>2317 AUDIT SERVICES</b>						
2317	01	320	Contracted Services	6,025	6,025	6,325
<b>TOTAL AUDIT SERVICES</b>				<b>6,025</b>	<b>6,025</b>	<b>6,325</b>
<b>TOTAL 2317 AUDIT SERVICES</b>				<b>6,025</b>	<b>6,025</b>	<b>6,325</b>
<b>2318 LEGAL SERVICES</b>						
2318	01	320	Contracted Services	179	5,000	5,000
<b>TOTAL LEGAL SERVICES</b>				<b>179</b>	<b>5,000</b>	<b>5,000</b>
<b>TOTAL 2318 LEGAL SERVICES</b>				<b>179</b>	<b>5,000</b>	<b>5,000</b>

**DUNBARTON SCHOOL DISTRICT**

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<b>Function Code</b>	<b>Program Code</b>	<b>Object Code</b>	<b>Account</b>	<b>Fy2019-20 Actual</b>	<b>FY2020-21 Approved</b>	<b>FY2021-22 Proposed</b>
			<b>2321 SAU SERVICES</b>			
2321	01	320	Contracted Services	148,462	172,383	183,359
			<b>TOTAL SAU SERVICES</b>	<b>148,462</b>	<b>172,383</b>	<b>183,359</b>
			<b>TOTAL 2321 SAU SERVICES</b>	<b>148,462</b>	<b>172,383</b>	<b>183,359</b>
			<b>2410 OFFICE OF THE PRINCIPAL</b>			
2410	01	110	Principal Salary	99,051	102,023	105,084
2410	01	113	Clerical Wages	61,305	61,798	64,429
2410	01	322	Conferences/Conventions	2,379	3,000	3,000
2410	01	442	Equipment Rental	9,390	10,110	9,754
2410	01	534	Postage	821	1,550	1,000
2410	01	550	Printing/Binding	117	500	500
2410	01	580	Travel	315	1,000	1,000
2410	01	610	General Supplies	504	1,500	1,500
2410	01	810	Dues/Fees	204	800	800
			<b>TOTAL OFFICE OF THE PRINCIPAL</b>	<b>174,086</b>	<b>182,281</b>	<b>187,067</b>
2410	85	211	Health Insurance	22,559	24,725	27,890
2410	85	212	Dental Insurance	2,340	2,432	3,672
2410	85	213	Life Insurance	150	271	281
2410	85	214	Disability Insurance	165	339	351
2410	85	220	FICA	12,061	12,532	12,968
2410	85	230	NH Retirement	22,393	23,160	27,239
2410	85	250	Unemployment Insurance	153	153	160
2410	85	260	Workers Comp Insurance	227	491	432
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>60,048</b>	<b>64,103</b>	<b>72,993</b>
			<b>TOTAL 2410 OFFICE OF THE PRINCIPAL</b>	<b>234,134</b>	<b>246,384</b>	<b>260,060</b>
			<b>2620 OPERATING BUILDING SERVICES</b>			
2620	01	110	Custodial Wages	103,240	110,292	115,244
2620	01	320	Contracted Services	8,918	9,000	9,000
2620	01	431	Building Maintenance	18,189	35,800	35,200
2620	01	432	Building Repairs	15,015	13,000	13,000
2620	01	521	Property/Liability Insurance	7,252	8,102	8,680
2620	01	531	Telephone/Voice Communications	7,248	7,650	7,938
2620	01	580	Travel	510	550	550
2620	01	610	Custodial Supplies	9,045	13,802	14,216
2620	01	622	Electricity	30,896	33,600	33,540
2620	01	623	Propane	14,014	24,400	21,500
2620	01	624	Oil	0	0	0
2620	01	731	New Machinery	0	0	0
2620	01	733	New Furniture & Fixture	0	0	0
2620	01	735	Replacement Machinery	883	1,000	1,000
2620	01	737	Replacement Furniture & Fixtures	0	0	0
			<b>TOTAL OPERATING BUILDING SERVICES</b>	<b>215,210</b>	<b>257,196</b>	<b>259,868</b>
2620	85	211	Health Insurance	15,998	17,588	20,503
2620	85	212	Dental Insurance	992	1,037	1,037
2620	85	213	Life Insurance	99	183	191
2620	85	214	Disability Insurance	109	228	239
2620	85	220	FICA	7,679	8,437	8,816
2620	85	230	NH Retirement	1,424	1,560	1,607
2620	85	250	Unemployment Insurance	244	254	273
2620	85	260	Workers Comp Insurance	1,206	2,757	2,109
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>27,751</b>	<b>32,044</b>	<b>34,775</b>
			<b>TOTAL 2620 OPERATING BUILDING SERVICES</b>	<b>242,961</b>	<b>289,240</b>	<b>294,643</b>



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			<b>2721 STUDENT TRANSPORTATION</b>			
2721	01	519	Contracted Transportation	229,338	304,588	313,421
			<b>TOTAL STUDENT TRANSPORTATION</b>	<b>229,338</b>	<b>304,588</b>	<b>313,421</b>
			<b>TOTAL 2721 STUDENT TRANSPORTATION</b>	<b>229,338</b>	<b>304,588</b>	<b>313,421</b>
			<b>2722 SPECIAL EDUCATION TRANSPORTATION</b>			
2722	01	519	Contracted Transportation	24,968	78,420	28,662
2722	02	519	Contracted Transportation	10,776	1,000	54,400
2722	03	519	Contracted Transportation	46,526	26,420	27,662
			<b>TOTAL SPECIAL EDUCATION TRANSPORTATION</b>	<b>82,270</b>	<b>105,840</b>	<b>110,724</b>
			<b>TOTAL 2722 SPECIAL EDUCATION TRANSPORTATION</b>	<b>82,270</b>	<b>105,840</b>	<b>110,724</b>
			<b>2724 CO-CURRICULAR TRANSPORTATION</b>			
2724	80	519	Contracted Transportation	1,341	4,200	4,200
			<b>TOTAL CO-CURRICULAR TRANSPORTATION</b>	<b>1,341</b>	<b>4,200</b>	<b>4,200</b>
			<b>TOTAL 2724 CO-CURRICULAR TRANSPORTATION</b>	<b>1,341</b>	<b>4,200</b>	<b>4,200</b>
			<b>4500 BUILDING IMPROVEMENTS</b>			
4500	00	720	Building Improvements	30,942	0	0
			<b>TOTAL BUILDING IMPROVEMENTS</b>	<b>30,942</b>	<b>0</b>	<b>0</b>
			<b>TOTAL 4500 BUILDING IMPROVEMENTS</b>	<b>30,942</b>	<b>0</b>	<b>0</b>
			<b>5000 OTHER</b>			
5110	40	910	Debt Service Principal	159,025	160,000	160,000
5120	40	830	Debt Service Interest	76,730	68,595	60,435
5251	40	930	Transfer to Food Service	14,118	0	0
			<b>TOTAL 5000 OTHER</b>	<b>249,873</b>	<b>228,595</b>	<b>220,435</b>
			<b>TOTAL OPERATING BUDGET</b>	<b>7,300,223</b>	<b>7,925,765</b>	<b>8,483,967</b>
			<b>FOOD SERVICE FUND BUDGET</b>			
3120	00	110	Wages	23,858	25,679	26,823
3120	00	320	Contracted Services	10,200	10,506	10,821
3120	00	430	Equipment Repair	128	500	500
3120	00	431	Maintenance	146	1,250	1,250
3120	00	610	General Supplies	1,372	4,500	4,500
3120	00	631	Food	16,719	31,000	31,000
3120	00	632	Milk	2,471	3,400	3,400
3120	00	639	Commodities	2,875	5,500	5,500
3120	00	650	Software	0	425	425
3120	00	739	Capital Equipment	73	1,000	750
			<b>TOTAL FOOD SERVICE</b>	<b>57,842</b>	<b>83,760</b>	<b>84,969</b>
3120	85	211	Health Insurance	0	0	0
3120	85	212	Dental Insurance	0	0	0
3120	85	213	Life Insurance	23	43	44
3120	85	214	Disability Insurance	26	53	56
3120	85	220	FICA	1,825	1,964	2,052
3120	85	230	NH Retirement	0	0	0
3120	85	250	Unemployment Insurance	111	118	83
3120	85	260	Workers Comp Insurance	369	642	491
			<b>TOTAL EMPLOYEE BENEFITS</b>	<b>2,354</b>	<b>2,820</b>	<b>2,726</b>
			<b>TOTAL PROPOSED FOOD SERVICE FUND</b>	<b>60,196</b>	<b>86,580</b>	<b>87,695</b>
			<b>TOTAL PROPOSED BUDGET WARRANT ARTICLE #1</b>	<b>7,360,419</b>	<b>8,012,345</b>	<b>8,571,662</b>
			<b>OTHER WARRANT ARTICLES</b>			
5251	00	930	Transfer to Capital Reserve Fund - Warrant Article #2	4,245	11,405	19,565
5252	00	930	Transfer to Expendable Trust - Warrant Article #3	1,000	1,000	1,000
			<b>TOTAL OTHER WARRANT ARTICLES</b>	<b>5,245</b>	<b>12,405</b>	<b>20,565</b>
			<b>TOTAL PROPOSED WARRANT</b>	<b>7,365,664</b>	<b>8,024,750</b>	<b>8,592,227</b>



*Blue Ribbon Campbell*



*Kindergarten A*

## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dumbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

Gorham Pond, 102.6 acres  
Kimball pond, 37.2 acres  
Long Pond, 32.1 acres  
Purgatory Pond 18.6 acres  
Stark Pond, 10.8 acres

Three town cemeteries (Center, pages Corner and East) and one private cemetery (Stark).  
Approximately 75 miles of road.  
19560 acres, 31.4 square miles which includes:

1307 acres of conservation property  
337.55 acres of conservation easement  
925 acres of Kuncanowet Town forest property  
482 (approximate) acres of Town Forest  
and 1187 + acres of federal land.

Population of approximately 2758 (2010 Census)

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the Highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'. The Boston Globe reported on February 24, 2008, Boston University Dept. of Geography and Environment determined the center of New England was located in Dunbarton, NH. Specifically, in the North West corner of the Prescott field on the Stonehurst farm located at 43.117199 degrees latitude and -71.593498 degrees longitude.

Hours of the Town Office are:

Selectmen Meeting	Thursday 7:00pm	603-774-3541 x 105
Daytime Office Hours	Monday thru Friday 8:00am to 4:00pm	
Tax Collector	Tuesday 4:30pm to 7:00pm	
	Thursday 4:30pm to 7:00pm	774-3547 x 103
Town Clerk	Monday & Wednesday 8:00am to 4:00pm	
	Tuesday & Thursday 8:00am to 4:00pm	
	774-3547 x107	
Building Department	Monday-Friday 8:00am to 4:00pm	774-3547x106
	(Inspections: by appt. Tuesdays & Thursdays 24-hrs notice)	
Transfer Station**	Tuesday 10:00am to 4:00pm	
	Wednesday 12:00pm to 8:00pm	
	Saturday 8:00am to 4:00pm	774-7090

\*\* A permit is required, available from the Town Clerk and Selectmen's Office.

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Selectmen for further information.

The School Board meets the first Wednesday of the month at the school.

Library Hours:	Tuesday	1:00pm to 8:00pm	
	Wednesday	10:00am to 4:00pm	
	Thursday	1:00pm to 8:00pm	
	Friday	10:00am to 4:00pm	
	Saturday	10:00am to 2:00pm	774-3546

Web Page: <http://www.dunbartonnh.org>

Volunteer Fire Department	774-3542	
		EMERGENCY 911
Police Department	774-5500	

Brush burning permits are required unless there is complete snow cover. They may be obtained from Jon Wiggan, J.R. Swindlehurst, Bud Marcou, Fred Mullen, or Patrick “Woody” Bowne (subject to change please call town office).

The annual town election and town meeting is the second Tuesday in March.

Voter registration qualifications: 18 years of age, US Citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. Absentee ballots are available to qualified voters for town and state primary and general elections. Contact Town Clerk for details.

#### FIVE-YEAR TAX RATE COMPARISON

	2016	2017	2018	2019	2020
<b>Local School</b>	14.10	15.59	12.44	17.09	13.97
<b>State School</b>	2.39	2.35	2.38	2.45	1.88
<b>County</b>	2.80	3.04	3.11	3.07	2.63
<b>Municipal</b>	4.69	4.63	4.60	4.60	3.80
<b>TAX RATE</b>	23.98	25.61	22.53	27.21	22.28

<b>Assessed Value</b>	<b>302,642,712</b>	<b>303,808,127</b>	<b>310,844,454</b>	<b>315,365,953</b>	<b>394,363,018</b>
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Revaluation years were 1997, 2005, 2010, 2015, and 2020.

Equalization Ratio = 91% for 2020.



## DUNBARTON HISTORICAL SOCIETY

First off, we want to thank Ken Koerber for stepping “up to the plate” in moving forward on the Jameson Cape Project. Thanks go to Eric Dulude and his son Devon who were responsible for nailing every shingle onto our beautiful roof on the Cape. We have completed the process of getting the window sash and glass cut to size for the sash and hope to get several sash sets glazed. Our next step will be raising money for the clapboards, and a mason to build a working fireplace along with collecting period-appropriate bricks.

In going forward, we need the help of town citizens to continue our progress. We are actively looking for assistance in rebuilding the Jameson Cape, but we need craftsmen with particular experience with this type of building. We have reached out to many but as yet do not have a definite commitment. We will continue to pursue this goal.

In the spring of this year, we are hoping to have a fundraiser to raise funds for the completion of the Jameson Cape.

Thanks go to Nancy Frost for her many years of dedicated service as Trustee of the Harriet Stark Trust and Stark Cemetery. We welcome her son Charles “Chuck” Frost to continue the Frost legacy and serves as her replacement. Welcome aboard, Chuck!

Preserving Dunbarton's History is extremely important and as our members get older, it is important to have younger members and even children participate in the organization. We have many unique items and our buildings are envied by other Historical Societies in the State and Northeast, but without more support and involvement from the town, we will not be able to go forward with some of the wonderful plans we have.

Unfortunately, during the year 2020, we were unable to staff the School Museum due to COVID restrictions.

The museum building's sign includes a marquee board that allows us to better communicate with our members as well as with the general public. Thanks to Wayne Mills for keeping the marquee sign up to date with messages of encouragement to all during these uncertain times. Thanks also to Eric Dulude for clearing the snow from the marquee during the winter.

We were unable to have our Annual Meeting scheduled in October due to COVID restrictions. We are continuing with our same slate of officers for the coming year.

The Society was notified that the trail leading to the James Rogers Homesite is in need of cleanup to remove large obstructions. We will be doing trail cleanup and maintenance in the spring of this year. Other sites have been viewed and need only minor cleanup. We look forward to having volunteers to both help with cleanup, update and stain on the School House and Blacksmith Shop.

We continued our efforts to preserve existing Dunbarton history and historical items as well as acquire new donations. Our mission is to preserve Dunbarton's History. Watch our sign and Facebook Page for future announcements. We sincerely thank all of our members, volunteers and Town's People who have supported us over the past year and welcome new members to join us as we preserve and rebuild Dunbarton History.

Dunbarton Historical Society. [DHS@gsinet.net](mailto:DHS@gsinet.net) Like Us On Facebook!





## Dunbarton Garden Club

*Serving Our Community for over 85 Years*

*Participants in Dunbarton's Ruth Hingle Memorial Scholarship and Sponsors of Dunbarton Elementary School Roots Program*



### 1934 Founding Mission Statement

*"To increase interest in gardening in all its branches and encourage the beautification of the homes and the community. To interest school children in the knowledge and preservation of the same."*

### **2021 Meeting & Event Tentative Schedule - Subject to Change**

<b><u>Meeting Date</u></b>	<b><u>Agenda</u></b>	<b><u>Other Club Projects this Month</u></b>
APRIL 13, 2021	First Meeting	Pay 2021 Dues - \$10
MAY 11, 2021	Meeting	Town Common Cleanup 5/1
JUNE 8, 2021	Plant Swap	Guest Speaker TBA
JULY 13, 2021	Meeting	Guest Speaker TBA
AUGUST 10, 2021	Meeting	Guest Speaker TBA
SEPTEMBER 14, 2021	Mum Sale	Mum Sale 9/9-12 at Page's Corner
OCTOBER 12, 2021	Halloween	Halloween On The Commons 10/31
NOVEMBER 9, 2021	Meeting	Guest Speaker TBA
DECEMBER 14, 2021	Christmas	Tree lighting on the Common 12/4

**Meetings may move to other dates and be held outdoors due to Covid-19 guidelines.  
Public Welcome**

A 501(c)(3) Non-Profit Organization

**Facebook:** <https://www.facebook.com/DunbartonGardenClub/>

For membership information please Email: [DGC03046@Gmail.com](mailto:DGC03046@Gmail.com)

Mailing address: 1011 School Street, Dunbarton, NH 03046





# WREATHS — *across* — DUNBARTON™

The 4th Annual Wreaths Across Dunbarton was held on December 12, 2020. There was a great turnout with everyone wearing masks and practicing social distancing.



Dunbarton honored the 200 Veterans buried in the four town Cemeteries: Page's Corner, Center, East and the private Stark Cemetery. Volunteers placed a Christmas wreath on each of the Veteran's graves.

Wreaths Across Dunbarton is made possible by your generous donations and our corporate sponsors. To donate, look for the red donation box and envelopes at the Town Office or mail to Wreaths Across Dunbarton, 1011 School St, Dunbarton, NH 03046. Make

checks to: **Town of Dunbarton**, write **Wreath Fund** on the Memo Line.

Come join us for the **5th Annual Wreaths Across Dunbarton** on **Saturday December 11, 2021** at 10am. Opening Ceremonies are at Major Caleb Stark's Statue. The Sons of the American Revolution Honor Guard and Gen. John Stark will place a wreath at the base of the statue and the Honor Guard will fire a musket salute. Fun for the whole family!



TOWN OF DUNBARTON  
1011 SCHOOL STREET  
DUNBARTON, NH 03046

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